

May Agenda

Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, May 20, 2020 at 6:00pm via Zoom**. *(All policies mentioned in the agenda can be found at www.gallatingateway.school.com.)*

Call to Order

Pledge of Allegiance

Presiding Trustee's Explanation of Procedures

Public Comment- Non Agenda Items

Election 2020- Canvass Election Results

Consent Agenda

Minutes – April 15, 2020-regular meeting; April 21, 2020-special meeting; and May 1, 2020-special meeting;

Finance: Warrants; Operational Budget by Object Code; Cash Reconciliation; Extra-Curricular Expenditure and Reconciliation Report; **Personnel:** Resignations- Veronica Rubio- Teacher and Elizabeth Matthews- Teacher

Swear in Trustee- County Superintendent Matthew Henry

Reorganization of the Board

- Clerk Appointment

Superintendent Report

Clerk Report

Old Business

Consider format for Board self-evaluation and community feedback survey

Set date for District Clerk Evaluation

Determine schedule and format for Stay Interviews

New Business

Action Items:

Consider ratification of Certified Master Agreement between Gallatin Gateway School and the Gallatin Gateway Education Association

Consider 2020-2021 Certified Staff Contracts- Renewal and/or nonrenewal without cause (Certified Master Agreement, MCA 20-4-205 and 20-4-206)

Consider 2020-2021 Classified Staff Wage Increases and Contract Renewals

Hire: Summer Maintenance- Mike Coon

Consider Increase to Substitute Rate of Pay for 2020-2021

Consider 2020-2021 Non-resident Student Attendance Agreements

Consider Request for Proposal (RFP) for Custodial Services beginning September 1, 2020

Discuss & Consider End of the Year Budgetary Priorities

Trustee Resolution Requesting County to Conduct Election(s) (20-20-417, MCA) for FY21 Election(s)

Set dates for Special Work Sessions: Board Orientation & Training, Strategic Plan Review, & 20-21 Goal Setting

Committee Reports

IBB Committee

Building Committee

PDAC Committee

Next Meeting:

Regular Meeting – June 30, 2020 at 6pm

Adjournment

Per the CDC recommendations the Board will be limiting the attendance to the meeting to no more than 10 individuals and will also be utilizing an online platform. Please use one of the following options if you wish to participate:

1. Download the mobile Zoom app from Google Play or Apple Store
 - a. Meeting ID: 823 7971 2709
 - b. Password: 5xB0V9
2. Use the following link to access online: Join Zoom Meeting
 - a. <https://zoom.us/j/400527212>
 - b. Meeting ID: 823 7971 2709
 - c. Password: 5xB0V9
3. Call in: +1 346 248 7799
 - a. Meeting ID: 823 7971 2709
 - b. Password: 726093

Excerpt from GGS Policy #1441- Audience Participation

Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the “public comment” section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation
Article II, Section 10, Montana Constitution – Right of privacy
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Wednesday, April 15, 2020, virtually via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:04pm.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Mary Martin, Carissa Paulson, Patti Ringo

TRUSTEES ABSENT

None

STAFF PRESENT

Theresa Keel, Superintendent; Carrie Fisher, District Clerk; Ashley Davis, Teacher; and Mike Coon, Teacher

OTHERS PRESENT

No sign-in sheet due to COVID-19 and meeting being held virtually

Dick Shockley, Cassandra Elwell, George Wintle, Ann Prescott, Morgan Stuart, Sue Shockley, Sky Cook, Cushing Terrell; Corey Jonson, Cushing Terrell; DeAnna Anderson, MUST; Jeff Goody, MUST

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*.

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

Motion: Trustee Patti Ringo to approve the minutes from the March 11, 2020- regular meeting; March 18, 2020- special meeting; March 20, 2020- special meeting; March 27, 2020- special meeting; and April 3, 2020-special committee meeting; approve accounts payable warrants #36493- #36528; (-99764 - -99756-ACH); payroll warrants #75665-75677 (-#88380- -88346- direct deposit); Voids:None; Operational Budget vs. Object Code as of April 13, 2020; Cash Reconciliation reports for months ending January 31, 2020 and February 29, 2020; Extra-Curricular Expenditure and Reconciliation Report with a balance of \$17,264.66 as of February 29, 2020; Hire classified/certified substitutes: Bus Driver: Maxine Daniel; Kitchen/Food Service: Connie Evenson; Teachers/Paras/Other: Mark Aamot, Nickole Achziger, Dayna Bergin, April Bettilyon, Cyndee Bishop, Cynthia Corliss, Connie Evenson, Jason Fischer; Kevin Germann, Jennifer Gilbert, Mary Jo Haberman, Audra Harvey, Amanda Herrera, Wendy Hourigan, Skyla Jenkins, Sally Johnson, Cheryl Juergens, David Keightley, Kris Keller, Spencer Kirkemo, Adam Knoff, Kacee Krob, Rebecca Lieurance, Heidi Maus, Hannah Mayer, Darcy Nordhagen, Brad Parsch, Hailee Olsen, Lauri Olsen,

Teresa Ann Quatraro, Tonya Scott, Karen Seevers, Mollee Stenberg, Leigh Strohn, Barry Sulam, Debra Tysse; and Office/Clerical: Connie Evenson. Other: to approve the district Clerk to attend the MASBO Summer Conference in fairmont June 16-19, 2020.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

SUPERINTENDENT REPORT

Superintendent Keel provided the Board with the following information: 1) Formal Evaluation Update; 2) Bi-Weekly SpecEd team meetings; 3) Parent meetings; 4) IEP meetings; 5) Daily virtual staff meetings; 6) Staff discussions- proficiency model and distance learning progress/barriers/tools; 7) Gifted & Talented testing halted; 8) Screencastify for digital teaching; 9) April 10- PIR Day- proficiency definition and hybrid lessons using new tools; 10) Paraprofessionals work schedules; 11) EPAS update; 12) Anonymous donation of \$20,000 to foundation; 13) Pre-Bond Planning document; 14) Weekly Superintendent Discuss & Cuss; 15) SRO virtual online safety training; 16) Parent survey- distance learning; 17) CDC guidelines for COVID-19; 18) Additional disinfection; 19) 3rd quarter report card discussion; 20) Interventions- virtual with paraprofessionals; and 21) Graduation and School Year-End Recommendations

DISTRICT CLERK REPORT

Mrs. Fisher, District Clerk, provided the following information to the Board: 1) Building Reserve Fund (161) Summary; 2) Preliminary Budgeting; 3) Extra-curricular account (184); 2) IBB Negotiations; 3) CARES Act; 4) MT DOL- unemployment; 5) Multi-district account balance = \$6511.41 as of April 15, 2020; 6) Trustee Election; 7) Pre-Bond meetings with Martel/Cushing Terrell; 8) Core annual maintenance; 9) Food Service Summary; 10) USDA waivers; 11) Summer Food Service Program approval; 12) Meal pickup & delivery; 13) Cafeteria table replacement parts; 14) Bus Driver work hours; 15) Transportation funding; 16) Adult Ed summary; 17) Adult Ed courses- some being held virtually; 18) Important dates; 19) Families First Coronavirus Response Act; and 20) Family survey for USDA waiver.

OLD BUSINESS

Preliminary FY21 Budget Discussions

Carrie Fisher, District Clerk indicated that she was waiting for contract negotiations to be completed with the union to move forward with budgeting. No new information is currently available.

NEW BUSINESS

Discuss and consider continuing distance learning plan through the remainder of the year.

On April 9, 2020, the District received a letter from the Office of Public Instruction, The Board of Public Education, and The Montana Public Education Center recommending continuing distance learning plan for the remainder of the academic year.

Motion: Trustee Carissa Paulson to table consideration of continuing distance learning plan through the remainder of the year.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

The consensus of the Board was to hold a special meeting for this issue if necessary or to hold off until May regular meeting if possible.

Review and Update (if necessary) the District's COVID-19 Plan of Action for the Governor's Office

The Board reviewed the plan and determined that no changes were needed at this time. No action was taken.

Establish & Appoint Building Committee

Motion: Trustee Carrisa Paulson to adopt the following scope for the Building Committee:

The Building Committee will make recommendations to the Gallatin Gateway School Board on scope, timeline, and bond election promotion for the District's upcoming facility project to begin April 2020.

- The Committee will elect a Chair among its members and will report on progress to the School Board on a monthly basis or as necessary.
- The School Board may delegate certain tasks to the Committee, however, all decisions regarding the building project remain with the School Board.
- The Committee may establish sub-committees with a defined scope of work to help carry out the Committee's scope.
- The Committee may invite members of the public, District staff or other experts to assist in its work.
- The Committee will remain in effect until the completion of the current project beginning April 2020..
- The committee will be limited to no more than 10 members, not to include the Design-Build team or the District Clerk:
 - 2 Board members
 - Superintendent
 - 4 Community members (in-district parents/guardians and taxpayers)
 - 2 Staff Members
- The Building Committee and all established subcommittees will conduct meetings in public and in accordance with the provisions of Montana's open meeting laws. Members of the Gallatin Gateway community are encouraged to attend meetings of the Building Committee, subcommittees and School Board and participate in the process

Seconded: Trustee Mary Martin

Public Comment: Corey Johnson

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously.

Board Chair Aaron Schwieterman appointed the following individuals to the committee:

- Mary Martin, Trustee
- Patti Ringo, Trustee
- Theresa Keel, Superintendent
- Alixa Davis, Staff Member (teacher)

Board Chair Schwieterman noted that he will appoint more members to the committee at a future meeting.

Consider Contract with Martel/Cusing Terrell for Pre-Construction services

The Board reviewed the contract presented by Martel/Cushing Terrell, as well as recommendations from MTSBA for revisions to the contract. Superintendent Keel will work with the design-build team to address the recommendations from MTSBA. There was no action taken and it will be considered at a future meeting.

Consider 2020-2021 MUST Renewal

The Board reviewed the renewal rates from MUST for health insurance. The primary point of discussion was the new tiered rates MUST presented. The Board requested DeAnna Anderson, MUST representative to reach out to a retiree from the District and also to provide more plan options at a future meeting. There was no action taken and it will be considered at a future meeting.

Public Comment: DeAnna Anderson, MUST; Jeff Goody, MUST

Review, Discuss, and Set Tuition Rates for 2020-2021- GGS Policy #3141

Motion: Trustee Mary Martin to set the 2020-2021 out-of-district tuition at the Montana state rates for grades K-6 and for grades 7-8, waiving the entire amount of tuition for students whose parents/guardians are responsible for the tuition and the district of residence will pay the full state rate amount per student for those who are attending from Cottonwood School District in grades 6-8.

Seconded: Trustee Patti Ringo

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Proposed Schedule/Plan for Year-End Stay Interviews

The Board discussed conducting stay interviews with staff and how it would happen if the school closure continues. Vice Chair Fleury will draft a letter and questions for the Board to consider at the May regular meeting.

Public Comment: Ashley Davis

Discuss Building Reserve Fund

The Board reviewed Building Reserve Summary for FY20 and discussed the possibility to complete some facility maintenance projects during the school closure. After discussion, the Board determined that they would like to hold off on any facility projects for the following reasons: 1) the current balance within the Building Reserve fund will need to be used to address pre-bond expenses (facility assessments, etc) and any other issues that may arise throughout the year; and 2) due to COVID-19 the District is limiting access to District employees only to ensure the safest environment for employees and students receiving meals and materials being prepared in the building. This will be discussed further after assessments are completed by the design-build team and when the school building reopens.

COMMITTEE REPORTS

IBB/Negotiations

Board Chair Aaron Schwieterman noted that the next meeting is scheduled for April 22, 2020 at 4pm and the meeting will be held virtually via Zoom.

Next Meetings:

- April 21, 2020- 5pm- Special Meeting
- May 1, 2020- 10am- Agenda Setting

- May 20, 2020- 6pm- Regular Meeting

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 8:53pm.

Aaron Schwieterman, Board Chair

Carrie Fisher, District Clerk

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Tuesday, April 21, 2020, virtually via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:04pm.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Mary Martin, Carissa Paulson, Patti Ringo

TRUSTEES ABSENT

None

STAFF PRESENT

Theresa Keel, Superintendent; Carrie Fisher, District Clerk; Jamie Hetherington, Teacher; Ashley Davis, Teacher; and Elizabeth Matthews, Teacher

OTHERS PRESENT

No sign-in sheet due to COVID-19 and meeting being held virtually

Sky Cook, Cushing Terrell; Corey Jonson, Cushing Terrell; Travis Kabalin, Martel; DeAnna Anderson, MUST; Jeff Goody, MUST; Deb Tysse, Cassandra Elwell, George Wintle, Misti Richardson

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

Motion: Trustee Carissa Paulson to approve accounts payable warrants #36529- 36533.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

OLD BUSINESS

Discuss and consider continuing distance learning plan through the remainder of the year.

The Board was hoping the Governor would hold a press conference to provide additional guidance, but isn't scheduled until April 22. No new information is currently available; tabled for a future meeting.

Appoint Building Committee

Trustee May Martin volunteered to recruit members and will be contacting community members and the top 100 taxpayers list provided by Gallatin County Treasurer's office. No new information is currently available; tabled for a future meeting.

Consider Contract with Martel/Cusing Terrell for Pre-Construction services

The Board received an updated contract with all of the recommendations from MTSBA included.

Motion: Trustee Mary Martin to approve the pre-construction/pre-bond contract with the design-build team of Cushing Terrell/Martel.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Consider 2020-2021 MUST Renewal

The Board reviewed the renewal rates from MUST for health insurance and new information provided regarding plan options.

Motion: Vice Chair Julie Fleury to offer the following health insurance plans from MUST during 2020-2021 plan year: Basic, Comprehensive Major Medical (4000), Comprehensive Major Medical (2000), HDHP (2800), HDHP (5000), Revised Major Medical (200), and Revised Major Medical (1000).

Seconded: Trustee Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Motion: Trustee Mary Martin to approve the MUST renewal rates for the 2020-2021 using the Tier 1 rates for active and retiree members.

Seconded: Trustee Carissa Paulson

Public Comment: DeAnna Anderson, MUST; Jeff Goody, MUST; Ashley Davis, Deb Tysse

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

NEW BUSINESS

Consider MOU with Gallatin Gateway School Association related to COVID-19 and Governor mandated school closures (Evaluations)

Motion: Trustee Patti Ringo to approve the proposed Memorandum of Understanding as the District and the Association agree that completion of teacher evaluations, as a prerequisite to decisions on the renewal of nontenure teachers, in accordance with Article 11 of the collective bargaining agreement is unrealistic and would be difficult or impossible to achieve under current circumstances.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Consider Board Policy Additions & Revisions

#1110- Taking Office-revision

Motion: Trustee Carrisa Paulson to adopt revisions to GGS Policy #1110- Taking Office

Seconded: Trustee Mary Martin

Public Comment: Corey Johnson

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously.

#1902-Alternative Grading- new

There was no action taken; tabled for a future meeting..

Next Meetings:

- April 22, 2020- 4pm- IBB
- May 1, 2020- 10am- Special Meeting & Agenda Setting
- May 20, 2020- 6pm- Regular Meeting

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 7:15pm.

Aaron Schwieterman, Board Chair

Carrie Fisher, District Clerk

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Friday, May 1, 2020, virtually via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 10:03am.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Mary Martin, Carissa Paulson, Patti Ringo

TRUSTEES ABSENT

None

STAFF PRESENT

Theresa Keel, Superintendent; Carrie Fisher, District Clerk; Ashley Davis, Teacher; Nicole Grafel, Teacher; Erica Clark, Administrative Secretary; Neal Krogstad, Teacher; Mike Coon, Teacher; and Veronica Rubio, Teacher

OTHERS PRESENT

No sign-in sheet due to COVID-19 and meeting being held virtually

Cassandra Elwell, Brad Parsch, Tammi Kamps, Morgan Stuart, Kelsey Kearns, Max Harrison, Sara Richardson, Cory Taylor

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

OLD BUSINESS

Discuss and consider continuing distance learning plan through the remainder of the year.

Declare Unforeseen Emergency:

Motion: Trustee Patti Ringo for the board of trustees to declare an unforeseen emergency within the meaning of that term as set forth in Title 20, Chapter 9, Part 8, to become immediately effective and to continue through June 30, 2020. This motion is based on COVID-19 risks; in recognition that the Governor's waiver of student instruction time will expire on May 7; and in recognition that the Governor's April 22, 2020 Directive implicating Executive Orders 2-2020 and 3-2020 specifies that elected school boards and their districts that adopt their own declaration of emergency will continue to receive all state funding, including transportation funding.

Seconded: Trustee Mary Martin

Public Comment: Brad Parsch

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Continue Offsite instruction:

Motion: Trustee Patti Ringo for the board of trustees to order the continued use of the offsite instructional models currently in place through the end of the 2019-20 school year. This motion is made in recognition of the Board's March 18, 2020, and May 1, 2020 declarations of emergency and the ongoing COVID-19 pandemic in the District.

Seconded: Trustee Carissa Paulson

Public Comment: Brad Parsch, Morgan Stuart

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Appoint Building Committee

Board Chair Aaron Schwieterman appointed the following individuals to the building Committee: Ben Jones, Brian Kimmel, Bobbie Jo Mclure-Gunderson; Sue Shockley, & Alison Ulrich.

NEW BUSINESS

Consider Adoption of Emergency Policies

Motion: Vice Chair Julie Fleury to approve the following policies:

#1903- School District Meetings & Gatherings- new- OPTION 1

#1904- Transportation Funds- revised- new number- was 1901

#1906- Student Instruction & Services- new- OPTION 3 and no summer school option

#1906P- Student Instruction Resources & Best Practices-new

#1907- School District Declaration of Emergency- new

#1909- Human Resources & Personnel- new- OPTION 1

#1910- Personnel Use of Leave-new

#1920F1- Emergency Paid Sick Leave for Employees Request Form-new

#1920F2- EFMLA Employee Request Form-new

#1911- School District Budget Adoption and Amendment and Audit-new

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Discuss & Develop Agenda for May 20, 2020

Board Chair Aaron Schwieterman led a discussion regarding the agenda for the May 20, 2020 regular meeting. The individuals present discussed agenda items to be included on the agenda and District Clerk Carrie Fisher will finalize the agenda with the Superintendent.

Next Meetings: May 4, 2020- 4pm- IBB; May 20, 2020- 6pm- Regular Meeting; and June 5, 2020- 10am- Agenda Setting

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 11:02am.

Aaron Schwieterman, Board Chair

Carrie Fisher, District Clerk

Gallatin Gateway School

“Educating the Future”

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

www.gallatingatewayschool.com

MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, Business Manager

SUBJECT: Warrant Register Summary

DATE: May 18, 2020

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:

#36534 - 36557

Electronic Payment:

-99755 - -99751

Voided Claim (A/P) Warrant #'s:

None

Payroll Warrant #'s:

#75678 - #75688

Direct Deposits/ACH #'s:

-88315 - -88345

Voided Payroll Warrant #'s:

None

Thank you.

GALLATIN GATEWAY ELEMENTARY
Claims and/or Payroll Checks List
For the Accounting Period: 5/20

Payroll

Check #	Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-88345	P	56 DEBRA TYSSE	0.00	5/20	05/05/20	
-88344	P	90 CHERYL BRENNER	826.48	5/20	05/05/20	
-88343	P	11 ERICA CLARK	2408.71	5/20	05/05/20	
-88342	P	15 MICHAEL COON	3803.96	5/20	05/05/20	
-88341	P	100011 ALIXA DAVIS	2185.12	5/20	05/05/20	
-88340	P	20 ASHLEY DAVIS	3252.31	5/20	05/05/20	
-88339	P	100014 ROCHELLE DEGROOT	2205.94	5/20	05/05/20	
-88338	P	100031 MADISON DOWNS	1678.65	5/20	05/05/20	
-88337	P	25 CARRIE FISHER	3526.31	5/20	05/05/20	
-88336	P	100010 NICOLE GRAFEL	2875.11	5/20	05/05/20	
-88335	P	100032 MADELINE HERRON	1804.40	5/20	05/05/20	
-88334	P	100009 JAMIE HETHERINGTON	2876.14	5/20	05/05/20	
-88333	P	100007 CHRISTINE HODGSON	343.18	5/20	05/05/20	
-88332	P	111 CHANTEL JAEGER	2049.88	5/20	05/05/20	
-88331	P	71 FRAULEIN JAFFE	194.75	5/20	05/05/20	
-88330	P	100008 DEBORAH JOHNSTON	2030.77	5/20	05/05/20	
-88329	P	100030 THERESA KEEL	3941.38	5/20	05/05/20	
-88328	P	39 NEAL KROGSTAD	1957.65	5/20	05/05/20	
-88327	P	40 JERRY LEE	1021.84	5/20	05/05/20	
-88326	P	43 ELIZABETH MATTHEWS	3605.89	5/20	05/05/20	
-88325	P	44 BOBBIE JO MCCLURE-GUNDERSON	2199.28	5/20	05/05/20	
-88324	P	100033 AMANDA MOORE	58.93	5/20	05/05/20	
-88323	P	100012 JAMIE POUKISH	2080.79	5/20	05/05/20	
-88322	P	74 VERONICA RUBIO	2129.30	5/20	05/05/20	
-88321	P	98 BROOKE SAVAGE	1267.30	5/20	05/05/20	
-88320	P	86 ASHLEY SENENFELDER	2320.06	5/20	05/05/20	
-88319	P	96 JANET WESTLAKE	1395.72	5/20	05/05/20	
-88318	P	58 JACKI YAGER	2345.79	5/20	05/05/20	
-88317	P	FIT EFTPS-IRS	16841.68	5/20	05/04/20	
-88316	P	P.E.R.S. PERS	2321.22	5/20	05/05/20	
-88315	P	TRS TEACHERS RETIREMENT SYST	11701.56	5/20	05/05/20	
75678	P	100005 CATHERYN FLIKKEMA	272.05	5/20	05/05/20	
75679	P	100034 MELISSA KUCHYNKA	318.96	5/20	05/05/20	
75680	P	100055 BROOKLYN LEIBY	230.87	5/20	05/05/20	
75681	P	100056 STEED NAVESSA	41.56	5/20	05/05/20	
75682	P	100035 PHILIP ROGERS	418.00	5/20	05/05/20	
75683	P	FLEX ALLEGIANCE BENEFIT PLAN	2839.25	5/20	05/05/20	
75684	P	LIFE INSURANCE DEARBORN LIFE INSURANCE	25.10	5/20	05/05/20	
75685	P	SIT DEPARTMENT OF REVENUE	3166.00	5/20	05/05/20	
75686	P	MEA DUES MFPE, VERONICA RUBIO, TR	555.00	5/20	05/05/20	
75687	P	MUST MUST	13842.00	5/20	05/05/20	
75688	P	NEA SECURITY BENEFIT LIFE IN	700.00	5/20	05/05/20	

Payroll Total # of Checks: 42 Total: 109658.89

Grand Total # of Checks: 42 Total: 109658.89

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Claims- ACCOUNTS PAYABLE

Check #	Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-99755	E	1305 BMO MASTERCARD	1999.11	5/20	05/18/20	
-99754	E	1305 BMO MASTERCARD	165.56	5/20	05/18/20	
-99753	E	1305 BMO MASTERCARD	11.96	5/20	05/18/20	
-99752	E	1305 BMO MASTERCARD	556.41	5/20	05/18/20	
-99751	E	1305 BMO MASTERCARD	1592.25	5/20	05/18/20	
36534	SC	43 ALSCO-AMERICAN LINEN DIVISION	75.74	5/20	05/20/20	
36535	SC	102 BARGREEN ELLINGSON	81.86	5/20	05/20/20	
36536	SC	370 BOZEMAN ELITE COMMERCIAL CLEANING	3024.00	5/20	05/20/20	
36537	SC	1328 BRIDGER ANALYTICAL LAB, INC	28.00	5/20	05/20/20	
36538	SC	228 CENTURYLINK	307.13	5/20	05/20/20	
36539	SC	229 CENTURYLINK	13.18	5/20	05/20/20	
36540	SC	262 COMMERCIAL ENERGY OF MONTANA INC	407.49	5/20	05/20/20	
36541	SC	1337 CORE CONTROL	1436.54	5/20	05/20/20	
36542	SC	445 GALLATIN-MADISON SPECIAL ED. COOP	2834.00	5/20	05/20/20	
36543	SC	1173 GREAT FLOORS	95.00	5/20	05/20/20	
36544	SC	545 HOUSE OF CLEAN	704.31	5/20	05/20/20	
36545	SC	577 J&H INC	212.64	5/20	05/20/20	
36546	SC	1695 JOSETTE WALLACE	36.22	5/20	05/20/20	
36547	SC	1694 KATHERINE ALTZER	62.09	5/20	05/20/20	
36548	SC	485 MCCLURE, BOBBIE JO	29.33	5/20	05/20/20	
36549	SC	806 MTSBA - MONTANA SCHOOL BOARD ASSO	2822.00	5/20	05/20/20	
36550	SC	1697 NICOLE MCCONVILLE	35.00	5/20	05/20/20	
36551	SC	856 NORTHWESTERN ENERGY	1714.19	5/20	05/20/20	
36552	SC	1696 ROBERT DONAGHEY	70.00	5/20	05/20/20	
36553	SC	1110 SYSCO FOOD SERVICES OF MT	5378.35	5/20	05/20/20	
36554	SC	1131 THE CARRIAGE HOUSE CAR WASH	64.64	5/20	05/20/20	
36555	SC	666 THOMAS, LORRIE	100.00	5/20	05/20/20	
36556	SC	1506 THREE SEASONS, INC	95.00	5/20	05/20/20	
36557	SC	420 US FOODS	3828.36	5/20	05/20/20	
Claims Total # of Checks:		29	Total:	27780.36		
Grand Total # of Checks:		29	Total:	27780.36		

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

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GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 5/20

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Report ID: AP100W

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
-99755E	1305 BMO MASTERCARD 2210	1,999.11						
	C. FISHER PCARD TRANSACTIONS #3574 A. DAVIS PCARD TRANSACTION #1614							
MAY 5, 2020 STATEMENT								
1	CC-398 05/15/20 DC TRIP- REFUND (COVID-19)	-31.00		184		625		
	US HOLOCAUST MEMORIAL MUSEUM							
2	CC-399 04/27/20 DC TRIP- REFUND (COVID-19)	-400.50		184		625		
	INTERNATIONAL SPY MUSEUM							
3	CC-400 04/06/20 LAPTOP CASE- FOOD SERVICE	11.99		101		625		
	AMAZON.COM							
4	CC-401 04/08/20 MONTHLY INTERNET	249.50		101		621		
	MONTANA OPTI COM							
5	CC-401 04/08/20 MONTHLY INTERNET	74.85		110		621		
	MONTANA OPTI COM							
6	CC-401 04/08/20 MONTHLY INTERNET	74.85		117		621		
	MONTANA OPTI COM							
7	CC-401 04/08/20 MONTHLY INTERNET	99.80		128		621		
	MONTANA OPTI COM							
8	CC-401 04/08/20 MONTHLY INTERNET	37.22		101		621		
	MONTANA OPTI COM							
9	CC-401 04/08/20 MONTHLY INTERNET	11.17		110		621		
	MONTANA OPTI COM							
10	CC-401 04/08/20 MONTHLY INTERNET	11.17		117		621		
	MONTANA OPTI COM							
11	CC-401 04/08/20 MONTHLY INTERNET	14.89		128		621		
	MONTANA OPTI COM							
12	CC-402 04/23/20 MONTHY SUBSCRIPTION	37.00		101		625		
	SURVEY MONKEY							
13	CC-403 04/24/20 THERMOMETERS (COVID-19) x2	159.98		115		625		145
	AMAZON.COM							
14	CC-405 04/26/20 PLATFORM FOR VIRTUAL MTGS	31.90		115		625		145
	ZOOM VIDEO COMMUNICATIONS INC.							
15	CC-406 04/30/20 MONTHLY SEWER SERVICE	893.04		101		625		
	GALLATIN GATEWAY WATER & SEWER DISTRICT							

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GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 5/20

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Report ID: AP100W

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
16	CC-407 04/30/20 MONTHLY TRASH SERVICE	117.92		101	625			----
	MONTHLY TRASH SERVICE							
	L&L SITE SERVICES							
17	CC-407 04/30/20 MONTHLY TRASH SERVICE	13.40		110	625			
	MONTHLY TRASH SERVICE							
	L&L SITE SERVICES							
18	CC-407 04/30/20 MONTHLY TRASH SERVICE	2.68		117	625			
	MONTHLY TRASH SERVICE							
	L&L SITE SERVICES							
19	CC-408 04/04/20 LUNCH BAGS (COVID19)	7.84		115	625			145
	COVID19							
	WALMART							
20	CC-408 04/04/20 MAINTENANCE SUPPLIES	11.94		101	625			
	WALMART							
21	CC-409 05/04/20 MONTHLY INTERNET SERVICE	284.74		101	621			
	MONTANA OPTICOM							
22	CC-409 05/04/20 MONTHLY INTERNET SERVICE	85.42		110	621			
	MONTANA OPTICOM							
23	CC-409 05/04/20 MONTHLY INTERNET SERVICE	85.42		117	621			
	MONTANA OPTICOM							
24	CC-409 05/04/20 MONTHLY INTERNET SERVICE	113.89		128	621			
	MONTANA OPTICOM							
	Total Check:	1,999.11						
-99754E	1305 BMO MASTERCARD							
	2211	165.56						
	T. KEEL PCARD TRANSACTIONS #5027							
	MAY 5 2020 STATEMENT							
1	CC-411 04/06/20 MAG BOARDS-INTERVENTION (COVID	106.57						
	COVID							
	OFFICE DEPOT							
2	CC-412 04/30/20 PRINTER CARTRIDGE (COVID)	58.99		115	625			145
	COVID							
	STAPLES CREDIT PLAN							
	Total Check:	165.56						

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
-99753E	1305 BMO MASTERCARD 2237	11.96						
	FOOD SERVICE PCARD TRANSACTIONS#8347 MAY 5, 2020 STATEMENT							
1	CC-420 04/20/20 YOGURT	11.96						
			CC Accounting: 112-	80-910-3100-630	112	625		
	ALBERTSONS							
	Total Check:	11.96						
-99752E	1305 BMO MASTERCARD 2238	556.41						
	TRANSPORATION PCARD TRANSACTIONS #7639 MAY 5, 2020 STATEMENT							
1	CC-414 04/08/20 FUEL SOUTH	67.13						
			CC Accounting: 110-	80-100-2700-624	110	625		
	CASEY'S CORNER STORE							
2	CC-415 04/08/20 FUEL NORTH	44.83			110	625		
			CC Accounting: 110-	80-100-2700-624				
	CASEY'S CORNER STORE							
3	CC-416 04/08/20 FUEL SOUTH	81.81			110	625		
			CC Accounting: 110-	80-100-2700-624				
	CASEY'S CORNER STORE							
4	CC-417 04/08/20 FUEL NORTH	48.79			110	625		
			CC Accounting: 110-	80-100-2700-624				
	CASEY'S CORNER STORE							
5	CC-418 04/22/20 CARE PACKAGES FOR STAFF	305.55			115	625		110
			CC Accounting: 115-	80-100-2400-610-110				
	U. S. POSTAL SERVICE - BULK							
6	CC-419 04/22/20 CARE PACKAGES FOR STAFF	8.30			115	625		110
			CC Accounting: 115-	80-100-2400-610-110				
	U. S. POSTAL SERVICE - BULK							
	Total Check:	556.41						
-99751E	1305 BMO MASTERCARD 2239	1,592.25						
	E. CLARK PCARD TRANSACTIONS #4634 MAY 5, 2020 STATEMENT							
1	DISTRICT SUBSCRIPTION	750.00						
			*	20173	115	80 100-1000	680	145
	SCREENCASTIFY							
2	ROLL TOWELS	23.06*		20174	115	80 100-2600	610	145
	HOUSE OF CLEAN							
3	FAMILY POSTCARDS	34.50*		20175	115	80 100-2321	610	145
	CANVA PTY. LTD							
4	AMAZON GIFT CARDS	400.00*		20176	115	80 100-2321	610	145
	AMAZON.COM							
5	FACE MASKS	89.00*		20178	115	80 100-2600	610	145
	GLOVESAVER.COM							

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
6	SHI PPI NG GLOVESAVER.COM	8.72*	20178	115	80	100-2600	610	145
7	BOTTLE SOAP Rubbermaid Commercial Products.com	88.00*	20179	115	80	100-2600	610	145
8	DRY ERASE MAGNETIC SCHOOL SPECIALTY INC.	51.99*	20180	115	80	100-1000	610	145
9	ADHESI VE MAGNETS SCHOOL SPECIALTY INC.	29.22*	20180	115	80	100-1000	610	145
10	BLUE BACKDROP AMAZON.COM	19.96*	20181	115	80	100-2321	610	145
11	SHI PPI NG AMAZON.COM	8.91*	20181	115	80	100-2321	610	145
12	POSTCARD 150 TICKETPRINTING.COM	93.07*	20177	115	80	100-2321	610	145
13	DI SCOUNT TICKETPRINTING.COM	-13.96*	20177	115	80	100-2321	610	145
14	SHI PPI NG TICKETPRINTING.COM	9.78*	20177	115	80	100-2321	610	145
Total Check:		1,592.25						
36534S	43 ALSCO-AMERICAN LINEN DIVISION							
2215		75.74						
1	1575211 05/04/20 LINENS-TOWELS	9.90*		101	80	100-2600	610	
2	1575211 05/04/20 LINENS-TOWELS	0.83*		110	80	100-2700	610	
3	1575211 05/04/20 LINENS-TOWELS	5.78*		112	80	910-3100	610	
4	1575386 05/04/20 LINES, MOPS, TOWELS, APRONS	35.54*		101	80	100-2600	610	
5	1575386 05/04/20 LINES, MOPS, TOWELS, APRONS	2.96*		110	80	100-2700	610	
6	1575386 05/04/20 LINES, MOPS, TOWELS, APRONS	20.73*		112	80	910-3100	610	
Total Check:		75.74						
36535S	102 BARGREEN ELLINGSON							
2212		81.86						
COVID-19 EXPENSES								
1	009464270 05/22/20 SANITIZER SPRAY	81.48*		115	80	100-2600	610	145
COVID								
2	009468452 05/22/20 SPRAY BOTTLES	0.38*		115	80	100-2600	610	145
COVID								
Total Check:		81.86						
36536S	370 BOZEMAN ELITE COMMERCIAL CLEANING							
2214		3,024.00						
1	2003 05/01/20 MONTHLY CUSTODIAL SERVICE	2,358.72		101	80	100-2600	433	
2	2003 05/01/20 MONTHLY CUSTODIAL SERVICE	604.80		110	80	100-2600	433	
3	2003 05/01/20 MONTHLY CUSTODIAL SERVICE	60.48		117	80	610-2600	433	
Total Check:		3,024.00						

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36537S	1328 BRIDGER ANALYTICAL LAB, INC							
	2216	28.00						
1	2005071 05/06/20 WATER TESTING	27.44*		101	80	100-2600	421	
2	2005071 05/06/20 WATER TESTING	0.56*		117	80	610-2600	421	
	Total Check:	28.00						
36538S	228 CENTURYLINK							
	2218	307.13						
1	05/04/20 PHONE- MONTHLY SERVICE	224.21		101	80	100-2300	531	
2	05/04/20 PHONE- MONTHLY SERVICE	76.78		110	80	100-2300	531	
3	05/04/20 PHONE- MONTHLY SERVICE	6.14		117	80	610-2300	531	
	Total Check:	307.13						
36539S	229 CENTURYLINK							
	2217	13.18						
1	1490288491 04/19/20 PHONE- LONG DISTANCE	9.62		101	80	100-2300	531	
2	1490288491 04/19/20 PHONE- LONG DISTANCE	3.30		110	80	100-2300	531	
3	1490288491 04/19/20 PHONE- LONG DISTANCE	0.26		117	80	610-2300	531	
	Total Check:	13.18						
36540S	262 COMMERCIAL ENERGY OF MONTANA INC							
	2219	407.49						
1	NWE05936 05/05/20 GAS ON NWE SYSTEM	399.34		101	80	100-2600	411	
2	NWE05936 05/05/20 GAS ON NWE SYSTEM	8.15*		117	80	610-2600	411	
	Total Check:	407.49						
36541S	1337 CORE CONTROL							
	2220	1,436.54						
1	WO-1249 05/01/20 SPRING PREVENATIVE MAINTENANC	1,436.54*		101	80	100-2600	440	
	Total Check:	1,436.54						
36542S	445 GALLATIN-MADISON SPECIAL ED. COOP.							
	2221	2,834.00						
1	04/20/20 RSBG MATCH	2,834.00		101	80	280-1000	920	
	Total Check:	2,834.00						
36543S	1173 GREAT FLOORS							
	2222	95.00						
1	JB20-00051 02/07/20 FINISH-RED/BLACK TILES BY	95.00*		101	80	100-2600	610	
	Total Check:	95.00						

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36544S	545 HOUSE OF CLEAN							
	2224	704.31						
	COVID-19 SUPPLIES							
1	256369 04/20/20 COVID SUPPLIES	704.31*		115	80	100-2600	610	145
	COVID- HAND SOAP, PAPER TOWEL, HAND SANITIZER, TP							
	Total Check:	704.31						
36545S	577 J&H INC							
	2225	212.64						
	COVID-19- DISTANCE LEARNING EXPENSES							
1	584056 05/06/20 COPIER- MAIN OFFICE	212.64		101	80	100-2300	550	
	Total Check:	212.64						
36546S	1695 JOSETTE WALLACE							
	2234	36.22						
1	05/15/20 REFUND-ADULT ED FLORAL WATERCO	35.00		117		1340		
2	05/15/20 REFUND-ADULT ED FLORAL WATERCO	1.22		115		1900		145
	Total Check:	36.22						
36547S	1694 KATHERINE ALTZER							
	2213	62.09						
1	05/03/20 REFUND- ADULT ED WATERCOLOR	60.00		117		1340		
2	05/03/20 REFUND- ADULT ED WATERCOLOR	2.09		115		1900		145
	Total Check:	62.09						
36548S	485 MCCLURE, BOBBIE JO							
	2223	29.33						
1	04/30/20 REIMBURSEMENT- FOOD	29.33*		112	80	910-3100	630	
	Total Check:	29.33						
36549S	806 MTSBA - MONTANA SCHOOL BOARD							
	2226	2,822.00						
1	0003277 12/31/19 RFQ- REMAINING BALANCE	0.50*		101	80	100-2300	332	
2	0004176 04/30/20 CONTRACT REVIEW- CT/MARTEL	2,821.50*		101	80	100-2300	332	
	Total Check:	2,822.00						
36550S	1697 NICOLE MCCONVILLE							
	2236	35.00						
	RECEIPT #557472							
1	05/14/20 REFUND-TRACK FEES- JUDAH	35.00		184		1705		
	Total Check:	35.00						

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36551S	856 NORTHWESTERN ENERGY							
	2227	1,714.19						
1	05/05/20 ELECTRICITY	687.32		101	80	100-2600	412	
	ELECTRICITY							
2	05/05/20 ELECTRICITY	176.23*		110	80	100-2600	412	
	ELECTRICITY							
3	05/05/20 ELECTRICITY	17.62		117	80	610-2600	412	
	ELECTRICITY							
4	05/05/20 POWER-LIGHTS	96.50*		101	80	100-2600	410	
	POWER-LIGHTS							
5	05/05/20 POWER-LIGHTS	100.53*		110	80	100-2600	410	
	POWER-LIGHTS							
6	05/05/20 POWER-LIGHTS	4.02		117	80	610-2600	410	
	POWER-LIGHTS							
7	05/05/20 NATURAL GAS	619.33		101	80	100-2600	411	
	NATURAL GAS							
8	05/05/20 NATURAL GAS	12.64*		117	80	610-2600	411	
	NATURAL GAS							
	Total Check:	1,714.19						
36552S	1696 ROBERT DONAGHEY							
	2235	70.00						
	RECEIPT #557478							
1	05/14/20 REFUND- TRACK FEES WESLEY	35.00		184		1705		
	DUE TO COVID-19							
2	05/14/20 REFUND- TRACK FEES ISABELLA	35.00		184		1705		
	DUE TO COVID-19							
	Total Check:	70.00						
36553S	1110 SYSCO FOOD SERVICES OF MT							
	2228	3,456.38						
1	243734109 04/17/20 CREDIT MEMO- FOOD	-104.73*		112	80	910-3100	630	
2	243739969 04/24/20 CREDIT MEMO- FOOD	-125.27*		112	80	910-3100	630	
3	243726983 04/07/20 FOOD	522.43*		112	80	910-3100	630	
4	243726983 04/07/20 SUPPLIES	91.10*		112	80	910-3100	610	
5	243732324 04/14/20 FOOD	774.09*		112	80	910-3100	630	
6	243737921 04/21/20 FOOD	1,082.96*		112	80	910-3100	630	
7	243744001 04/28/20 FOOD	666.43*		112	80	910-3100	630	
8	243744001 04/28/20 SUPPLIES- COVID19	25.74*		112	80	910-3100	610	
9	243744001 04/28/20 SUPPLIES- ENTREES TO GO	72.04*		112	80	910-3100	610	
10	243726984 04/07/20 FOOD- SWMSS BID ORDER	451.59*		112	80	910-3100	630	
	2229	1,921.97						
1	243752146 05/05/20 FOOD	1,041.06*		112	80	910-3100	630	
2	243759509 05/12/20 FOOD	880.91*		112	80	910-3100	630	
	Total Check:	5,378.35						

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36554S	1131 THE CARRIAGE HOUSE CAR WASH							
	2230	64.64						
1	4340 04/30/20 CAR WASH- BUS	64.64		110	80	100-2740	440	
	Total Check:	64.64						
36555S	666 THOMAS, LORRIE							
	2231	100.00						
1	04/28/20 BACTERIOLOGICAL WATER TEST	98.00*		101	80	100-2600	421	
2	04/28/20 BACTERIOLOGICAL WATER TEST	2.00*		117	80	610-2600	421	
	Total Check:	100.00						
36556S	1506 THREE SEASONS, INC							
	2232	95.00						
1	1887 05/01/20 SNOW REMOVAL- APRIL 16	71.25		101	80	100-2630	432	
2	1887 05/01/20 SNOW REMOVAL- APRIL 16	23.75		110	80	100-2630	432	
	Total Check:	95.00						
36557S	420 US FOODS							
	2233	3,828.36						
1	5878103 04/24/20 FOOD	200.00*		101	80	910-3100	630	
2	5878103 04/24/20 FOOD	466.69*		112	80	910-3100	630	
3	5878103 04/24/20 SUPPLIES- COVID	87.43*		115	80	910-3100	610	145
	COVID							
4	5876102 04/17/20 FOOD	158.08*		101	80	910-3100	630	
5	5876102 04/17/20 FOOD	368.87*		112	80	910-3100	630	
6	5874203 04/10/20 FOOD	117.26*		101	80	910-3100	630	
7	5874203 04/10/20 FOOD	273.60*		112	80	910-3100	630	
8	5874203 04/10/20 SUPPLIES-COVID	454.64*		115	80	910-3100	610	145
	COVID							
9	5882791 05/08/20 FOOD	240.45*		101	80	910-3100	630	
10	5882791 05/08/20 FOOD	561.06*		112	80	910-3100	630	
11	5882791 05/08/20 SUPPLIES	39.38*		112	80	910-3100	610	
12	5880347 05/01/20 FOOD	240.23*		101	80	910-3100	630	
13	5880347 05/01/20 FOOD	560.55*		112	80	910-3100	630	
14	5880347 05/01/20 SUPPLIES-COVID	60.12*		115	80	910-3100	610	145
	COVID							
	Total Check:	3,828.36						

of Claims 30 Total: 27,780.36

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
101 GENERAL	93,826.30	988,545.43	1,296,916.00	1,296,916.00	308,370.57	76 %
110 TRANSPORTATION	7,966.97	88,632.60	111,500.00	111,500.00	22,867.40	79 %
111 BUS DEPRECIATION	0.00	80,810.87	117,135.00	117,135.00	36,324.13	69 %
113 TUITION	1,247.54	9,239.52	13,777.00	13,777.00	4,537.48	67 %
114 RETIREMENT	13,273.82	128,834.50	182,170.00	182,170.00	53,335.50	71 %
117 ADULT EDUCATION FUND	1,572.51	20,457.40	25,578.00	25,578.00	5,120.60	80 %
128 TECHNOLOGY FUNDS	1,506.54	26,322.48	21,852.00	21,852.00	-4,470.48	120 %
129 FLEXIBILITY FUND	0.00	3,094.99	11,216.00	11,216.00	8,121.01	28 %
150 DEBT SERVICE	0.00	4,205.00	119,760.00	119,760.00	115,555.00	4 %
161 BUILDING RESERVE	0.00	87,150.77	201,924.00	201,924.00	114,773.23	43 %
Grand Total :	119,393.68	1,437,293.56	2,101,828.00	2,101,828.00	664,534.44	68 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
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101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
250 WORKERS' COMPENSATION	0.00	56.45	0.00	0.00	-56.45	*** %
Function Total:	0.00	56.45	0.00	0.00	-56.45	*** %
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	282.75	0.00	0.00	-282.75	*** %
531 COMMUNICATIONS- TELEPHONE	0.00	487.44	0.00	0.00	-487.44	*** %
810 DUES AND FEES	37.00	111.00	0.00	0.00	-111.00	*** %
Function Total:	37.00	881.19	0.00	0.00	-881.19	*** %
2500 BUSINESS SERVICES						
610 SUPPLIES	0.00	114.36	0.00	0.00	-114.36	*** %
Function Total:	0.00	114.36	0.00	0.00	-114.36	*** %
Program Total:	37.00	1,052.00	0.00	0.00	-1,052.00	*** %
Program Group Total:	37.00	1,052.00	0.00	0.00	-1,052.00	*** %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
117 PARAPROFESSIONALS	0.00	18.20	0.00	0.00	-18.20	*** %
122 SUBSTITUTE TEACHERS	0.00	9,860.00	8,000.00	8,000.00	-1,860.00	123 %
150 STIPEND	55.00	1,897.50	1,500.00	1,500.00	-397.50	126 %
190 LEAVE - PAY	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
220 TRS	0.00	68.13	0.00	0.00	-68.13	*** %
250 WORKERS' COMPENSATION	0.27	46.27	0.00	0.00	-46.27	*** %
260 HEALTH INS	613.24	5,563.81	0.00	0.00	-5,563.81	*** %
330 OTHER PROFESSIONAL SERVICES	0.00	3,750.00	5,000.00	5,000.00	1,250.00	75 %
340 TECHNICAL SERVICES	0.00	125.00	0.00	0.00	-125.00	*** %
540 ADVERTISING	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	5,500.00	5,500.00	5,500.00	0 %
583 INSERVICE	0.00	595.00	0.00	0.00	-595.00	*** %
610 SUPPLIES	0.00	4,789.50	6,000.00	6,000.00	1,210.50	79 %
640 BOOKS	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
660 MINOR EQUIPMENT	0.00	1,230.00	2,500.00	2,500.00	1,270.00	49 %
680 COMPUTER SOFTWARE	0.00	17,710.61	20,000.00	20,000.00	2,289.39	88 %
682 SUPPLIES- TECHNOLOGY	0.00	170.82	0.00	0.00	-170.82	*** %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
810 DUES AND FEES	0.00	1,416.00	500.00	500.00	-916.00	283 %
Function Total:	668.51	47,240.84	77,000.00	77,000.00	29,759.16	61 %
2100 STUDENTS						
610 SUPPLIES	0.00	0.00	175.00	175.00	175.00	0 %
Function Total:	0.00	0.00	175.00	175.00	175.00	0 %
2112 ATTENDANCE SERVICES						
610 SUPPLIES	0.00	0.00	100.00	100.00	100.00	0 %
Function Total:	0.00	0.00	100.00	100.00	100.00	0 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2120 GUI DANCE PROGRAM						
190 LEAVE - PAY	0.00	0.00	130.00	130.00	130.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	35.00	500.00	500.00	465.00	7 %
610 SUPPLIES	0.00	494.66	500.00	500.00	5.34	98 %
810 DUES AND FEES	0.00	69.00	100.00	100.00	31.00	69 %
Function Total:	0.00	598.66	1,230.00	1,230.00	631.34	48 %
2123 GUI DANCE- TESTING SERVICES						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	600.00	600.00	600.00	0 %
610 SUPPLIES	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
Function Total:	0.00	0.00	1,600.00	1,600.00	1,600.00	0 %
2131 HEALTH SERVICES- MEDICAL						
610 SUPPLIES	0.00	65.80	0.00	0.00	-65.80	*** %
Function Total:	0.00	65.80	0.00	0.00	-65.80	*** %
2225 LIBRARY SERVICES						
190 LEAVE - PAY	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	300.00	300.00	300.00	0 %
610 SUPPLIES	0.00	155.64	500.00	500.00	344.36	31 %
640 BOOKS	0.00	184.96	2,500.00	2,500.00	2,315.04	7 %
650 PERIODICALS	0.00	0.00	200.00	200.00	200.00	0 %
660 MINOR EQUIPMENT	0.00	902.70	200.00	200.00	-702.70	451 %
680 COMPUTER SOFTWARE	0.00	2,787.25	3,200.00	3,200.00	412.75	87 %
810 DUES AND FEES	0.00	0.00	60.00	60.00	60.00	0 %
Function Total:	0.00	4,030.55	7,960.00	7,960.00	3,929.45	50 %
2300 GENERAL ADMINISTRATION						
330 OTHER PROFESSIONAL SERVICES	0.00	2,546.07	6,000.00	6,000.00	3,453.93	42 %
331 PROF. SERV. AUDITOR	0.00	5,234.00	10,000.00	10,000.00	4,766.00	52 %
332 PROF. SERV. LEGAL	2,822.00	5,079.00	2,000.00	2,000.00	-3,079.00	253 %
340 TECHNICAL SERVICES	0.00	1,992.99	1,275.00	1,275.00	-717.99	156 %
530 COMMUNICATIONS- INTERNET SERVICE	571.46	2,901.31	3,500.00	3,500.00	598.69	82 %
531 COMMUNICATIONS- TELEPHONE	233.83	2,114.09	2,300.00	2,300.00	185.91	91 %
532 POSTAGE	0.00	331.46	1,750.00	1,750.00	1,418.54	18 %
540 ADVERTISING	0.00	1,141.96	1,300.00	1,300.00	158.04	87 %
550 PRINTING/DUPLICATION	212.64	2,955.12	4,500.00	4,500.00	1,544.88	65 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	1,817.31	1,000.00	1,000.00	-817.31	181 %
610 SUPPLIES	0.00	1,512.44	1,700.00	1,700.00	187.56	88 %
660 MINOR EQUIPMENT	0.00	0.00	250.00	250.00	250.00	0 %
680 COMPUTER SOFTWARE	0.00	1,388.00	1,500.00	1,500.00	112.00	92 %
810 DUES AND FEES	0.00	3,434.30	6,500.00	6,500.00	3,065.70	52 %
Function Total:	3,839.93	32,448.05	43,575.00	43,575.00	11,126.95	74 %
2314 ELECTIONS						
340 TECHNICAL SERVICES	0.00	0.00	500.00	500.00	500.00	0 %
540 ADVERTISING	0.00	0.00	100.00	100.00	100.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	459.79	0.00	0.00	-459.79	*** %
810 DUES AND FEES	0.00	264.00	0.00	0.00	-264.00	*** %
Function Total:	0.00	723.79	600.00	600.00	-123.79	120 %

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101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai lable Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2321 SUPERINTENDENT SERVICES						
111 ADMINSTRATIVE SALARY	5,320.00	53,200.00	58,520.00	58,520.00	5,320.00	90 %
115 OFFICE/CLERICAL SALARY	2,635.98	29,971.46	33,968.00	33,968.00	3,996.54	88 %
125 SUBSTITUTE- OFFICE/CLERICAL	0.00	0.00	1,575.00	1,575.00	1,575.00	0 %
190 LEAVE - PAY	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
250 WORKERS' COMPENSATION	38.80	298.19	483.00	483.00	184.81	61 %
260 HEALTH INS	961.10	9,974.16	12,270.00	12,270.00	2,295.84	81 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	894.23	3,000.00	3,000.00	2,105.77	29 %
610 SUPPLIES	0.00	603.55	250.00	250.00	-353.55	241 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
810 DUES AND FEES	0.00	2,511.51	2,500.00	2,500.00	-11.51	100 %
Function Total :	8,955.88	97,453.10	116,766.00	116,766.00	19,312.90	83 %
2500 BUSINESS SERVICES						
111 ADMINSTRATIVE SALARY	3,412.50	41,598.19	44,000.00	44,000.00	2,401.81	94 %
115 OFFICE/CLERICAL SALARY	252.52	6,669.83	9,009.00	9,009.00	2,339.17	74 %
190 LEAVE - PAY	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
250 WORKERS' COMPENSATION	17.87	177.43	275.00	275.00	97.57	64 %
260 HEALTH INS	207.18	1,174.03	1,912.00	1,912.00	737.97	61 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
340 TECHNICAL SERVICES	0.00	500.00	500.00	500.00	0.00	100 %
532 POSTAGE	0.00	0.00	50.00	50.00	50.00	0 %
550 PRINTING/DUPLICATION	0.00	278.24	400.00	400.00	121.76	69 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	639.79	1,500.00	1,500.00	860.21	42 %
610 SUPPLIES	0.00	203.38	250.00	250.00	46.62	81 %
660 MINOR EQUIPMENT	0.00	754.71	2,300.00	2,300.00	1,545.29	32 %
680 COMPUTER SOFTWARE	0.00	8,120.95	8,500.00	8,500.00	379.05	95 %
682 SUPPLIES- TECHNOLOGY	0.00	39.99	0.00	0.00	-39.99	*** %
810 DUES AND FEES	0.00	284.37	1,000.00	1,000.00	715.63	28 %
Function Total :	3,890.07	60,440.91	79,196.00	79,196.00	18,755.09	76 %
2600 OPERATIONS & MAINTENANCE						
114 CUSTODIAL SALARY	0.00	4,855.50	5,500.00	5,500.00	644.50	88 %
120 TEMPORARY SALARIES	0.00	597.50	600.00	600.00	2.50	99 %
250 WORKERS' COMPENSATION	0.00	26.00	50.00	50.00	24.00	52 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	500.00	500.00	500.00	0 %
410 POWER - LIGHTS	96.50	1,175.63	1,103.00	1,103.00	-72.63	106 %
411 NATURAL GAS	1,018.67	10,961.75	12,127.00	12,127.00	1,165.25	90 %
412 ELECTRICITY	687.32	10,911.28	15,986.00	15,986.00	5,074.72	68 %
420 OTHER UTILITY SERVICES- SEWER	893.04	9,823.44	10,717.00	10,717.00	893.56	91 %
421 WATER TESTS	125.44	3,285.92	1,800.00	1,800.00	-1,485.92	182 %
431 DISPOSAL SERVICE	117.92	3,162.06	4,085.00	4,085.00	922.94	77 %
433 CUSTODIAL SERVICES	2,358.72	25,721.28	33,300.00	33,300.00	7,578.72	77 %
440 REPAIR AND MAINTENANCE SERVICE	1,436.54	37,174.03	20,000.00	20,000.00	-17,174.03	185 %
520 INSURANCE	0.00	10,006.10	10,006.00	10,006.00	-0.10	100 %
610 SUPPLIES	152.38	8,433.19	6,000.00	6,000.00	-2,433.19	140 %
810 DUES AND FEES	0.00	580.00	1,500.00	1,500.00	920.00	38 %
Function Total :	6,886.53	126,713.68	123,274.00	123,274.00	-3,439.68	102 %

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101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2630 GROUNDS- CARE AND UPKEEP						
432 SNOW PLOWING SERVICES	71.25	4,613.75	6,000.00	6,000.00	1,386.25	76 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	900.00	0.00	0.00	-900.00	*** %
Function Total:	71.25	5,513.75	6,000.00	6,000.00	486.25	91 %
Program Total:	24,312.17	375,229.13	457,476.00	457,476.00	82,246.87	82 %
Program Group Total:	24,312.17	375,229.13	457,476.00	457,476.00	82,246.87	82 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
120 TEMPORARY SALARIES	0.00	0.00	340.00	340.00	340.00	0 %
190 LEAVE - PAY	0.00	0.00	1,700.00	1,700.00	1,700.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	300.00	300.00	300.00	0 %
610 SUPPLIES	0.00	226.00	350.00	350.00	124.00	64 %
660 MINOR EQUIPMENT	0.00	305.68	0.00	0.00	-305.68	*** %
680 COMPUTER SOFTWARE	0.00	71.95	0.00	0.00	-71.95	*** %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	150.00	150.00	150.00	0 %
920 RESOURCES TRANSFER TO COOP	2,834.00	2,834.00	2,850.00	2,850.00	16.00	99 %
Function Total:	2,834.00	3,437.63	5,690.00	5,690.00	2,252.37	60 %
Program Total:	2,834.00	3,437.63	5,690.00	5,690.00	2,252.37	60 %
Program Group Total:	2,834.00	3,437.63	5,690.00	5,690.00	2,252.37	60 %
300						
365 INDIAN EDUCATION						
1000 INSTRUCTION						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	800.00	800.00	800.00	0 %
640 BOOKS	0.00	0.00	500.00	500.00	500.00	0 %
Function Total:	0.00	0.00	1,300.00	1,300.00	1,300.00	0 %
2225 LIBRARY SERVICES						
640 BOOKS	0.00	0.00	500.00	500.00	500.00	0 %
Function Total:	0.00	0.00	500.00	500.00	500.00	0 %
Program Total:	0.00	0.00	1,800.00	1,800.00	1,800.00	0 %
368 DATA FOR ACHIEVEMENT						
1000 INSTRUCTION						
680 COMPUTER SOFTWARE	0.00	1,591.50	3,300.00	3,300.00	1,708.50	48 %
Function Total:	0.00	1,591.50	3,300.00	3,300.00	1,708.50	48 %
Program Total:	0.00	1,591.50	3,300.00	3,300.00	1,708.50	48 %
Program Group Total:	0.00	1,591.50	5,100.00	5,100.00	3,508.50	31 %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
150 STIPEND	0.00	160.00	600.00	600.00	440.00	26 %
250 WORKERS' COMPENSATION	0.00	0.76	15.00	15.00	14.24	5 %
260 HEALTH INS	0.00	21.00	0.00	0.00	-21.00	*** %
Function Total:	0.00	181.76	615.00	615.00	433.24	29 %
Program Total:	0.00	181.76	615.00	615.00	433.24	29 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
700						
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
119 OTHER SUPERVISORY SALARIES	500.00	4,500.00	5,000.00	5,000.00	500.00	90 %
150 STIPEND	0.00	4,800.00	9,900.00	9,900.00	5,100.00	48 %
250 WORKERS' COMPENSATION	2.44	23.46	80.00	80.00	56.54	29 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	125.00	0.00	0.00	-125.00	*** %
Function Total:	502.44	9,448.46	14,980.00	14,980.00	5,531.54	63 %
3501 ATHLETICS- VOLLEYBALL						
150 STIPEND	0.00	1,900.00	0.00	0.00	-1,900.00	*** %
250 WORKERS' COMPENSATION	0.00	9.07	0.00	0.00	-9.07	*** %
Function Total:	0.00	1,909.07	0.00	0.00	-1,909.07	*** %
3502 ATHLETICS- GIRLS BASKETBALL						
150 STIPEND	0.00	800.00	0.00	0.00	-800.00	*** %
250 WORKERS' COMPENSATION	0.00	3.82	0.00	0.00	-3.82	*** %
Function Total:	0.00	803.82	0.00	0.00	-803.82	*** %
Program Total:	502.44	12,161.35	14,980.00	14,980.00	2,818.65	81 %
Program Group Total:	502.44	12,343.11	15,595.00	15,595.00	3,251.89	79 %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS	1,343.57	5,248.57	17,435.00	17,435.00	12,186.43	30 %
126 SUBSTITUTE COOKS	0.00	90.00	300.00	300.00	210.00	30 %
250 WORKERS' COMPENSATION	82.78	178.96	1,171.00	1,171.00	992.04	15 %
260 HEALTH INS	127.50	510.02	1,290.00	1,290.00	779.98	39 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	150.00	150.00	150.00	0 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	85.00	0.00	0.00	-85.00	*** %
540 ADVERTISING	0.00	0.00	150.00	150.00	150.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	200.00	200.00	200.00	0 %
610 SUPPLIES	11.99	145.33	300.00	300.00	154.67	48 %
630 FOOD	956.02	11,660.77	5,156.00	5,156.00	-6,504.77	226 %
660 MINOR EQUIPMENT	0.00	1,341.12	0.00	0.00	-1,341.12	*** %
810 DUES AND FEES	0.00	201.00	0.00	0.00	-201.00	*** %
Function Total:	2,521.86	19,460.77	26,152.00	26,152.00	6,691.23	74 %
Program Total:	2,521.86	19,460.77	26,152.00	26,152.00	6,691.23	74 %
999 UNDISTRIBUTED						
9999 UNDISTRIBUTED						
892 Prior Period Adjustment	0.00	-32.51	0.00	0.00	32.51	*** %
Function Total:	0.00	-32.51	0.00	0.00	32.51	*** %
Program Total:	0.00	-32.51	0.00	0.00	32.51	*** %
Program Group Total:	2,521.86	19,428.26	26,152.00	26,152.00	6,723.74	74 %
Org Total:	30,170.47	412,029.63	510,013.00	510,013.00	97,983.37	80 %
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						

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81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	28,950.18	260,551.75	347,402.00	347,402.00	86,850.25	75 %
117 PARAPROFESSIONALS	2,280.86	26,481.62	37,500.00	37,500.00	11,018.38	70 %
250 WORKERS' COMPENSATION	152.31	973.95	2,047.00	2,047.00	1,073.05	47 %
260 HEALTH INS	5,142.00	44,669.92	57,672.00	57,672.00	13,002.08	77 %
330 OTHER PROFESSIONAL SERVICES	0.00	75.00	0.00	0.00	-75.00	*** %
610 SUPPLIES	0.00	961.71	10,000.00	10,000.00	9,038.29	9 %
650 PERIODICALS	0.00	0.00	300.00	300.00	300.00	0 %
680 COMPUTER SOFTWARE	0.00	904.00	1,000.00	1,000.00	96.00	90 %
682 SUPPLIES- TECHNOLOGY	0.00	419.00	2,000.00	2,000.00	1,581.00	20 %
810 DUES AND FEES	0.00	101.93	0.00	0.00	-101.93	*** %
Function Total:	36,525.35	335,138.88	457,921.00	457,921.00	122,782.12	73 %
2100 STUDENTS						
113 PROFESSIONAL-OTHER CERTIFIED S	295.40	3,157.54	6,267.00	6,267.00	3,109.46	50 %
250 WORKERS' COMPENSATION	1.44	10.44	31.00	31.00	20.56	33 %
260 HEALTH INS	18.28	91.40	201.00	201.00	109.60	45 %
Function Total:	315.12	3,259.38	6,499.00	6,499.00	3,239.62	50 %
2120 GUIDANCE PROGRAM						
113 PROFESSIONAL-OTHER CERTIFIED S	2,471.05	22,239.45	29,653.00	29,653.00	7,413.55	74 %
250 WORKERS' COMPENSATION	12.05	75.90	156.00	156.00	80.10	48 %
260 HEALTH INS	352.56	3,205.24	4,355.00	4,355.00	1,149.76	73 %
Function Total:	2,835.66	25,520.59	34,164.00	34,164.00	8,643.41	74 %
2225 LIBRARY SERVICES						
113 PROFESSIONAL-OTHER CERTIFIED S	1,431.66	12,884.93	17,180.00	17,180.00	4,295.07	75 %
250 WORKERS' COMPENSATION	6.98	43.97	91.00	91.00	47.03	48 %
260 HEALTH INS	216.79	1,930.91	2,673.00	2,673.00	742.09	72 %
610 SUPPLIES	0.00	356.02	0.00	0.00	-356.02	*** %
640 BOOKS	0.00	227.56	0.00	0.00	-227.56	*** %
Function Total:	1,655.43	15,443.39	19,944.00	19,944.00	4,500.61	77 %
Program Total:	41,331.56	379,362.24	518,528.00	518,528.00	139,165.76	73 %
Program Group Total:	41,331.56	379,362.24	518,528.00	518,528.00	139,165.76	73 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	2,165.85	19,492.69	25,990.00	25,990.00	6,497.31	75 %
250 WORKERS' COMPENSATION	10.56	66.51	137.00	137.00	70.49	48 %
260 HEALTH INS	432.39	3,803.87	5,126.00	5,126.00	1,322.13	74 %
610 SUPPLIES	0.00	143.78	0.00	0.00	-143.78	*** %
Function Total:	2,608.80	23,506.85	31,253.00	31,253.00	7,746.15	75 %
Program Total:	2,608.80	23,506.85	31,253.00	31,253.00	7,746.15	75 %
Program Group Total:	2,608.80	23,506.85	31,253.00	31,253.00	7,746.15	75 %
700						
710 EXTRACURRICULAR PROGRAM						

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai l ab le Appropriation	% Commi tted
81 K-6 SCHOOL						
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
150 STIPEND	0.00	600.00	750.00	750.00	150.00	80 %
250 WORKERS' COMPENSATION	1.22	4.09	0.00	0.00	-4.09	*** %
260 HEALTH INS	0.00	54.72	0.00	0.00	-54.72	*** %
340 TECHNICAL SERVICES	550.00	550.00	0.00	0.00	-550.00	*** %
Function Total:	551.22	1,208.81	750.00	750.00	-458.81	161 %
Program Total:	551.22	1,208.81	750.00	750.00	-458.81	161 %
Program Group Total:	551.22	1,208.81	750.00	750.00	-458.81	161 %
Org Total:	44,491.58	404,077.90	550,531.00	550,531.00	146,453.10	73 %
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	11,923.04	107,307.27	143,076.00	143,076.00	35,768.73	75 %
117 PARAPROFESSIONALS	887.00	10,298.39	12,760.00	12,760.00	2,461.61	80 %
250 WORKERS' COMPENSATION	62.47	399.09	838.00	838.00	438.91	47 %
260 HEALTH INS	1,803.48	15,198.34	21,459.00	21,459.00	6,260.66	70 %
610 SUPPLIES	0.00	228.98	4,000.00	4,000.00	3,771.02	5 %
650 PERIODICALS	0.00	34.00	100.00	100.00	66.00	34 %
680 COMPUTER SOFTWARE	0.00	0.00	500.00	500.00	500.00	0 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
810 DUES AND FEES	0.00	140.98	0.00	0.00	-140.98	*** %
Function Total:	14,675.99	133,607.05	183,733.00	183,733.00	50,125.95	72 %
2100 STUDENTS						
113 PROFESSIONAL-OTHER CERTIFIED S	120.48	120.48	0.00	0.00	-120.48	*** %
250 WORKERS' COMPENSATION	0.59	4.26	10.00	10.00	5.74	42 %
260 HEALTH INS	7.47	37.35	0.00	0.00	-37.35	*** %
Function Total:	128.54	162.09	10.00	10.00	-152.09	*** %
2120 GUIDANCE PROGRAM						
113 PROFESSIONAL-OTHER CERTIFIED S	1,029.61	9,266.49	12,355.00	12,355.00	3,088.51	75 %
250 WORKERS' COMPENSATION	5.02	31.62	65.00	65.00	33.38	48 %
260 HEALTH INS	146.90	1,335.52	1,902.00	1,902.00	566.48	70 %
Function Total:	1,181.53	10,633.63	14,322.00	14,322.00	3,688.37	74 %
2150 Speech Pathology & Audiology Services						
330 OTHER PROFESSIONAL SERVICES	0.00	431.25	0.00	0.00	-431.25	*** %
Function Total:	0.00	431.25	0.00	0.00	-431.25	*** %
2225 LIBRARY SERVICES						
113 PROFESSIONAL-OTHER CERTIFIED S	556.76	5,010.81	6,681.00	6,681.00	1,670.19	75 %
250 WORKERS' COMPENSATION	2.72	17.12	35.00	35.00	17.88	48 %
260 HEALTH INS	84.31	750.94	1,131.00	1,131.00	380.06	66 %
610 SUPPLIES	0.00	169.07	0.00	0.00	-169.07	*** %
640 BOOKS	0.00	88.56	0.00	0.00	-88.56	*** %
Function Total:	643.79	6,036.50	7,847.00	7,847.00	1,810.50	76 %
Program Total:	16,629.85	150,870.52	205,912.00	205,912.00	55,041.48	73 %
Program Group Total:	16,629.85	150,870.52	205,912.00	205,912.00	55,041.48	73 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	884.65	7,961.81	10,616.00	10,616.00	2,654.19	74 %
117 PARAPROFESSIONALS	1,135.75	8,680.17	12,180.00	12,180.00	3,499.83	71 %
250 WORKERS' COMPENSATION	9.86	55.58	120.00	120.00	64.42	46 %
260 HEALTH INS	282.86	2,084.61	3,244.00	3,244.00	1,159.39	64 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	150.00	0.00	0.00	-150.00	*** %
610 SUPPLIES	0.00	124.59	0.00	0.00	-124.59	*** %
Function Total:	2,313.12	19,056.76	26,160.00	26,160.00	7,103.24	72 %
Program Total:	2,313.12	19,056.76	26,160.00	26,160.00	7,103.24	72 %
Program Group Total:	2,313.12	19,056.76	26,160.00	26,160.00	7,103.24	72 %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
150 STIPEND	160.00	1,280.00	1,300.00	1,300.00	20.00	98 %
250 WORKERS' COMPENSATION	2.24	5.60	0.00	0.00	-5.60	*** %
260 HEALTH INS	22.04	173.02	0.00	0.00	-173.02	*** %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
Function Total:	184.28	1,458.62	4,300.00	4,300.00	2,841.38	33 %
Program Total:	184.28	1,458.62	4,300.00	4,300.00	2,841.38	33 %
Program Group Total:	184.28	1,458.62	4,300.00	4,300.00	2,841.38	33 %
Org Total:	19,127.25	171,385.90	236,372.00	236,372.00	64,986.10	72 %
Fund Total:	93,826.30	988,545.43	1,296,916.00	1,296,916.00	308,370.57	76 %

110 TRANSPORTATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	84.82	0.00	0.00	-84.82	*** %
531 COMMUNICATIONS- TELEPHONE	0.00	166.92	0.00	0.00	-166.92	*** %
Function Total:	0.00	251.74	0.00	0.00	-251.74	*** %
Program Total:	0.00	251.74	0.00	0.00	-251.74	*** %
Program Group Total:	0.00	251.74	0.00	0.00	-251.74	*** %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	171.44	870.41	2,000.00	2,000.00	1,129.59	43 %
531 COMMUNICATIONS- TELEPHONE	80.08	724.04	1,300.00	1,300.00	575.96	55 %
Function Total:	251.52	1,594.45	3,300.00	3,300.00	1,705.55	48 %
2321 SUPERINTENDENT SERVICES						
111 ADMINISTRATIVE SALARY	1,381.82	13,818.20	15,200.00	15,200.00	1,381.80	90 %
115 OFFICE/CLERICAL SALARY	470.72	5,243.47	6,066.00	6,066.00	822.53	86 %
250 WORKERS' COMPENSATION	9.03	68.06	111.00	111.00	42.94	61 %
260 HEALTH INS	209.81	2,133.12	2,336.00	2,336.00	202.88	91 %
Function Total:	2,071.38	21,262.85	23,713.00	23,713.00	2,450.15	89 %
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	1,575.00	18,293.57	18,900.00	18,900.00	606.43	96 %
115 OFFICE/CLERICAL SALARY	116.55	3,078.39	4,158.00	4,158.00	1,079.61	74 %
160 SICK LEAVE TERMINATION PAY	0.00	0.00	500.00	500.00	500.00	0 %
170 VACATION PAY	0.00	0.00	500.00	500.00	500.00	0 %
250 WORKERS' COMPENSATION	8.25	77.72	122.00	122.00	44.28	63 %
260 HEALTH INS	95.63	541.90	65.00	65.00	-476.90	833 %
810 DUES AND FEES	0.00	20.60	0.00	0.00	-20.60	*** %
Function Total:	1,795.43	22,012.18	24,245.00	24,245.00	2,232.82	90 %
2600 OPERATIONS & MAINTENANCE						
330 OTHER PROFESSIONAL SERVICES	0.00	55.00	0.00	0.00	-55.00	*** %
410 POWER - LIGHTS	100.53	1,224.67	1,000.00	1,000.00	-224.67	122 %
412 ELECTRICITY	176.23	2,797.77	34.00	34.00	-2,763.77	*** %
431 DISPOSAL SERVICE	13.40	296.83	700.00	700.00	403.17	42 %
433 CUSTODIAL SERVICES	604.80	6,595.20	7,248.00	7,248.00	652.80	90 %
Function Total:	894.96	10,969.47	8,982.00	8,982.00	-1,987.47	122 %
2630 GROUNDS- CARE AND UPKEEP						
432 SNOW PLOWING SERVICES	23.75	1,076.25	1,200.00	1,200.00	123.75	89 %
Function Total:	23.75	1,076.25	1,200.00	1,200.00	123.75	89 %
2700 STUDENT TRANSPORTATION						
118 BUS DRIVERS	2,328.36	19,458.97	23,857.00	23,857.00	4,398.03	81 %
128 SUBSTITUTE BUS DRIVER	0.00	0.00	257.00	257.00	257.00	0 %
180 BONUS	0.00	0.00	1,360.00	1,360.00	1,360.00	0 %
190 LEAVE - PAY	0.00	0.00	800.00	800.00	800.00	0 %
250 WORKERS' COMPENSATION	143.46	863.32	2,000.00	2,000.00	1,136.68	43 %
260 HEALTH INS	147.12	626.89	3,500.00	3,500.00	2,873.11	17 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	650.00	650.00	650.00	0 %

GALLATIN GATEWAY ELEMENTARY
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For the Accounting Period: 5 / 20

110 TRANSPORTATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2700 STUDENT TRANSPORTATION						
520 INSURANCE	0.00	4,618.20	6,406.00	6,406.00	1,787.80	72 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	414.71	250.00	250.00	-164.71	165 %
610 SUPPLIES	3.79	715.09	500.00	500.00	-215.09	143 %
624 FUEL	242.56	2,978.67	4,450.00	4,450.00	1,471.33	66 %
660 MINOR EQUIPMENT	0.00	0.00	500.00	500.00	500.00	0 %
810 DUES AND FEES	0.00	174.94	150.00	150.00	-24.94	116 %
Function Total:	2,865.29	29,850.79	44,680.00	44,680.00	14,829.21	66 %
2740 TRANSPORTATION SERVICING & MAIN						
440 REPAIR AND MAINTENANCE SERVICE	64.64	1,614.87	5,000.00	5,000.00	3,385.13	32 %
610 SUPPLIES	0.00	0.00	380.00	380.00	380.00	0 %
Function Total:	64.64	1,614.87	5,380.00	5,380.00	3,765.13	30 %
Program Total:	7,966.97	88,380.86	111,500.00	111,500.00	23,119.14	79 %
Program Group Total:	7,966.97	88,380.86	111,500.00	111,500.00	23,119.14	79 %
Org Total:	7,966.97	88,380.86	111,500.00	111,500.00	23,119.14	79 %
Fund Total:	7,966.97	88,632.60	111,500.00	111,500.00	22,867.40	79 %

111 BUS DEPRECIATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2700 STUDENT TRANSPORTATION						
740 MAJOR EQUIPMENT REPLACEMENT	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %
Function Total:	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %
Program Total:	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %
Program Group Total:	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %
Org Total:		80,810.87	117,135.00	117,135.00	36,324.13	68 %
Fund Total:	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %

GALLATIN GATEWAY ELEMENTARY
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For the Accounting Period: 5 / 20

113 TUITION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
561 TUITION	0.00	0.00	877.00	877.00	877.00	0 %
Function Total:	0.00	0.00	877.00	877.00	877.00	0 %
Program Total:	0.00	0.00	877.00	877.00	877.00	0 %
Program Group Total:	0.00	0.00	877.00	877.00	877.00	0 %
Org Total:			877.00	877.00	877.00	%
82 7-8 SCHOOL						
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
117 PARAPROFESSIONALS	1,135.75	8,680.18	12,800.00	12,800.00	4,119.82	67 %
250 WORKERS' COMPENSATION	5.54	28.42	100.00	100.00	71.58	28 %
260 HEALTH INS	106.25	530.92	0.00	0.00	-530.92	*** %
Function Total:	1,247.54	9,239.52	12,900.00	12,900.00	3,660.48	71 %
Program Total:	1,247.54	9,239.52	12,900.00	12,900.00	3,660.48	71 %
Program Group Total:	1,247.54	9,239.52	12,900.00	12,900.00	3,660.48	71 %
Org Total:	1,247.54	9,239.52	12,900.00	12,900.00	3,660.48	71 %
Fund Total:	1,247.54	9,239.52	13,777.00	13,777.00	4,537.48	67 %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112-162 CERTIFIED SALARIES FSA Excess	0.00	0.00	66.00	66.00	66.00	0 %
112-426 CERTIFIED SALARIES REAP (FY19)	0.00	0.00	6,256.00	6,256.00	6,256.00	0 %
117-162 PARAPROFESSIONALS FSA Excess	0.00	0.00	39.00	39.00	39.00	0 %
210-426 SOCIAL SECURITY AND MEDICARE REAP (FY19)	0.00	0.00	463.00	463.00	463.00	0 %
220-426 TRS REAP (FY19)	0.00	0.00	561.00	561.00	561.00	0 %
240-426 UNEMPLOYMENT REAP (FY19)	0.00	0.00	30.00	30.00	30.00	0 %
250-426 WORKERS' COMPENSATION REAP (FY19)	0.00	0.00	31.00	31.00	31.00	0 %
260-162 HEALTH INS FSA Excess	0.00	91.50	8,167.00	8,167.00	8,075.50	1 %
260-426 HEALTH INS REAP (FY19)	0.00	0.00	1,121.00	1,121.00	1,121.00	0 %
Function Total:	0.00	91.50	16,734.00	16,734.00	16,642.50	0 %
2100 STUDENTS						
113-166 PROFESSIONAL-OTHER CERTIFIED S NURSE	0.00	0.00	783.00	783.00	783.00	0 %
220-166 TRS NURSE	0.00	0.00	70.00	70.00	70.00	0 %
260-162 HEALTH INS FSA Excess	0.00	0.00	324.00	324.00	324.00	0 %
Function Total:	0.00	0.00	1,177.00	1,177.00	1,177.00	0 %
2120 GUIDANCE PROGRAM						
260-162 HEALTH INS FSA Excess	0.00	0.00	366.00	366.00	366.00	0 %
Function Total:	0.00	0.00	366.00	366.00	366.00	0 %
2225 LIBRARY SERVICES						
260-162 HEALTH INS FSA Excess	0.00	0.00	180.00	180.00	180.00	0 %
Function Total:	0.00	0.00	180.00	180.00	180.00	0 %
2400 SCHOOL ADMINISTRATION						
260-162 HEALTH INS FSA Excess	0.00	0.00	258.00	258.00	258.00	0 %
Function Total:	0.00	0.00	258.00	258.00	258.00	0 %
2500 BUSINESS SERVICES						
260-162 HEALTH INS FSA Excess	0.00	223.50	2,616.00	2,616.00	2,392.50	8 %
Function Total:	0.00	223.50	2,616.00	2,616.00	2,392.50	8 %

115 MI SC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2580 TECHNOLOGY COORDINATOR						
260-162 HEALTH INS	0.00	0.00	72.00	72.00	72.00	0 %
FSA Excess						
Function Total:	0.00	0.00	72.00	72.00	72.00	0 %
2700 STUDENT TRANSPORTATION						
260-162 HEALTH INS	0.00	0.00	1,848.00	1,848.00	1,848.00	0 %
FSA Excess						
Function Total:	0.00	0.00	1,848.00	1,848.00	1,848.00	0 %
Program Total:	0.00	315.00	23,251.00	23,251.00	22,936.00	1 %
Program Group Total:	0.00	315.00	23,251.00	23,251.00	22,936.00	1 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
260-162 HEALTH INS	0.00	0.00	1,456.00	1,456.00	1,456.00	0 %
FSA Excess						
Function Total:	0.00	0.00	1,456.00	1,456.00	1,456.00	0 %
2490 OTHER SUPPORT SERVICES- ADMIN						
260-162 HEALTH INS	0.00	0.00	12.00	12.00	12.00	0 %
FSA Excess						
Function Total:	0.00	0.00	12.00	12.00	12.00	0 %
Program Total:	0.00	0.00	1,468.00	1,468.00	1,468.00	0 %
Program Group Total:	0.00	0.00	1,468.00	1,468.00	1,468.00	0 %
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
117-162 PARAPROFESSIONALS	0.00	0.00	28.00	28.00	28.00	0 %
FSA Excess						
117-425 PARAPROFESSIONALS	0.00	0.00	25,507.00	25,507.00	25,507.00	0 %
TITLE 1 (FY19)						
210-425 SOCIAL SECURITY AND MEDICARE	0.00	0.00	1,951.00	1,951.00	1,951.00	0 %
TITLE 1 (FY19)						
220-425 TRS	0.00	0.00	2,288.00	2,288.00	2,288.00	0 %
TITLE 1 (FY19)						
240-425 UNEMPLOYMENT	0.00	0.00	123.00	123.00	123.00	0 %
TITLE 1 (FY19)						
250-425 WORKERS' COMPENSATION	0.00	0.00	128.00	128.00	128.00	0 %
TITLE 1 (FY19)						
260-162 HEALTH INS	0.00	0.00	1,090.00	1,090.00	1,090.00	0 %
FSA Excess						
260-425 HEALTH INS	0.00	0.00	1,063.00	1,063.00	1,063.00	0 %
TITLE 1 (FY19)						
Function Total:	0.00	0.00	32,178.00	32,178.00	32,178.00	0 %
Program Total:	0.00	0.00	32,178.00	32,178.00	32,178.00	0 %
Program Group Total:	0.00	0.00	32,178.00	32,178.00	32,178.00	0 %

115 MI SC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
118-710 BUS DRIVERS	0.00	-295.40	0.00	0.00	295.40	*** %
FIELD TRIPS						
Function Total:	0.00	-295.40	0.00	0.00	295.40	*** %
Program Total:	0.00	-295.40	0.00	0.00	295.40	*** %
Program Group Total:	0.00	-295.40	0.00	0.00	295.40	*** %
800						
840 AFTERSCHOOL PROGRAM						
3300 COMMUNITY SERVICES- AFTERSCHOOL PROGRAM						
117-202 PARAPROFESSIONALS	0.00	0.00	18,360.00	18,360.00	18,360.00	0 %
AFTERSCHOOL PROGRAM						
250-202 WORKERS' COMPENSATION	0.00	0.00	92.00	92.00	92.00	0 %
AFTERSCHOOL PROGRAM						
260-162 HEALTH INS	0.00	0.00	2,042.00	2,042.00	2,042.00	0 %
FSA Excess						
Function Total:	0.00	0.00	20,494.00	20,494.00	20,494.00	0 %
Program Total:	0.00	0.00	20,494.00	20,494.00	20,494.00	0 %
Program Group Total:	0.00	0.00	20,494.00	20,494.00	20,494.00	0 %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
260-162 HEALTH INS	0.00	0.00	2,269.00	2,269.00	2,269.00	0 %
FSA Excess						
Function Total:	0.00	0.00	2,269.00	2,269.00	2,269.00	0 %
Program Total:	0.00	0.00	2,269.00	2,269.00	2,269.00	0 %
Program Group Total:	0.00	0.00	2,269.00	2,269.00	2,269.00	0 %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
260-162 HEALTH INS	95.15	5,763.85	0.00	0.00	-5,763.85	*** %
FSA Excess						
330-137 OTHER PROFESSIONAL SERVICES	0.00	937.50	0.00	0.00	-937.50	*** %
ART DONATIONS						
330-145 OTHER PROFESSIONAL SERVICES	0.00	800.00	0.00	0.00	-800.00	*** %
MISC.						
610-105 SUPPLIES	0.00	125.95	0.00	0.00	-125.95	*** %
1ST GRADE BLESSING BAGS						
610-110 SUPPLIES	0.00	130.44	0.00	0.00	-130.44	*** %
MEDICAID- MAC REIMBURSEMENT						
610-112 SUPPLIES	0.00	46.01	0.00	0.00	-46.01	*** %
SNACK CART						
610-137 SUPPLIES	0.00	177.50	0.00	0.00	-177.50	*** %
ART DONATIONS						
610-145 SUPPLIES	246.77	246.77	0.00	0.00	-246.77	*** %
MISC.						

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Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
610-162 SUPPLIES	0.00	1,818.44	0.00	0.00	-1,818.44	*** %
FSA Excess						
640-426 BOOKS	0.00	567.24	0.00	0.00	-567.24	*** %
REAP (FY19)						
660-428 MINOR EQUIPMENT	0.00	7,179.00	0.00	0.00	-7,179.00	*** %
REAP (FY20)						
680-145 COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	-750.00	*** %
MISC.						
810-110 DUES AND FEES	0.00	71.75	0.00	0.00	-71.75	*** %
MEDI CAID- MAC REIMBURSEMENT						
Function Total:	1,091.92	18,614.45	0.00	0.00	-18,614.45	*** %
2100 STUDENTS						
260-162 HEALTH INS	6.60	110.90	0.00	0.00	-110.90	*** %
FSA Excess						
Function Total:	6.60	110.90	0.00	0.00	-110.90	*** %
2120 GUIDANCE PROGRAM						
260-162 HEALTH INS	5.50	149.50	0.00	0.00	-149.50	*** %
FSA Excess						
610-426 SUPPLIES	0.00	138.14	0.00	0.00	-138.14	*** %
REAP (FY19)						
Function Total:	5.50	287.64	0.00	0.00	-287.64	*** %
2123 GUIDANCE- TESTING SERVICES						
610-110 SUPPLIES	0.00	610.50	0.00	0.00	-610.50	*** %
MEDI CAID- MAC REIMBURSEMENT						
Function Total:	0.00	610.50	0.00	0.00	-610.50	*** %
2225 LIBRARY SERVICES						
260-162 HEALTH INS	2.75	74.75	0.00	0.00	-74.75	*** %
FSA Excess						
640-195 BOOKS	0.00	1,818.77	0.00	0.00	-1,818.77	*** %
BOOK FAIR						
660-426 MINOR EQUIPMENT	0.00	129.95	0.00	0.00	-129.95	*** %
REAP (FY19)						
680-426 COMPUTER SOFTWARE	0.00	165.00	0.00	0.00	-165.00	*** %
REAP (FY19)						
Function Total:	2.75	2,188.47	0.00	0.00	-2,188.47	*** %
2300 GENERAL ADMINISTRATION						
582-162 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	383.52	0.00	0.00	-383.52	*** %
FSA Excess						
610-110 SUPPLIES	0.00	377.53	0.00	0.00	-377.53	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	0.00	118.94	0.00	0.00	-118.94	*** %
MISC.						
610-162 SUPPLIES	0.00	2,021.15	0.00	0.00	-2,021.15	*** %
FSA Excess						
660-145 MINOR EQUIPMENT	0.00	169.99	0.00	0.00	-169.99	*** %
MISC.						

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Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
810-110 DUES AND FEES	0.00	744.14	0.00	0.00	-744.14	*** %
MEDI CAID- MAC REIMBURSEMENT						
810-162 DUES AND FEES	0.00	320.00	0.00	0.00	-320.00	*** %
FSA Excess						
Function Total:	0.00	4,135.27	0.00	0.00	-4,135.27	*** %
2314 ELECTIONS						
610-110 SUPPLIES	0.00	18.99	0.00	0.00	-18.99	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	0.00	76.99	0.00	0.00	-76.99	*** %
MISC.						
610-162 SUPPLIES	0.00	19.98	0.00	0.00	-19.98	*** %
FSA Excess						
Function Total:	0.00	115.96	0.00	0.00	-115.96	*** %
2321 SUPERINTENDENT SERVICES						
260-162 HEALTH INS	11.00	265.32	0.00	0.00	-265.32	*** %
FSA Excess						
610-110 SUPPLIES	0.00	286.29	0.00	0.00	-286.29	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	552.26	567.25	0.00	0.00	-567.25	*** %
MISC.						
610-162 SUPPLIES	0.00	319.16	0.00	0.00	-319.16	*** %
FSA Excess						
810-145 DUES AND FEES	191.88	191.88	0.00	0.00	-191.88	*** %
MISC.						
Function Total:	755.14	1,629.90	0.00	0.00	-1,629.90	*** %
2400 SCHOOL ADMINISTRATION						
610-110 SUPPLIES	313.85	313.85	0.00	0.00	-313.85	*** %
MEDI CAID- MAC REIMBURSEMENT						
Function Total:	313.85	313.85	0.00	0.00	-313.85	*** %
2500 BUSINESS SERVICES						
260-162 HEALTH INS	11.50	1,378.50	0.00	0.00	-1,378.50	*** %
FSA Excess						
610-145 SUPPLIES	0.00	25.99	0.00	0.00	-25.99	*** %
MISC.						
Function Total:	11.50	1,404.49	0.00	0.00	-1,404.49	*** %
2580 TECHNOLOGY COORDINATOR						
260-162 HEALTH INS	1.10	29.90	0.00	0.00	-29.90	*** %
FSA Excess						
Function Total:	1.10	29.90	0.00	0.00	-29.90	*** %
2600 OPERATIONS & MAINTENANCE						
440-106 REPAIR AND MAINTENANCE SERVICE	0.00	1,300.00	0.00	0.00	-1,300.00	*** %
ART ROOM RENOVATION DONATIONS						
440-145 REPAIR AND MAINTENANCE SERVICE	0.00	232.30	0.00	0.00	-232.30	*** %
MISC.						
610-145 SUPPLIES	994.95	994.95	0.00	0.00	-994.95	*** %
MISC.						
Function Total:	994.95	2,527.25	0.00	0.00	-2,527.25	*** %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2700 STUDENT TRANSPORTATION						
260-162 HEALTH INS	13.20	780.84	0.00	0.00	-780.84	*** %
FSA Excess						
Function Total:	13.20	780.84	0.00	0.00	-780.84	*** %
Program Total:	3,196.51	32,749.42	0.00	0.00	-32,749.42	*** %
Program Group Total:	3,196.51	32,749.42	0.00	0.00	-32,749.42	*** %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
260-162 HEALTH INS	5.50	149.50	0.00	0.00	-149.50	*** %
FSA Excess						
Function Total:	5.50	149.50	0.00	0.00	-149.50	*** %
Program Total:	5.50	149.50	0.00	0.00	-149.50	*** %
Program Group Total:	5.50	149.50	0.00	0.00	-149.50	*** %
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
610-425 SUPPLIES	0.00	119.62	0.00	0.00	-119.62	*** %
TITLE 1 (FY19)						
Function Total:	0.00	119.62	0.00	0.00	-119.62	*** %
Program Total:	0.00	119.62	0.00	0.00	-119.62	*** %
Program Group Total:	0.00	119.62	0.00	0.00	-119.62	*** %
600						
610 ADULT CONTINUING EDUCATION PRO						
1000 INSTRUCTION						
119-162 OTHER SUPERVISORY SALARIES	0.00	16.50	0.00	0.00	-16.50	*** %
FSA Excess						
260-162 HEALTH INS	5.50	177.10	0.00	0.00	-177.10	*** %
FSA Excess						
Function Total:	5.50	193.60	0.00	0.00	-193.60	*** %
Program Total:	5.50	193.60	0.00	0.00	-193.60	*** %
Program Group Total:	5.50	193.60	0.00	0.00	-193.60	*** %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
118-710 BUS DRIVERS	0.00	793.37	0.00	0.00	-793.37	*** %
FIELD TRIPS						
260-710 HEALTH INS	0.00	35.15	0.00	0.00	-35.15	*** %
FIELD TRIPS						
340-145 TECHNICAL SERVICES	0.00	250.00	0.00	0.00	-250.00	*** %
MISC.						
610-112 SUPPLIES	0.00	339.81	0.00	0.00	-339.81	*** %
SNACK CART						
630-112 FOOD	0.00	247.51	0.00	0.00	-247.51	*** %
SNACK CART						
810-710 DUES AND FEES	0.00	3,551.44	0.00	0.00	-3,551.44	*** %
FIELD TRIPS						
Function Total:	0.00	5,217.28	0.00	0.00	-5,217.28	*** %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
700						
Program Total :	0.00	5,217.28	0.00	0.00	-5,217.28	*** %
Program Group Total :	0.00	5,217.28	0.00	0.00	-5,217.28	*** %
800						
840 AFTERSCHOOL PROGRAM						
3300 COMMUNITY SERVICES- AFTERSCHOOL PROGRAM						
610-204 SUPPLIES	0.00	1,250.00	0.00	0.00	-1,250.00	*** %
LATER GATOR CHROMEBOOK DONATIONS						
660-204 MINOR EQUIPMENT	0.00	2,993.80	0.00	0.00	-2,993.80	*** %
LATER GATOR CHROMEBOOK DONATIONS						
Function Total :	0.00	4,243.80	0.00	0.00	-4,243.80	*** %
Program Total :	0.00	4,243.80	0.00	0.00	-4,243.80	*** %
Program Group Total :	0.00	4,243.80	0.00	0.00	-4,243.80	*** %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
260-162 HEALTH INS	13.20	1,818.80	0.00	0.00	-1,818.80	*** %
FSA Excess						
610-145 SUPPLIES	610.03	780.83	0.00	0.00	-780.83	*** %
MISC.						
660-110 MINOR EQUIPMENT	0.00	750.00	0.00	0.00	-750.00	*** %
MEDI CAID- MAC REIMBURSEMENT						
Function Total :	623.23	3,349.63	0.00	0.00	-3,349.63	*** %
Program Total :	623.23	3,349.63	0.00	0.00	-3,349.63	*** %
Program Group Total :	623.23	3,349.63	0.00	0.00	-3,349.63	*** %
Org Total :	3,830.74	46,022.85			-46,022.85	*** %
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112-426 CERTIFIED SALARIES	0.00	520.17	0.00	0.00	-520.17	*** %
REAP (FY19)						
112-428 CERTIFIED SALARIES	520.17	4,161.38	0.00	0.00	-4,161.38	*** %
REAP (FY20)						
210-426 SOCIAL SECURITY AND MEDICARE	0.00	38.09	0.00	0.00	-38.09	*** %
REAP (FY19)						
210-428 SOCIAL SECURITY AND MEDICARE	38.09	304.73	0.00	0.00	-304.73	*** %
REAP (FY20)						
220-426 TRS	0.00	46.66	0.00	0.00	-46.66	*** %
REAP (FY19)						
220-428 TRS	47.18	389.82	0.00	0.00	-389.82	*** %
REAP (FY20)						
240-426 UNEMPLOYMENT	0.00	2.50	0.00	0.00	-2.50	*** %
REAP (FY19)						
240-428 UNEMPLOYMENT	2.29	18.51	0.00	0.00	-18.51	*** %
REAP (FY20)						
250-426 WORKERS' COMPENSATION	0.00	2.48	0.00	0.00	-2.48	*** %
REAP (FY19)						
250-428 WORKERS' COMPENSATION	2.54	13.50	0.00	0.00	-13.50	*** %
REAP (FY20)						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
260-426 HEALTH INS REAP (FY19)	0.00	93.44	0.00	0.00	-93.44	*** %
260-428 HEALTH INS REAP (FY20)	97.44	767.52	0.00	0.00	-767.52	*** %
610-110 SUPPLIES MEDICAID- MAC REIMBURSEMENT	0.00	3,340.67	0.00	0.00	-3,340.67	*** %
610-169 SUPPLIES PCARD REBATE	0.00	2,097.09	0.00	0.00	-2,097.09	*** %
610-194 SUPPLIES MUSIC - BAND	0.00	82.55	0.00	0.00	-82.55	*** %
610-428 SUPPLIES REAP (FY20)	0.00	759.00	0.00	0.00	-759.00	*** %
680-145 COMPUTER SOFTWARE MISC.	0.00	25.00	0.00	0.00	-25.00	*** %
Function Total:	707.71	12,663.11	0.00	0.00	-12,663.11	*** %
2100 STUDENTS						
113-166 PROFESSIONAL-OTHER CERTIFIED S NURSE	0.00	500.88	0.00	0.00	-500.88	*** %
220-166 TRS NURSE	0.00	47.18	0.00	0.00	-47.18	*** %
260-162 HEALTH INS FSA Excess	0.00	36.56	0.00	0.00	-36.56	*** %
Function Total:	0.00	584.62	0.00	0.00	-584.62	*** %
2131 HEALTH SERVICES- MEDICAL						
610-110 SUPPLIES MEDICAID- MAC REIMBURSEMENT	0.00	9.98	0.00	0.00	-9.98	*** %
Function Total:	0.00	9.98	0.00	0.00	-9.98	*** %
Program Total:	707.71	13,257.71	0.00	0.00	-13,257.71	*** %
Program Group Total:	707.71	13,257.71	0.00	0.00	-13,257.71	*** %
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
112-425 CERTIFIED SALARIES TITLE 1 (FY19)	0.00	1,141.71	0.00	0.00	-1,141.71	*** %
112-427 CERTIFIED SALARIES TITLE 1 (FY20)	1,141.71	9,133.68	0.00	0.00	-9,133.68	*** %
117-425 PARAPROFESSIONALS TITLE 1 (FY19)	0.00	247.11	0.00	0.00	-247.11	*** %
117-427 PARAPROFESSIONALS TITLE 1 (FY20)	760.28	8,580.03	0.00	0.00	-8,580.03	*** %
210-425 SOCIAL SECURITY AND MEDICARE TITLE 1 (FY19)	0.00	105.02	0.00	0.00	-105.02	*** %
210-427 SOCIAL SECURITY AND MEDICARE TITLE 1 (FY20)	144.20	1,344.70	0.00	0.00	-1,344.70	*** %
220-425 TRS TITLE 1 (FY19)	0.00	124.58	0.00	0.00	-124.58	*** %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
220-427 TRS	172.50	1,662.23	0.00	0.00	-1,662.23	*** %
TITLE 1 (FY20)						
240-425 UNEMPLOYMENT	0.00	6.67	0.00	0.00	-6.67	*** %
TITLE 1 (FY19)						
240-427 UNEMPLOYMENT	8.38	78.92	0.00	0.00	-78.92	*** %
TITLE 1 (FY20)						
250-425 WORKERS' COMPENSATION	0.00	6.62	0.00	0.00	-6.62	*** %
TITLE 1 (FY19)						
250-427 WORKERS' COMPENSATION	9.27	56.70	0.00	0.00	-56.70	*** %
TITLE 1 (FY20)						
260-425 HEALTH INS	0.00	202.11	0.00	0.00	-202.11	*** %
TITLE 1 (FY19)						
260-427 HEALTH INS	333.99	2,300.68	0.00	0.00	-2,300.68	*** %
TITLE 1 (FY20)						
Function Total:	2,570.33	24,990.76	0.00	0.00	-24,990.76	*** %
Program Total:	2,570.33	24,990.76	0.00	0.00	-24,990.76	*** %
Program Group Total:	2,570.33	24,990.76	0.00	0.00	-24,990.76	*** %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
610-145 SUPPLIES	0.00	221.58	0.00	0.00	-221.58	*** %
MISC.						
810-110 DUES AND FEES	0.00	60.00	0.00	0.00	-60.00	*** %
MEDI CAID- MAC REIMBURSEMENT						
Function Total:	0.00	281.58	0.00	0.00	-281.58	*** %
Program Total:	0.00	281.58	0.00	0.00	-281.58	*** %
Program Group Total:	0.00	281.58	0.00	0.00	-281.58	*** %
800						
810 COMMUNITY SERVICE PROGRAMS						
3300 COMMUNITY SERVICES- AFTERSCHOOL PROGRAM						
610-202 SUPPLIES	0.00	559.49	0.00	0.00	-559.49	*** %
AFTERSCHOOL PROGRAM						
Function Total:	0.00	559.49	0.00	0.00	-559.49	*** %
Program Total:	0.00	559.49	0.00	0.00	-559.49	*** %
Program Group Total:	0.00	559.49	0.00	0.00	-559.49	*** %
Org Total:	3,278.04	39,089.54			-39,089.54	*** %
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
610-110 SUPPLIES	0.00	2,885.88	0.00	0.00	-2,885.88	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-115 SUPPLIES	0.00	1,500.00	0.00	0.00	-1,500.00	*** %
EXXON GRANT						
610-130 SUPPLIES	0.00	1,100.00	0.00	0.00	-1,100.00	*** %
TEXTBOOK						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
610-137 SUPPLIES	0.00	20.52	0.00	0.00	-20.52	*** %
ART DONATIONS						
610-145 SUPPLIES	0.00	821.29	0.00	0.00	-821.29	*** %
MISC.						
610-169 SUPPLIES	0.00	1,965.30	0.00	0.00	-1,965.30	*** %
PCARD REBATE						
Function Total:	0.00	8,292.99	0.00	0.00	-8,292.99	*** %
2100 STUDENTS						
113-166 PROFESSIONAL-OTHER CERTIFIED S	0.00	214.66	0.00	0.00	-214.66	*** %
NURSE						
220-166 TRS	0.00	20.22	0.00	0.00	-20.22	*** %
NURSE						
260-162 HEALTH INS	0.00	14.94	0.00	0.00	-14.94	*** %
FSA Excess						
Function Total:	0.00	249.82	0.00	0.00	-249.82	*** %
2131 HEALTH SERVICES- MEDICAL						
610-110 SUPPLIES	0.00	23.52	0.00	0.00	-23.52	*** %
MEDICAID- MAC REIMBURSEMENT						
Function Total:	0.00	23.52	0.00	0.00	-23.52	*** %
Program Total:	0.00	8,566.33	0.00	0.00	-8,566.33	*** %
Program Group Total:	0.00	8,566.33	0.00	0.00	-8,566.33	*** %
200						
280 SPECIAL EDUCATION						
2100 STUDENTS						
810-110 DUES AND FEES	0.00	27.00	0.00	0.00	-27.00	*** %
MEDICAID- MAC REIMBURSEMENT						
Function Total:	0.00	27.00	0.00	0.00	-27.00	*** %
Program Total:	0.00	27.00	0.00	0.00	-27.00	*** %
Program Group Total:	0.00	27.00	0.00	0.00	-27.00	*** %
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
112-425 CERTIFIED SALARIES	0.00	444.00	0.00	0.00	-444.00	*** %
TITLE 1 (FY19)						
112-427 CERTIFIED SALARIES	444.00	3,552.00	0.00	0.00	-3,552.00	*** %
TITLE 1 (FY20)						
117-425 PARAPROFESSIONALS	0.00	96.11	0.00	0.00	-96.11	*** %
TITLE 1 (FY19)						
117-427 PARAPROFESSIONALS	295.67	3,336.91	0.00	0.00	-3,336.91	*** %
TITLE 1 (FY20)						
210-425 SOCIAL SECURITY AND MEDICARE	0.00	40.85	0.00	0.00	-40.85	*** %
TITLE 1 (FY19)						
210-427 SOCIAL SECURITY AND MEDICARE	56.08	522.95	0.00	0.00	-522.95	*** %
TITLE 1 (FY20)						
220-425 TRS	0.00	48.46	0.00	0.00	-48.46	*** %
TITLE 1 (FY19)						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
220-427 TRS	67.08	646.44	0.00	0.00	-646.44	*** %
TITLE 1 (FY20)						
240-425 UNEMPLOYMENT	0.00	2.59	0.00	0.00	-2.59	*** %
TITLE 1 (FY19)						
240-427 UNEMPLOYMENT	3.26	30.66	0.00	0.00	-30.66	*** %
TITLE 1 (FY20)						
250-425 WORKERS' COMPENSATION	0.00	2.58	0.00	0.00	-2.58	*** %
TITLE 1 (FY19)						
250-427 WORKERS' COMPENSATION	3.61	22.06	0.00	0.00	-22.06	*** %
TITLE 1 (FY20)						
260-425 HEALTH INS	0.00	78.60	0.00	0.00	-78.60	*** %
TITLE 1 (FY19)						
260-427 HEALTH INS	129.90	894.72	0.00	0.00	-894.72	*** %
TITLE 1 (FY20)						
Function Total:	999.60	9,718.93	0.00	0.00	-9,718.93	*** %
Program Total:	999.60	9,718.93	0.00	0.00	-9,718.93	*** %
Program Group Total:	999.60	9,718.93	0.00	0.00	-9,718.93	*** %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
582-110 TRAVEL OUT-OF-DISTRICT/INSERV	0.00	52.90	0.00	0.00	-52.90	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-110 SUPPLIES	0.00	60.85	0.00	0.00	-60.85	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	0.00	383.89	0.00	0.00	-383.89	*** %
MISC.						
610-711 SUPPLIES	0.00	238.88	0.00	0.00	-238.88	*** %
DC FIELD TRIP						
810-110 DUES AND FEES	0.00	60.00	0.00	0.00	-60.00	*** %
MEDI CAID- MAC REIMBURSEMENT						
810-710 DUES AND FEES	0.00	1,622.25	0.00	0.00	-1,622.25	*** %
FIELD TRIPS						
Function Total:	0.00	2,418.77	0.00	0.00	-2,418.77	*** %
Program Total:	0.00	2,418.77	0.00	0.00	-2,418.77	*** %
Program Group Total:	0.00	2,418.77	0.00	0.00	-2,418.77	*** %
Org Total:	999.60	20,731.03			-20,731.03	*** %
Fund Total:	8,108.38	105,863.02	79,660.00	79,660.00	-26,203.02	132 %

117 ADULT EDUCATION FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai l ab le Appropriation	% Commi tted
600						
610 ADULT CONTINUING EDUCATION PRO						
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	84.82	0.00	0.00	-84.82	*** %
531 COMMUNICATIONS- TELEPHONE	0.00	13.34	0.00	0.00	-13.34	*** %
Function Total:	0.00	98.16	0.00	0.00	-98.16	*** %
Program Total:	0.00	98.16	0.00	0.00	-98.16	*** %
Program Group Total:	0.00	98.16	0.00	0.00	-98.16	*** %
80 DISTRICT						
600						
610 ADULT CONTINUING EDUCATION PRO						
1000 INSTRUCTION						
119 OTHER SUPERVISORY SALARIES	380.00	7,280.00	10,400.00	10,400.00	3,120.00	70 %
124 TEMPORARY- TECHNICAL- A/E INSTRUCTORS	240.00	2,430.00	1,650.00	1,650.00	-780.00	147 %
250 WORKERS' COMPENSATION	3.02	30.27	75.00	75.00	44.73	40 %
260 HEALTH INS	100.26	546.92	860.00	860.00	313.08	63 %
610 SUPPLIES	0.00	995.11	53.00	53.00	-942.11	*** %
Function Total:	723.28	11,282.30	13,038.00	13,038.00	1,755.70	86 %
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	171.44	870.41	2,000.00	2,000.00	1,129.59	43 %
531 COMMUNICATIONS- TELEPHONE	6.40	57.92	600.00	600.00	542.08	9 %
Function Total:	177.84	928.33	2,600.00	2,600.00	1,671.67	35 %
2321 SUPERINTENDENT SERVICES						
111 ADMINISTRATIVE SALARY	207.27	2,072.70	2,280.00	2,280.00	207.30	90 %
115 OFFICE/CLERICAL SALARY	31.38	326.02	410.00	410.00	83.98	79 %
250 WORKERS' COMPENSATION	1.17	8.51	75.00	75.00	66.49	11 %
260 HEALTH INS	24.17	237.12	300.00	300.00	62.88	79 %
Function Total:	263.99	2,644.35	3,065.00	3,065.00	420.65	86 %
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	262.50	2,782.50	3,150.00	3,150.00	367.50	88 %
115 OFFICE/CLERICAL SALARY	19.43	513.08	700.00	700.00	186.92	73 %
250 WORKERS' COMPENSATION	1.38	11.77	75.00	75.00	63.23	15 %
260 HEALTH INS	15.94	90.32	500.00	500.00	409.68	18 %
Function Total:	299.25	3,397.67	4,425.00	4,425.00	1,027.33	76 %
2600 OPERATIONS & MAINTENANCE						
410 POWER - LIGHTS	4.02	49.00	60.00	60.00	11.00	81 %
411 NATURAL GAS	20.79	223.71	60.00	60.00	-163.71	372 %
412 ELECTRICITY	17.62	279.77	600.00	600.00	320.23	46 %
421 WATER TESTS	2.56	65.52	60.00	60.00	-5.52	109 %
431 DISPOSAL SERVICE	2.68	59.37	150.00	150.00	90.63	39 %
433 CUSTODIAL SERVICES	60.48	659.52	750.00	750.00	90.48	87 %
520 INSURANCE	0.00	769.70	770.00	770.00	0.30	99 %
Function Total:	108.15	2,106.59	2,450.00	2,450.00	343.41	85 %
Program Total:	1,572.51	20,359.24	25,578.00	25,578.00	5,218.76	79 %
Program Group Total:	1,572.51	20,359.24	25,578.00	25,578.00	5,218.76	79 %
Org Total:	1,572.51	20,359.24	25,578.00	25,578.00	5,218.76	79 %
Fund Total:	1,572.51	20,457.40	25,578.00	25,578.00	5,120.60	79 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

128 TECHNOLOGY FUNDS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avail able Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	113.10	0.00	0.00	-113.10	*** %
Function Total:	0.00	113.10	0.00	0.00	-113.10	*** %
Program Total:	0.00	113.10	0.00	0.00	-113.10	*** %
Program Group Total:	0.00	113.10	0.00	0.00	-113.10	*** %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
680 COMPUTER SOFTWARE	0.00	1,160.00	2,500.00	2,500.00	1,340.00	46 %
682 SUPPLIES- TECHNOLOGY	0.00	925.83	954.00	954.00	28.17	97 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
Function Total:	0.00	2,085.83	4,954.00	4,954.00	2,868.17	42 %
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	228.58	1,160.54	1,600.00	1,600.00	439.46	72 %
Function Total:	228.58	1,160.54	1,600.00	1,600.00	439.46	72 %
2580 TECHNOLOGY COORDINATOR						
112 CERTIFIED SALARIES	1,150.57	10,355.11	13,807.00	13,807.00	3,451.89	74 %
250 WORKERS' COMPENSATION	5.61	35.34	66.00	66.00	30.66	53 %
260 HEALTH INS	121.78	1,076.10	1,425.00	1,425.00	348.90	75 %
Function Total:	1,277.96	11,466.55	15,298.00	15,298.00	3,831.45	74 %
2600 OPERATIONS & MAINTENANCE						
681 MAJOR COMPUTER SOFTWARE	0.00	5,775.00	0.00	0.00	-5,775.00	*** %
780 MAJOR TECHNOLOGY HARDWARE	0.00	5,721.46	0.00	0.00	-5,721.46	*** %
Function Total:	0.00	11,496.46	0.00	0.00	-11,496.46	*** %
Program Total:	1,506.54	26,209.38	21,852.00	21,852.00	-4,357.38	119 %
Program Group Total:	1,506.54	26,209.38	21,852.00	21,852.00	-4,357.38	119 %
Org Total:	1,506.54	26,209.38	21,852.00	21,852.00	-4,357.38	119 %
Fund Total:	1,506.54	26,322.48	21,852.00	21,852.00	-4,470.48	120 %

129 FLEXIBILITY FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
610 SUPPLIES	0.00	0.00	216.00	216.00	216.00	0 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
Function Total:	0.00	0.00	5,216.00	5,216.00	5,216.00	0 %
2300 GENERAL ADMINISTRATION						
680 COMPUTER SOFTWARE	0.00	3,094.99	0.00	0.00	-3,094.99	*** %
Function Total:	0.00	3,094.99	0.00	0.00	-3,094.99	*** %
2400 SCHOOL ADMINISTRATION						
680 COMPUTER SOFTWARE	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
Function Total:	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
Program Total:	0.00	3,094.99	11,216.00	11,216.00	8,121.01	27 %
Program Group Total:	0.00	3,094.99	11,216.00	11,216.00	8,121.01	27 %
Org Total:		3,094.99	11,216.00	11,216.00	8,121.01	27 %
Fund Total:	0.00	3,094.99	11,216.00	11,216.00	8,121.01	27 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

150 DEBT SERVICE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
5100 DEBT SERVICE						
840 PRINCIPAL ON DEBT	0.00	0.00	111,260.00	111,260.00	111,260.00	0 %
850 INTEREST ON DEBT	0.00	3,855.00	8,000.00	8,000.00	4,145.00	48 %
860 AGENT FEES/ISSUANCE COSTS	0.00	350.00	500.00	500.00	150.00	70 %
Function Total:	0.00	4,205.00	119,760.00	119,760.00	115,555.00	3 %
Program Total:	0.00	4,205.00	119,760.00	119,760.00	115,555.00	3 %
Program Group Total:	0.00	4,205.00	119,760.00	119,760.00	115,555.00	3 %
Org Total:		4,205.00	119,760.00	119,760.00	115,555.00	3 %
Fund Total:	0.00	4,205.00	119,760.00	119,760.00	115,555.00	3 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

161 BUILDING RESERVE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2600 OPERATIONS & MAINTENANCE						
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	8,924.00	8,924.00	8,924.00	0 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	0.00	92,000.00	92,000.00	92,000.00	0 %
440-612 REPAIR AND MAINTENANCE SERVICE BUILDING RESERVE- VOTED LEVY	0.00	72,476.75	0.00	0.00	-72,476.75	*** %
440-613 REPAIR AND MAINTENANCE SERVICE BUILDING RESERVE- PERMISSIVE LEVY	0.00	5,216.24	0.00	0.00	-5,216.24	*** %
610-612 SUPPLIES BUILDING RESERVE- VOTED LEVY	0.00	448.18	0.00	0.00	-448.18	*** %
660 MINOR EQUIPMENT	0.00	0.00	25,000.00	25,000.00	25,000.00	0 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	75,000.00	75,000.00	75,000.00	0 %
810 DUES AND FEES	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
810-612 DUES AND FEES BUILDING RESERVE- VOTED LEVY	0.00	945.00	0.00	0.00	-945.00	*** %
Function Total:	0.00	79,086.17	201,924.00	201,924.00	122,837.83	39 %
2620 OPERATION OF BUILDING SERVICES						
440-613 REPAIR AND MAINTENANCE SERVICE BUILDING RESERVE- PERMISSIVE LEVY	0.00	2,962.00	0.00	0.00	-2,962.00	*** %
460 MINOR CONSTRUCTION	0.00	2,032.80	0.00	0.00	-2,032.80	*** %
460-612 MINOR CONSTRUCTION BUILDING RESERVE- VOTED LEVY	0.00	2,032.80	0.00	0.00	-2,032.80	*** %
610-613 SUPPLIES BUILDING RESERVE- PERMISSIVE LEVY	0.00	1,037.00	0.00	0.00	-1,037.00	*** %
Function Total:	0.00	8,064.60	0.00	0.00	-8,064.60	*** %
Program Total:	0.00	87,150.77	201,924.00	201,924.00	114,773.23	43 %
Program Group Total:	0.00	87,150.77	201,924.00	201,924.00	114,773.23	43 %
Org Total:	0.00	87,150.77	201,924.00	201,924.00	114,773.23	43 %
Fund Total:	0.00	87,150.77	201,924.00	201,924.00	114,773.23	43 %
Grand Total:	114,228.24	1,414,322.08	1,999,318.00	1,999,318.00	584,995.92	70 %



GALLATIN GATEWAY SCHOOL

TO: Gallatin Gateway School Board of Trustees

FROM: Carrie Fisher, Business Manager/Clerk

DATE: May 15, 2020

RE: Cash Reconciliation as of March 31, 2020

County Treasurer Cash vs Book Cash AS OF March 31, 2020

<u>Fund Name:</u>	<u>Fund #:</u>	County Treasurer <u>Cash:</u>	Book <u>Cash</u>	<u>Difference:</u>
General	101	\$150,810.20	\$150,810.20	\$0.00
Transportation	110	\$9,296.68	\$9,296.68	\$0.00
Bus Depreciation	111	\$24,095.82	\$24,095.82	\$0.00
Food	112	\$4,010.88	\$4,010.88	\$0.00
Tuition	113	\$1,367.43	\$1,367.43	\$0.00
Retirement	114	\$42,940.89	\$42,940.89	\$0.00
Miscellaneous	115	\$34,806.15	\$34,806.15	\$0.00
Adult Education	117	\$9,527.67	\$9,527.67	\$0.00
Compensated Absences	121	\$218.36	\$218.36	\$0.00
Technology	128	-\$8,660.19	-\$8,660.19	\$0.00
Flexibility	129	\$8,004.98	\$8,004.98	\$0.00
Debt Service	150	\$66,309.29	\$66,309.29	\$0.00
Building	160	\$2,112.41	\$2,112.41	\$0.00
Building Reserve	161	\$83,388.80	\$83,388.80	\$0.00
Endowment	181	\$1,490.46	\$1,490.46	\$0.00
Extra-Curricular	184	\$18,344.66	\$18,344.66	\$0.00
Payroll Clearing	186	\$7,147.04	\$7,147.04 *	\$0.00
Claims Clearing	187	-\$7,572.47	\$1,076.28 *	-\$8,648.75 **
 Total		 \$447,639.06	 \$456,287.81	 -\$8,648.75

* Equals Outstanding Warrants.

**BMO Charges- not reported to County in Monthly Transfers

May 15, 2020

Theresa Keel
Superintendent
Gallatin Gateway School
100 Mill St.
Gallatin Gateway, MT
59730

Dear Mrs. Keel,

Please accept this letter as my resignation from the Kindergarten Teacher position at Gallatin Gateway School. My last day of employment will be June 12, 2020.

I have loved my time at Gallatin Gateway School. I am very thankful for the opportunity to have been a part of this community for the last four years. I appreciate the support you and the community has given me during my time here and I will surely miss this school and the people here. It has been a privilege to have been a teacher to my students and to have worked with the staff and families at this school. Gallatin Gateway School is a special place and will always have a special place in my heart. Although I will truly miss this place, I will be resigning due to relocating to Helena.

If I can be of any assistance during this transition, please do not hesitate to let me know. I would be happy to help.

Thank you,

A handwritten signature in cursive script that reads "Veronica Rubio". The signature is written in black ink and is positioned above the printed name.

Veronica Rubio

Elizabeth Matthews
2483 Lasso Avenue
Bozeman, MT 59719
406-580-5986
Eboyle04@yahoo.com

May 15, 2020

Superintendent Keel and Gallatin Gateway Board of Trustees,

Please accept this letter of resignation from my teaching position at Gallatin Gateway School. My last day of employment will be on June 12, 2020.

Throughout my career at Gallatin Gateway, I have continuously worked on improving my practice to ensure student success. Working at Gallatin Gateway, I have been involved in numerous grants projects, most recently the Longitudinal Learning of Viable Argument in Mathematics for Adolescents (LLAMA). This, along with other grant projects and leadership roles such as the Teacher Leadership Institute, have provided me the opportunities to work in Washington D.C. on the Every Student Succeeds Act and Mentoring New Teachers across the United States. Taking 6th grade students to Yellowstone National Park for a week every year for the past 14 years is always a highlight.

In 2014, I was awarded the Presidential Award of Excellence in Mathematics and Science Teaching (PAEMST) in the science content area. I am currently the state PAEMST coordinator for Montana as well as, the President of the Montana Association of Presidential Awardees, where I mentor, recognize, and celebrate teachers from all across Montana.

Even with these awards, the best part of teaching is working with students every day. Instilling good study habits, supporting academic goals, and watching students succeed after they have left my classroom is what I am most proud of.

Thank you for the time I worked at Gallatin Gateway.

Sincerely,

Elizabeth Matthews

Certificate of Election of Trustee by Acclamation

THIS IS TO CERTIFY that at the Regular School Election of the Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 5th day of May 2020,

MARY MARTIN

Was duly elected by acclamation to fill the office of Trustee for the term of three years, beginning on the 20th day of May 2020, and ending at the Trustee organizational meeting in May 2023.

DATED this 20th day of May 2020.

Carrie Fisher
District Clerk

Aaron Schwieterman
Board Chairman

Gallatin Gateway School District #35, Gallatin County, State of Montana.

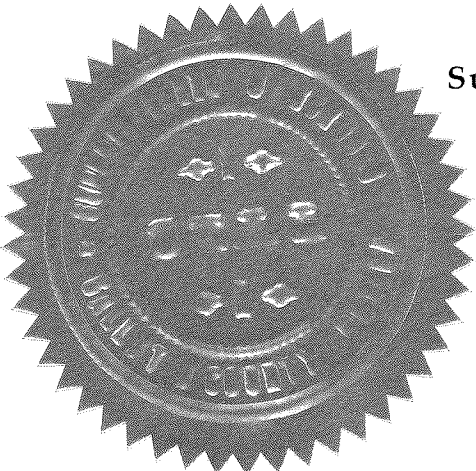
OATH OF OFFICE

I do solemnly swear that I will support, protect, and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Mary Martin

Subscribed and sworn to me this 20th day of May 2020.

Matthew Henry
Gallatin County Superintendent of Schools



Certificate of Election of Trustee by Acclamation

THIS IS TO CERTIFY that at the Regular School Election of the Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 5th day of May 2020,

JULIE FLEURY

Was duly elected by acclamation to fill the office of Trustee for the term of three years, beginning on the 20th day of May 2020, and ending at the Trustee organizational meeting in May 2023.

DATED this 20th day of May 2020.

Carrie Fisher
District Clerk

Aaron Schwieterman
Board Chairman

Gallatin Gateway School District #35, Gallatin County, State of Montana.

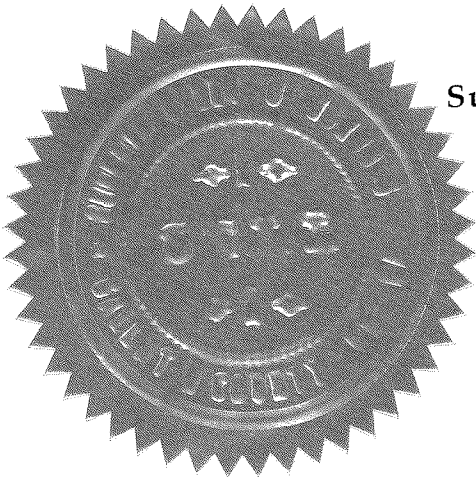
OATH OF OFFICE

I do solemnly swear that I will support, protect, and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Julie Fleury

Subscribed and sworn to me this 20th day of May 2020.

Matthew Henry
Gallatin County Superintendent of Schools



1 Gallatin Gateway Elementary

2 Adopted on: 08/20/12

3 Reviewed on:

4 1120

5 BOARD OF TRUSTEES

6 Revised on: 08/19/13, 6/26/17

7 Annual Organization Meeting

8
9 After issuance of election certificates to newly elected trustees, but no later than 15 days after the
10 election, the Board shall elect from among its members a Chairperson and a Vice Chairperson to
11 serve until the next annual organizational meeting. If a Board member is unable to continue to
12 serve as an officer, a replacement shall be elected at the earliest opportunity to serve the
13 remainder of the term. In the absence of both the Chairperson and the Vice Chairperson, the
14 Board shall elect a Chairperson *pro tempore*, who shall perform the functions of the Chairperson
15 during the latter's absence. The Clerk shall act as Board secretary.

16
17 The normal order of business shall be modified for the annual organizational meeting by
18 considering the following matters after the approval of the minutes of the previous meeting:

- 19 1. Welcome and introduction of newly elected Board members by the current Chairperson
- 20 2. Swearing in of newly elected trustees
- 21
- 22 3. Call for nominations for Chairperson to serve during the ensuing year
- 23
- 24 4. Election of a Chairperson
- 25
- 26 5. Assumption of office by the new Chairperson
- 27
- 28 6. Call for nominations for Vice Chairperson to serve during the ensuing year
- 29
- 30 7. Election of Vice Chairperson
- 31
- 32 8. Appointment of a Clerk
- 33
- 34
- 35
- 36
- 37

38 Legal References:	§ 20-3-321, MCA	Organization and officers
39	§ 20-3-322(a), MCA	Meetings and quorum
40	§ 1-5-416(1)(b), MCA	Powers and duties of Notary Public
41		
42		

Certificate of Appointment

GREETINGS,

To the Gallatin County Superintendent of Schools,
Gallatin County, State of Montana.

THIS IS TO CERTIFY that at a Regular Meeting of the Trustees of the Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 20th day of May 2020,

CARRIE FISHER

Was duly appointed to fill the office of

BUSINESS MANAGER/DISTRICT CLERK

As subscribed below by the Trustees of Gallatin Gateway School District.

*Upon completion send to:
Gallatin County Superintendent of Schools.*





SUPERINTENDENT REPORT

Theresa Keel

Supt. Happenings

- Attended Virtual Job Fair with MSU
- 4 IEP meetings, 1 504 Meeting
- 2 Parent meetings
- Met individually with teachers (virtually)
- Met with AD regarding coaches/schedule for next year.

Strategic Goals

Individual Student Success

- Planning to order Bridges Math for K-2
- Developed Definition of Proficiency — Attached
- Middle School Elective Selection to be completed by May 22
- Kindergarten registrants number 17 — still determining how to “orient” them
- MBI Team meeting to discuss behavior expectations with the new “normal” of COVID 19

Staff and Volunteers

- Celebrated Volunteer Appreciation Week — sent postcards to all volunteers
- Paraprofessionals working mornings at school, afternoons from home (most days).
- All teachers working virtually from home, campus staff working until 12:00 each day, and remainder of day working from home (mostly)
- \$3000 has been donated by anonymous people to clear both student and staff lunch balances. This is the first time in at least 18 years that we will begin the next school year with ALL food balances paid!
- Holding off on potential hiring of Technology Position, due to unknowns regarding custodial services

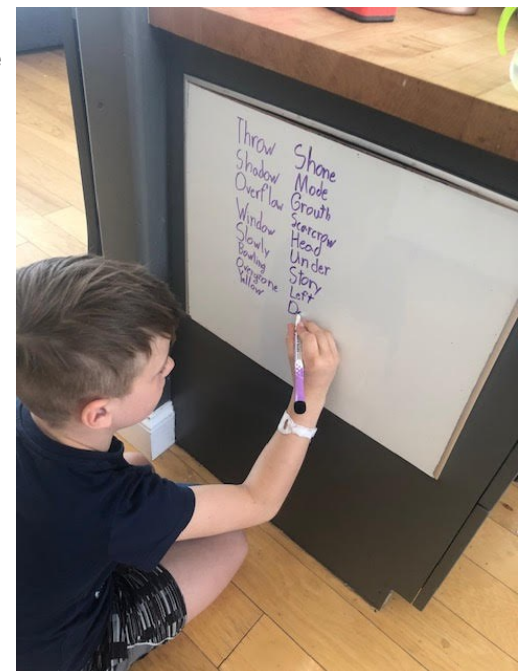


Facilities

- Contracted for Demographics Study — See Attached
- Building Committee to Meet virtually on Thursday, May 21, 6:00
- Sky Cook and her team have been on campus 3 times working on the “Assess” portion of the contract.

Leadership, Communication, Collaboration

- Weekly Super Discuss and Cuss
- See attached Roadmap to re-opening
- Public meeting for Handbook review set on May 26, via Zoom
- Process of applying FEMA’s Public Assistance Grant
- GGS will be receiving \$17,292.78 from the CARES Act, and an additional \$3371.41 to flow through to the SpEd Coop





SUPERINTENDENT REPORT

Theresa Keel

Safety

- Following the CDC Guidelines for COVID-19
 - MBI Team meeting to determine changes in school wide expectations in relation to COVID-19
 - Developing signage for Restrooms, water fountains, building accessibility, etc.
-
- Purchasing health safety supplies for all classrooms (non-contact thermometer, cough drops, band aids, distancing markers, etc).

#GSGators



Proficiency Model GGS

GGG Board Policy 1005FE Flexibility and Efficiency gives a Definition of Proficiency:

“For purposes of this policy, the term “proficiency” means a degree of mastery of the underlying content for a course that is reflective of a final grade, in the professional opinion of the teacher of record, of not less than a “B”. The determination of proficiency by a teacher must not require seat time as a condition or other element of determining proficiency.”

It also specifies that, “Teachers of record have full professional discretion in determining proficiency of pupils in courses taught. Teachers of record are encouraged to integrate trial and error into the learning process and to incorporate continued opportunity for practice and revision of assignments until a pupil reaches a performance level that demonstrates to the teacher’s satisfaction that mastery of learning expectations has been attained.”

Based on Policy 1005FE, the Superintendent, with input from the teachers and staff at Gallatin Gateway Schools, has developed the following Proficiency Model.

The Proficiency Model for Gallatin Gateway Schools, during the Distance Learning event from March 30 -- June 11, 2020, measures a student’s proficiency through (1) participation, (2) work completion, and (3) accuracy of work completed.

The philosophy behind the model is to ensure students stay connected with the teacher and peers for social/emotional well-being, to ensure students adhere to a learning schedule to minimize loss of learning, and to ensure that what students learn, they master.

Students will receive a determination of “Proficient” or “Not Proficient” for the 2nd semester grade(s) of the 2019-2020 school year, not a percentile or letter grade.

K-2 students’ proficiency will be based on Core subjects (English Language Arts, Math, Social Studies, Science) and MBI.

3-5 students’ proficiency will be based on Core subjects, PE, 5th Grade Band, and MBI.

6-8 students’ proficiency will be based on Core subjects, PE, elective subjects, and MBI.

Students meet the “Proficient” standard for the subjects measured at each grade level through the following three components:

- I. Students participate in Distance Learning classroom experiences at least 80% of the time either through video, email or telephonic means. This includes, but is not limited to the following:
 - Morning Meetings

- Morning Hangouts
- Individual learning sessions w/teacher or instructional para
- Read-alouds

II. Students submit 80% of the required classwork assigned.

III. Students show 80% mastery of the class work submitted.

- Students will be able to resubmit work that does not show 80% mastery. We encourage the student to schedule a re-learning session with their teacher, prior to re-submission.
- School work is tracked through Google Classroom, not Powerschool.
- Student mastery of work will be assessed through a one-on-one video or telephone assessment with the teacher, based on the Montana Standards that have been taught during the 2nd semester of school.



A Roadmap to Reopening for the 2020-2021 School Year Gallatin Gateway School #35

Thresholds for Action

Distance Learning

GGSD began Distance Learning on March 30, 2020. Processes were put in place for Distance Learning to include both digital learning and off-line instruction.

In-Person Instruction

Can begin in Fall of 2020, in different modes, based on the State Phase Schedule

Fall Activities

Fall activities will occur in Phase 2, limiting groups of participation to less than 50

- Athletics will be held without audience
- Adult Ed can be held in school

Fall activities will resume as usual in Phase 3

Please see the chart below, which gives a good picture of how we move forward.

The information below may change due to information changes.

Benchmarks	Threshold	Steps/Requirements
Off-site Instruction -- Governor's Phase I	<ul style="list-style-type: none"> ● The Governor declares school closed March 16. ● GGS Board Declares continued Distance Learning April 15 through June 12. ● All School Activities Cancelled 	<ul style="list-style-type: none"> ● GGS begins formalizing Distance Learning plans ● GGS develops plans for device check-out ● GGS develops plans to distribute learning platforms ● GGS teachers begin defining "proficiency" ● GGS begins Distance Learning, Meal Service, and delivery of meals and materials
Students in person 8th Grade Graduation on June 10	<ul style="list-style-type: none"> ● Governor declares Phase 2 by May 22. 	<ul style="list-style-type: none"> ● Students hold in person graduation maintaining distance and CDC Guidelines ● Parents participate virtually

Alternative 8th Grade Graduation	<ul style="list-style-type: none"> Phase 1 beyond May 22. 	<ul style="list-style-type: none"> 8th Grade Parent Group and Sponsor determines format
Summer Operations	<ul style="list-style-type: none"> Phase 1 	<ul style="list-style-type: none"> Only Staff, Board Members or contracted individuals allowed in building (deliveries are accepted outside, and staff members deliver inside) 4 Day Week for Staff on Site (M-Th7-5) Maintain CDC, temp checks, distancing, PPE for contracted individuals, etc.
Summer Operations	<ul style="list-style-type: none"> Phase 2, Phase 3 	<ul style="list-style-type: none"> Resume in-person Board and Committee meetings (up to 50 people) Normal Delivery activities resume 4 Day Week for Staff on Site (M-Th7:30am-6:00pm) Maintain CDC, temp checks, distancing, etc. including visitors
August 26, 27, 28 PIR	Phase 1	<ul style="list-style-type: none"> In-Person PD held in Cafeteria with 6Ft. Distance Guidelines and PPE. Virtual learning accommodations for High Risk Staff (as determined by physician indication) Maintain CDC, temp checks, distancing, etc.
August 26, 27, 28 PIR	<ul style="list-style-type: none"> Phase 2, Phase 3 	<ul style="list-style-type: none"> In-Person PD Virtual learning accommodations for High Risk Staff (as determined by physician indication) Maintain CDC, temp checks, distancing, etc.
August 30 Resumption of School	<ul style="list-style-type: none"> Phase 1 Option 1 	<ul style="list-style-type: none"> Continue Distance Learning model from 2019-2020 Update Proficiency Definition Teachers work from classroom Virtual teaching accommodations for High Risk Staff (as determined by physician indication) Maintain CDC, temp checks, distancing, etc. Extra School Activities continue to be suspended (field trips, athletics, after school programs, etc)
August 30 Resumption of School	<ul style="list-style-type: none"> Phase 1 Option 2 	<ul style="list-style-type: none"> Classes are half-size and students attend in person every-other day to maintain

		<p>6Ft Distance. Students attend “class” from home virtually on the other day.</p> <ul style="list-style-type: none"> ● Transition to other spaces is scheduled to ensure one class in each end of school at any one time ● Lunch is in Cafe with proper distancing ● Students not allowed on playground equipment at recess ● Resume traditional grading model. ● Virtual teaching accommodations for High Risk Staff (as determined by physician indication) ● Maintain CDC, temp checks, distancing, wear PPE, etc. ● Extra School Activities continue to be suspended (field trips, athletics, after school programs, etc)
<p>August 30 Resumption of School</p>	<ul style="list-style-type: none"> ● Phase 2 	<ul style="list-style-type: none"> ● All students attend school, but remain in homeroom classes -- teachers rotate ● PE is in Gym -- equipment is sanitized after each class ● Lunch in Cafe scheduled <50 students at one time ● Students not allowed on playground equipment at recess. ● Virtual teaching accommodations for High Risk Staff (as determined by physician indication) ● Maintain CDC, temp checks, etc.
<p>August 30 Resumption of School</p>	<ul style="list-style-type: none"> ● Phase 3 	<ul style="list-style-type: none"> ● All students attend school as usual ● PE is in Gym -- equipment is sanitized daily ● Transition to other spaces is scheduled to ensure one class in each end of school at any one time ● Lunch in Cafe -- students spaced ● Students allowed on playground equipment at recess. ● Virtual teaching accommodations for High Risk Staff (as determined by physician indication) ● Maintain CDC, temp checks, distancing, etc.

McKibben Demographic Research, LLC

May 5, 2020

Ms. Theresa Keel
Superintendent
Gallatin Gateway School District
100 Mill Street
Gallatin Gateway MT, 59730

Dear Ms. Keel,

Please consider this letter a proposal for the following demographic work to be completed for the Gallatin Gateway School District. The work will include the following:

1. Population estimates/forecasts for the years 2015, 2020, 2025 and 2030 by age, sex, and total population for the Gallatin Gateway School District.
2. Enrollment forecasts by grade for the years 2020-2021 to 2029-2030, inclusive, for the Gallatin Gateway School District.
3. One written report summarizing the methodology, assumptions, and historical patterns used in the calculations of the forecasts the demographic profiles of each attendance area and the results of the forecasts.

The cost of this project will be \$1,500. This price includes all travel and materials expenses. If the district would like a Zoom presentation of the forecast results, there will be an additional \$250 charge. The project will be completed within 4 weeks of approval of contract and receiving final enrollment data.

If this proposal meets with your approval, we can begin work upon notification and receipt of five (5) previous years of enrollment data by grade for the school district, including the October 2019 ADM enrollment numbers.

If you need additional information, please do not hesitate to contact me. Thank you for considering us for this project.

Sincerely,

Jerome N. McKibben Ph.D.
Senior Demographer

District Clerk Report

MAY 20, 2020

GALLATIN GATEWAY SCHOOL DISTRICT #35

BUSINESS/FINANCIAL:

- Preliminary FY21 Budgeting moving forward
- Employment contracts will be issued after May 20 meeting
- IBB Negotiations completed May 4, 2020
- CARES Act- State School Emergency Relief Fund- guidance and reporting documents received
- New software for Board Packets- Adobe Pro DC
- Year-end account closeout billing & refunds- transportation, snack, athletics
- Waiting for Airline refund to issue DC chaperone refunds
- MSGIA Renewal Rates for FY21 = \$16,244 (attached)

FACILITIES:

- Pre-Bond Assessments started with Martel/Cushing Terrell
- Irrigation Repairs and summer start-up

FOOD SERVICE:

- Food service summary for Board (enclosed)- adjustments for COVID-19 were made for better tracking
- Grab 'n Go Meals- began March 30- 5889 meals served!
 - March 30-April 3 = 384 meals (regular program)
 - April 6-10 = 450 meals (regular program)
 - April 13-17 = 689 meals (SFSP)
 - April 20-24 = 778 meals (SFSP)
 - April 27-May 1 = 871 meals (SFSP)
 - May 4-8 = 910 meals (SFSP)
 - May 11-15 = 843 meals (SFSP)
 - May 18-22 = 964 meals (SFSP)
- Family to Go Entrees- began offering May 4
 - Meals include: Mac 'n Cheese, Orange Chicken, Goulash, Potato Soup, Creamy Chicken Enchiladas, Pasta Alfredo, Beefy Italian Dunkers, and Creamy Chicken & Rice Soup
 - May 4-8 - 14 meals, \$75.62 net profit
 - May 11-15 - 7 meals, \$36.11 net profit
 - May 18-22 - 3 meals, \$15.45 net profit
- Meals are delivered daily via bus routes and curbside pickup

ADULT EDUCATION:

- Some courses canceled, but some have continued virtually- refunds have been issued for those canceled

IMPORTANT DATES:

May 21- First Building Committee Meeting @ 6pm via Zoom

May 25- No School

June 4- MTSBA Town Hall Meeting- 12pm (noon)

June 10- 8th Grade Graduation- TBD

June 11- MTSBA Annual Meeting 1-5pm

June 11- Last Day of School

June 12- PIR Day

June 30- Regular Board Meeting- 6pm

June 30- End of Fiscal Year



FOOD SERVICE SUMMARY

2019-2020

	AVERAGE # OF STUDENTS PER DAY	AVERAGE % OF ELIGIBLE STUDENTS	AVERAGE # OF ADULTS PER DAY	AVERAGE COST/MEAL PER DAY
BREAKFAST	19.07	11.35%	0.53	\$2.55
COVID- BREAKFAST	21.50	12.80%	0	\$2.35
COVID- SFSP-BREAKFAST	66.36	39.50%	1.64	\$1.57
SECOND CHANCE BKFST	40.12	32.62%	n/a	\$1.64
LUNCH	121.58	72.37%	8.23	\$3.20
COVID- LUNCH	27.50	16.37%	2.00	\$8.51
COVID- SFSP-LUNCH	79.07	47.07%	4.86	\$4.12
K-2 SNACK	44.00	97.78%	n/a	\$0.28
AFTER SCHOOL SNACK	14.11	14.26%	n/a	\$0.79
COVID ASP SNACK	15.30	9.11%	n/a	\$0.32

OTHER INFO:

ENROLLMENT	168
3-8 ENROLLMENT	123 (2nd Chance Breakfast)
K-2 ENROLLMENT	45 (Snacks)
K-5 ENROLLMENT	99 (Later Gators)
BREAKFAST	\$1.75
LUNCH	\$2.95
K-2 SNACKS	\$50/YEAR PER STUDENT

Reimbursement Rates for Summer Food Service Program:

Breakfast	\$2.3750
Lunch	\$4.1525



FY21

July 1, 2020 to June 30, 2021

Member PC Renewal



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

4/22/2020

Carrie Fisher
Gallatin Gateway School District #35
PO Box 265
Gallatin Gateway, MT 59730

RE: MSGIA Self-Insured Property and Liability Renewal

Dear Carrie and School Board Members,

I am pleased to present for you the MSGIA self-insured Property and Liability renewal effective July 1, 2020. Thank you for your continued support of MSGIA's School Leaders Insurance Pool. You are part of a growing movement of 191 elementary and high school district members with more interested school districts joining each year. The overall MSGIA membership expands beyond 410 elementary and high school districts.

MSGIA has been assisting school districts with self-insured coverage solutions since 1989, 31 years! The 2020-2021 school year marks the beginning of its 13th year for the property and liability program. This program is continually evolving, offering new enhancements in coverage and risk management tools for our members.

Our pool has partnered with strong reinsurance carriers that support our program with excellent AM Best ratings.

The program is endorsed by the Montana School Boards Association and supported by thousands of committed school district employees and school board members.

Our coverage package includes critical elements for all school districts in Montana such as, deadly weapons event coverage, cyber liability, and replacement cost coverage for certain classes of buses and other autos. We are pleased to partner with our members to address these risks and provide coverage that helps our members respond if an event occurs.

Gallatin Gateway School District #35 is an important member of the MSGIA self-insured property and liability program. You have a voice in the coverage design, board management, and service offerings, because your voice matters. MSGIA strives to provide members with broad coverage, high service levels, and stable premiums, all at a competitive price.

Beginning its 32nd year of providing self-insurance solutions for its members, MSGIA is poised to continue to insure a bright future for Montana Public School Districts!

MSGIA

PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

I'm pleased to present your renewal premium for the 2020-2021 school year as follows

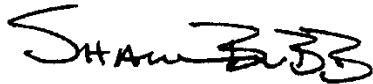
Total Premium	\$ 17,074
Multi-Line Discount	<\$ 830> (members in worker's compensation and property & liability)
Discounted Premium	\$ 16,244

Your allocated premium for transportation is 7.1%.

Please send renewal checks to the address listed on the enclosed invoice.

Thank you for your continued support!

Be Well and Be Safe!



Shawn F. Bubba, CIC, CPA
Director of Insurance Services



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

To:
Gallatin Gateway School District #35
Carrie Fisher
PO Box 265
Gallatin Gateway, MT 59730

PC Policy # PC-21-14050-1

PROPERTY & LIABILITY INSURANCE INVOICE

Date	DESCRIPTION	TOTAL
7/1/2020	Property & Liability Insurance for period 7/1/2020 to 6/30/2021 Total Premium FY21 Multi-Line Discount Discounted Premium for FY21	\$17,074 \$830 \$16,244
TOTAL DUE		\$16,244

Remit Total Due by **July 15, 2020**

A 1% late fee will apply for each month premium is not received by due date.

Make all checks payable to

MSGIA
PO Box 7029
Helena MT 59604

If you have any questions concerning this invoice, contact Jan Denke, 406.457.4500, jdenke@mtsba.org

Thank You



ACCOUNT SUMMARY

Your participation in our programs ensure the stability and success of all members. Through value-added benefits, premium coverages, and in-person trainings as assessments, we aim to provide you with a comprehensive, customized risk management program to meet the unique needs of your district.

191	Members in the Fund
1989	MSGIA Member Since
\$5,526,480	Total Insured Value (TIV)

Fiscal Year	Gross Premium	Multi-Line Discount	Net Premium
2020-2021	\$17,074	(\$830)	\$16,244

- FY21 Transportation Premium Allocation 7.1%



RENEWAL NOTICE SUMMARY

Gallatin Gateway School District #35

COVERAGE YEAR: JULY 1, 2020 – JUNE 30, 2021

MEMBER#: 014050

Coverage	2020-2021
Property/Boiler & Machinery	included
General Liability	included
School Board Legal Liability	included
Employment Practices Liability	included
Auto Coverage	included
Crime/Fidelity	included
Cyber	included
Deadly Weapons Event Coverage	included
School Board Trustee Travel AD & D	included
Net Premium	\$16,244

Exposure	2020-2021
Building Values	\$4,366,480
Content Values	\$905,000
Outdoor Property Value	\$50,000
Bus Values	\$195,000
Vehicle Values	\$
Mobile Equipment Values	\$10,000
# of Vehicles	2
# of Students	151
# of Employees	58



LOSS EXPERIENCE

Gallatin Gateway School District #35

PROPERTY AND LIABILITY CLAIM SUMMARY

Fiscal Year	Frequency	Total Paid	Total Incurred
2020	3	\$10,884	\$10,884

LOSS RATIO TRENDING

Fiscal Year	Loss Ratio
2020	70.7%



LOSSES BY COVERAGE TYPE

Gallatin Gateway School District #35

Location Name	Claim Count	Open	Closed	Total Incurred	Open Incurred	Closed Incurred
2020						
Property	3	0	3	10,884	0	10,884
2020 Total:	3	0	3	10,884	0	10,884
2019						
2019 Total:	0					
2018						
2018 Total:	0					
2017						
2017 Total:	0					
Grand Total:	3	0	3	10,884	0	10,884



WHAT SETS US APART FROM THE REST?

Since 2009, the MSGIA property and liability pool has provided financial stability, superior member services, and the most comprehensive property and liability coverage for Montana’s public schools. We protect our members from the unpredictable complications and the unknown obstacles that arise in the public school landscape.

Unlike a commercial carrier or a traditional company, our members have a voice in the strategic direction of the Pool since it operates as a member owned and governed organization.

WHY MSGIA?

The MSGIA’s purpose is to provide our members with risk management tools and coverage options to help ensure their school operations run smoothly. It works in partnership with its member districts to provide coverage tailored specifically to meet the needs and support the safety of Montana’s public schools.

Valuable Services we offer in addition to our core coverages:

- Options for complete SafeSchools course content library for all school operational areas
- School Bus Driver training courses including CDL training and MAP-21 courses
- iPad based building hazard assessments
- Building property appraisals
- Playground safety inspections from on-staff Certified Playground Safety Inspectors
- In-district school board legal training with no additional costs for our members
- In-district coaches and sponsor’s training
- Member dashboard performance tracking tools
- Mobile app for easy auto claim reporting

Our comprehensive programs provide peace-of-mind to members and seamless continuation of your district’s daily functions to help you focus on what really matters – your students’ education success!





CYBER COVERAGE HIGHLIGHTS

The Pool has limits of **\$2,000,000** per member and provides 24/7 access to a dedicated breach response team.

Your cyber coverage package includes the following items listed below:

Network Security Assessment Services:

The MSGIA worked with the Center for Internet Security in Washington DC to develop a network self-assessment tool aimed at dramatically lowering districts risk factors related to the most common cyber security exposures.

Cyber Event Incident Response Plan:

Cyber experts know a timely response is critical in limiting the negative impacts of a cyber event on a school district. The MSGIA in consultation with Beazley Cyber Insurance experts has built a comprehensive cyber event response plan to bring your school district quickly back on-line after an event.

PRIVACY NOTIFICATION COSTS

Includes the resources to respond to a breach of personal information, like theft of electronic/hardcopy files, fraud-related incidents, and procedural errors, such as mistakenly posting personal information to a website

Coverage includes

- Forensic information technology
- Public relations services
- Notification and services to affected individuals
- Call center services
- Legal review
- Credit monitoring

DATA COMPROMISE LIABILITY

Provides coverage in the event of a lawsuit related to a breach of personal information.

Refer to policy language for a complete list of coverages, limits and sub-limits

DATA PROTECTION AND RECOVERY

Responds to a computer attack that damages data and systems.

CYBER EXTORTION/RANSOMWARE

Assists with responses to an extortion threat.

FRAUDULENT TRANSACTION/ SOCIAL ENGINEERING

Coverage for an insured having transferred, paid, or delivered any money or securities as a result of a fraudulent instruction provided by a person purporting to be a vendor, client or authorized employee

SYSTEMS FAILURE

Provides business interruption coverage that results from an event that is not necessarily caused by a breach, such as an electrical failure or IT error.



SCHOOL DEADLY WEAPONS EVENT COVERAGE

MSGIA and Ellis & Associates partnership offers “presidential-level protection” for members.

As school shootings and violence continue to dominate headlines and new stories, school safety continues to be on the mind for all administrators. In 2019, MSGIA partnered with Ellis & Associates – a nationally recognized expert in school violence prevention, planning and training – to enhance and expand our School Deadly Weapons Events coverage.

Although most schools have safety and security policies and procedure in place, the vast majority are under-prepared for a real emergency. Led by a team of former Secret Service agents and law enforcement leaders with decades of experience, Ellis & Associates develops comprehensive, prevention-focused safety and security programs for schools.

Members of MSGIA Platinum Risk Management WC option have access to Ellis & Associates pre-crisis security training and industry leading post-crisis response services and receive discounted rates on most of their offerings. Services include:

- Social media monitoring
- On-site and remote consultation support
- Crisis management leadership support
- Crisis communication support, message development and media training
- Coordination with MSGIA legal counsel and claims team
- Physical security vulnerability assessment services
- Event and post-incident management, as needed (press conference, security, re-openings, memorials, etc.)

In Fall 2019, Ellis & Associates provided, through MTSBA, keynote presentation on those topics at their annual Innovation Symposium in Helena.

To learn more about your district’s access to Ellis & Associates, contact your MSGIA team today.

MSGIA PC Pool Member Deadly Weapons Events Coverage

Coverage Trigger: An event involving the Named Insured where a weapon has been used or brandished at location of the Named Insured.

PER CLAIM COVERAGE LIMIT: \$1,500,000

SUBLIMITS:

Demolition, clearance memorialization	\$250,000
Extra expense	\$250,000
Threat	\$250,000
Medical Expense	\$25,000/person
Accidental Death & Dismemberment.....	\$50,000
Crisis Management Services	\$250,000
Counseling Services	\$250,000
Funeral Expenses.....	\$250,000
1 st Party Property Damage	\$250,000

Refer to policy language and declarations page for a complete list of coverages, limits, and sub-limits

RISK MANAGEMENT SERVICES

The Risk Management team offers customized, one-on-one consultations, site visits, assessments, training and workshops, and informational resources to help maintain site safety and identify potential risks and hazards.

MSGIA offers extensive property and liability risk management services.

CONSULTING & TRAINING SERVICES

- Customized risk management & hazard assessment plans
- Comprehensive playground inspections
- In-district employee trainings
- On-line Safe Schools Complete Course Listing (350)
- (New) 22 course pack on awareness trainings for prevention of sexual abuse and molestation claims in schools
- School Bus Safety: 25 Driver training courses, 7-part CDL training series, MAP-21 training supplement
- In-person Coaches and Sponsors Training
- Network Security Assessment tools
- Cyber Event Incident response plan consultation

UNIQUE COVERAGE ENHANCEMENTS

- Deadly Weapon Coverage Enhancement
- Replacement coverage for vehicles (4 years and newer)
- School Board Trustee travel AD & D coverage
- 2-hour School Board Legal Training
- Accidental breakage coverage for I-pads & I-readers
- Pre-Loss Investigation Expense Benefit: \$7,500

RESOURCES

- "In the Classroom" risk management publication
- Safe Schools Anonymous Tip Alert program discounts
- MSGIA Mobile App - easy auto claim reporting
- 2 hours of legal advice (pre-loss) support
- Legal contract review services
- Property appraisal services
- Boiler Inspection Services





SAFESCHOOLS EMPLOYEE TRAINING

Your membership gives you access to SafeSchools, the nation’s leading provider of school-specific, online training programs, at no extra cost to your district. We’ve worked with SafeSchools to offer a comprehensive curriculum addressing areas of high risk for your students and employees.



- Sexual Harassment: Staff to Staff
- Title VI Overview

The following list is a sampling of courses designed to help you create a safer environment for your students, staff and visitors and reduce the cost of claims. For a complete list of classes, log into your district’s SafeSchools account online:

- Asbestos Awareness
- Back Injury and Lifting
- Bloodborne Pathogens Exposure Prevention
- Classroom Safety
- Common School Employee Injuries
- Conflict Management
- First Aid
- Medication Administration: Epinephrine Auto Injectors
- Personal Protective Equipment
- School Intruders
- Slips, Trips and Falls
- Transportation Safety

Suicide Prevention and Awareness:

In the 2017 Legislative Session, HB 381 was signed into law by Governor Steve Bullock. This legislation requires school districts to take significant steps to address suicide prevention and response.

We offer three courses on the topic to help schools comply with this legislative directive.

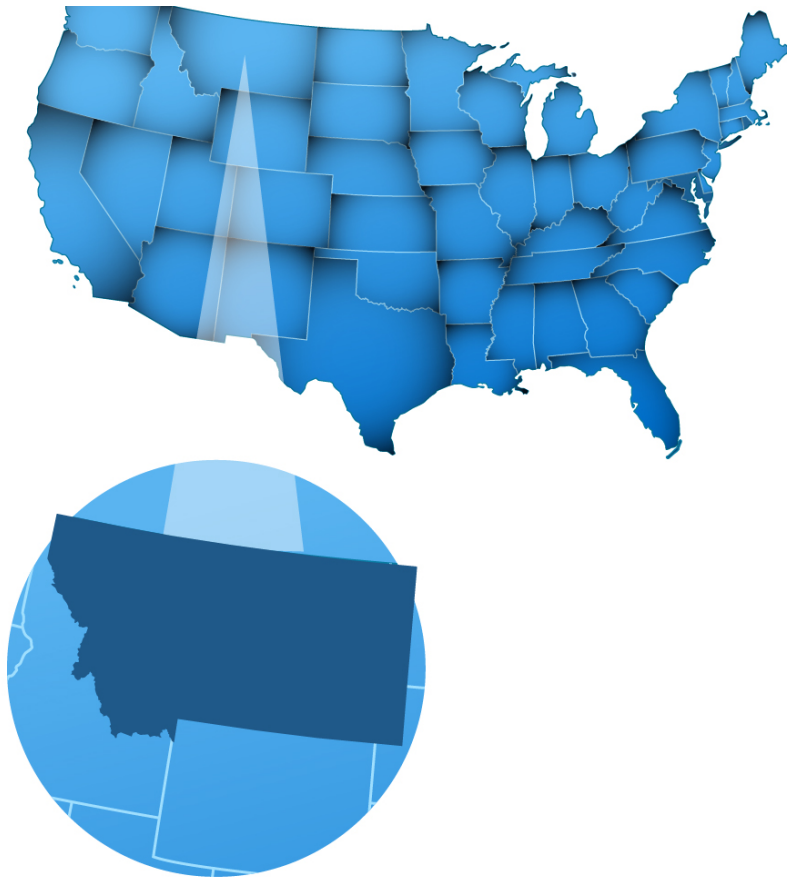
- Youth Suicide Awareness & Prevention Full Course – 39 min.
- Jason Flatt Act Youth Suicide Awareness Prevention – 2 hr.
- Jason Flatt Act – Raise School Community’s Awareness – 60 min.

DID YOU KNOW...

You can access over 350 continuing education courses online by using SafeSchools courses provided by MSGIA. Visit <http://msgia/safety-resources/training> and select your school for all courses.

Districts can upload your District Employee Handbook/Policy Book to ensure all employees have read, understand and acknowledge your policy!

TRENDS TO WATCH



NATIONAL PERSPECTIVE

- Hurricanes, wildfires, floods, and hailstorms continue to impact insurance carriers across the country.
- National attention drawn to workplace sexual assault and discrimination.
- Governmental entities continue to face community mistrust in the age of social media.
- Workplace and school violence create new challenges for entities to address.
- Cyber-attacks on school districts are on the rise.
- COVID-19: Disruptions for school Operations.

MONTANA PERSPECTIVE

- Micro storms intensity levels are increasing. Hail and high wind claim frequency statewide.
- As a result of high-profile cases, the Statute of Limitations for Criminal Sexual Conduct increased from age 21 to 27 in 2019. This change creates potential exposures for future sexual assault allegations to arise.
- Aging school facilities are creating property claim risks and liability for many school districts.
- Third-party contractors are omitting or including language in their contracts that leave districts at risk.



HOT TOPICS

TITLE IX

Title IX protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. With Title IX issues spotlighted in the news recently, it is important that districts understand the requirements and follow guidelines to make sure their schools are protected.

TRAIN

- District staff must understand Title IX obligations to ensure an education free of sexual misconduct, discrimination or harassment is provided to students.
- Provide comprehensive training to all employees and students.
- Train employees annually on how to identify, stop, and prevent sexual harassment, including sexual violence.
 - Any training should include the district's anti-discrimination policy and grievance procedures, how to file a complaint, and resources available to victims.

REPORT

- Report ALL reported or suspected sexual misconduct to the proper authorities.
- School personnel are mandatory reporters; failure to do so is punishable by law.

INVESTIGATE

- Districts have obligation to conduct a Title IX investigation, regardless of another authority conducting a separate investigation on any subsequent claim of sexual misconduct, retaliation, discrimination or harassment.

MONTANA PROPERTY LOSSES – WINTER FREEZE

Prolonged periods of deep freeze are becoming common during Montana winters. The following steps can reduce the likelihood of your district experiencing a loss:

- Conduct daily building walk throughs
- Ensure heat is circulating through classrooms; do not stack items on top of or next to vents.
- Be prepared when temperatures warm up, as it may expose the damage caused by deep freezes.
- Maintain heat in all portions of the building when below-freezing temperatures are expected.
- Allow water to trickle through pipes to prevent freezing.
- Have a relationship with a local restoration company to mitigate damage quickly if needed.

BOOSTERS, CLUBS, AND MORE...

The district's insurance coverage extends to the following list as they act within their scope of duties related to school business:

- Volunteers
- District-directed community organizations (PTOs, Boosters, etc.)
- Student clubs sponsored and supervised by the district



WHO TO CONTACT

GENERAL PROPERTY & LIABILITY SUPPORT QUESTIONS

Jan Denke, Customer Service Representative
(877) 677-7392 | jdenke@mtsba.org

RISK MANAGEMENT AND LOSS CONTROL

- Review potential hazards or risk exposures
- Coordinate training and other risk management resources
- Accessing Safe Schools online training courses
- Providing in-district trainings
- Request for safety posters

Harry Cheff, Risk Management Consultant
(406) 438-3693 | hcheff@mtsba.org

Annette Satterly, Risk Management Consultant
(406) 439-1271 | asatterly@mtsba.org

CLAIMS

- Discuss concerns regarding a claim or incident
- Questions about claim status and/or progress
- Questions about legal representation and defense

Matt Komac, Assistant Director, Property & Liability Pool Operations
(877) 667-7392 | mkomac@mtsba.org

Jeremy May, Property & Liability Claim Adjuster
(877) 667-7392 | jmay@mtsba.org

QUESTIONS ABOUT ACCESSING SAFESCHOOLS COURSES, RUNNING REPORTS, OR GENERAL SUPPORT

Danielle Chamberlain, SafeSchools, Client Success Coordinator
danielle.chamberlain@vectorsolutions.com | (800) 434-0154 ext. 7268

Allie Biggs, SafeSchools, Manager of Strategic Partnerships
allie.biggs@vectorsolutions.com | (513) 792-3941

Annette Satterly, MSGIA Risk Management Consultant
asatterly@mtsba.org | (406) 439-1271



FILING A PROPERTY AND LIABILITY CLAIM

Property and liability claim losses occurring for a MSGIA pool member should be reported as soon as an occurrence is known, or a claim is anticipated by the member. Early reporting will allow our staff adequate time to perform a thorough and complete claim investigation.

How To Report A Claim Online

- ✚ Report your claim online by going to www.msgia.org and clicking on “Report a Claim” at the top of the page. Select “Property and Liability”
- ✚ Click on the type of claim to access the correct form:
 - Auto Loss
 - Liability loss (school board legal claims or general liability claims)
 - Property Loss
 - Multiple (an example might be a bleacher collapse – this could have a general liability claim and a property claim included in the same event).
- ✚ Complete as much information as you can on the form, choosing for drop down boxes or lookup boxes.
- ✚ Once complete, click “Complete Incident”.
- ✚ The next screen that comes up gives you the ability to attach any supporting documents or photo. Click “Upload File” on the right side of the screen and choose the file(s) you wish to attach and “Save”
- ✚ Once you have completed the uploads, click “I’m Done” and everything is submitted to MSGIA.

You are done!

How To Report An Auto or Property Claim via Origami Risk Mobile App

- ✚ Download the free mobile app, Origami Risk Mobile
- ✚ Choose MSGIA as the Account Name
- ✚ Use 0 and the district 5-digit member number as the password
- ✚ Choose either Auto or Property form and complete as much information as possible
- ✚ You will have the ability to attach photos as well
- ✚ Submit the form

For in person phone support in completing your on-line claim, you can contact MSGIA staff by calling our toll-free line at 1.877.667.7392 and they will help walk you through the reporting process.



SCHOOL UNDERGROUND FUEL STORAGE TANK COVERAGE

ABOVE GROUND AND BELOW GROUND STORAGE TANK COVERAGE THROUGH ACE STORAGE TANK LIABILITY INSURANCE POLICY

MSGIA offers access to an affordable option for storage tank liability insurance. The program is available to members of the MSGIA property and liability pool.

State of Montana requires school districts having fuel storage tanks to demonstrate their financial responsibility for potential clean-up, or third-party liability, that results due to petroleum releases from underground storage tank systems on school property. The state guidance is found in Title 17, Chapter 17, Administrative Rules of Montana. This coverage program offers schools an affordable way to meet this requirement through a trusted partner of the MSGIA’s property and liability pool, ACE Insurance Company.

The application can be completed on-line by following the link below:
<http://msgia.org/propertyliability/storage-tank-coverage>

Once the application has been completed, please print and sign the application. You may mail, fax, or scan and email the completed, signed application to Sandra Omari with Alliant Insurance Services. The underwriting process for a new application is normally completed within one week of submission.

It is the hope of MSGIA that this process will meet our members’ needs and provide a low cost and simple option to meet the State of Montana’s fuel storage insurance requirements.

You may mail, fax, or email applications to:

Sandra Omari, Assistant Account Manager
Alliant Insurance Services, Inc. 1301 Dove St, Suite 200
Newport Beach, California 92660
sandra.omari@alliant.com
Fax #: 619.699.0906
Phone: 949.756.0271

SCHOOL SPECIAL EVENTS COVERAGE

MSGIA SCHOOL LEADERS PROPERTY AND LIABILITY SELF INSURANCE POOL SCHOOL DISTRICT SPECIAL EVENTS COVERAGE

MSGIA knows that school districts are often asked by outside groups to use their facilities for a non-school event. An important part of this process is ensuring the group(s) understands your district's facility use rules and provides proof of liability insurance. MSGIA has worked to make this process easier for your community guests by establishing a special events insurance program through Alliant Specialty Insurance Group. Because of this relationship to our self-insured program, we have been able to secure very competitive rates for the special events coverage. The application for liability coverage for the event is just a single page and the rating process is simple and affordable for your community guests. School districts can work directly through their independent insurance agent to place this coverage as long as the district is a member of the MSGIA's School Leaders Property and Liability Pool.

An example of activities that could take advantage of the MSGIA special events program would be:

- 1) Regional sporting events hosted at the school gymnasium when a large number of guests will be traveling in and out of the school district facilities: Purchasing a special events policy to transfer liability risk to another policy is a good risk management approach for the district;
- 2) A non-profit charity requests to rent the gym for a weekend fundraising event;
- 3) A family wishes to use the kitchen, gym, and fields for a large family reunion for two days in the summer.

As stated, the premiums are low, application is simple, and the benefits are many.

Not all outside uses of the school district facilities would need the additional protection that is brought by a special events policy. Many activities, such as the ones noted below can be covered under the school district's base policy, with the use of appropriately worded and signed waiver of liability forms. Some examples of these activities would be:

- 1) Open gym night for the community;
- 2) Use of meeting space within the school for groups such as FFA, boy and girl scouts, or adult education classes;
- 3) Use of the school auditorium for a local community lecture or presentation by a community group.

If you have questions about obtaining special events coverage for your school district, please contact MSGIA for information about this program.



MSGIA Coverage Summary

Summary of Coverage - Gallatin Gateway School District #35

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Property Coverage

Coverage by Location:	Per Occurrence Limit	Aggregate Policy Limit	Valuation	Deductible
			Repair or Replacement Cost, Actual sustained loss for time element coverage	
Building and Business Personal Property	\$500,000,000		Replacement Cost	\$1,000
Extra Expense	\$50,000,000		Actual Sustained Loss	
Transit Coverage	\$25,000,000			
Unscheduled Tax Interruption & Business Income	\$500,000		Actual Sustained Loss	
Property Of Others:				
Employees	\$1,000 per employee	\$50,000		
Students	\$750 per student	\$50,000		
Leased or Rented	included in blanket limit			
Earthquake	\$75,000,000	\$75,000,000		
Flood	\$75,000,000	\$75,000,000		
Flood - Zone A & V	\$5,000,000	\$5,000,000		
Building Ordinance	\$50,000,000			
Accidental Contamination	\$250,000 (Member Aggregate)	\$500,000 (Pool Aggregate)		
New Building Construction	\$25,000,000			
Newly Acquired locations	\$25,000,000 Flood coverage provided for zone A if scheduled			
Off premise Personal Property	\$1,000,000			

MSGIA

MSGIA Coverage Summary

Property Coverage-continued

<u>Coverage by Location:</u>	<u>Per Occurrence Limit</u>	<u>Aggregate Policy Limit</u>	<u>Valuation</u>	<u>Deductible</u>
Contractors Equipment	included in blanket limit		Actual Cash Value	
Unscheduled Landscaping	\$1,000,000 subject to \$25,000/25 gallon per tree			
Property schedule errors & omissions	\$50,000,000			
Money & Securities	\$2,500,000			
Unscheduled Fine Arts	\$2,500,000			
Unscheduled tunnels, bridges, sidewalks, roadways, street lights	\$750,000 (after \$500,000 member deductible)			
Unscheduled Animals	\$2,500,000 (sub-limit of \$50,000 per animal)			
Watercraft (under 27 feet)	\$2,500,000			
Notebook Computers	\$250 per notebook after \$2,500 member self-insured retention is met	\$7,500		
Jewelry, Furs, Precious Metals	\$500,000			
Fire Legal Liability	included in blanket limit			

Exclusions (including but not limited to):

Seepage & Contamination
Cost of Clean-up for Pollution
Mold



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021
Policy Number PC-21-14050-1

Boiler and Machinery Coverage

Coverage by Location:	Per Occurrence Limit	Aggregate Policy Limit	Valuation	Deductible
			Repair or Replacement except Actual Loss Sustained for all time element coverage	
Coverage limit per location	\$100,000,000			\$1,000
Extra Expense	included in blanket limit			24 hours
Expediting Expense	included in blanket limit			
Ammonia Contamination	\$10,000,000			
Water Damage	\$10,000,000			
Ordinance & Law	\$25,000,000			
Service/Utility/Off Premise Power Interruption - Including Consequential Damage/Perishable Goods/Spoilage	\$10,000,000			24 hours
Hazardous Substances/Pollutants/Decontamination	\$10,000,000			
Electronic Data Processing Media and Data Restoration	\$10,000,000			

Exclusions (including but not limited to):

- Testing
- Explosion, except for steam or centrifugal explosion
- Explosion of gas or unconsumed fuel from furnace of the boiler

Excluded Objects (including but not limited to):

- Insulating or refractory material
- Buried Vessels or piping

Special Provisions:

The MSGIA provides each member annual steam boiler inspections to ensure compliance with Montana law.

This coverage provides relief for machinery breakdowns and damage caused by electrical injury such as to telephone systems.



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Crime Coverage

Coverage by Location:	Per Occurrence Limit	Aggregate Policy Limit	Deductible
Employee Theft per Loss	\$500,000	\$500,000	\$1,000
Forgery or Alteration	\$500,000	\$500,000	\$1,000
Inside the Premise:			
Theft of money/securities	\$500,000	\$500,000	\$1,000
Robbery	\$500,000	\$500,000	\$1,000
Outside Premises	\$500,000	\$500,000	\$1,000
Computer Fraud	\$500,000	\$500,000	\$1,000
Money Orders & Counterfeit:			
Paper currency	\$500,000	\$500,000	\$1,000
Funds Transfer Fraud	\$500,000	\$500,000	\$1,000

Special Provisions:

- Inclusion of Treasurer as employees
- Bonded employees exclusion deleted endorsement
- Faithful performance losses are covered under \$500,000 limit
- Credit, Debit, or Charge Card forgery covered



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Auto Coverage

Coverage	Per Occurrence Limit	Aggregate Policy Limit	Valuation	Deductible (Comprehensive and Collision)	Symbol
* Coverage limit - Auto liability	\$3,000,000				1
Automotive Medical Payments	\$25,000 per person				2 & 8
* Uninsured Motorist	\$1,000,000				2 & 8
* Underinsured Motorist	\$1,000,000				2 & 8
* Hired & Non-Owned Automotive Liability	\$3,000,000				8 & 9
Hired Automobile Physical Damage	included in Property Blanket Limit				8
* Garage Keepers Legal Liability	\$500,000				9
Member Owned vehicles - Auto Physical Damage	included in Property Blanket Limit		Repair, ACV or Replacement Cost	\$500	2

Covered Auto Symbols

1	2	8	9
Any Auto	Owned Autos Only	Hired Autos Only	Non Owned Autos Only

Special Provisions:

Employees, Volunteers, and board members are added as additional insureds for automotive liability coverage
No additional premium for newly acquired vehicles during coverage term

* Some coverage limits provided are subject to MCA 2-9-108 (Limitation on Governmental liability) - please refer to your declaration page of the coverage document for specific application of these governmental provisions.



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

School Board Legal Liability Coverage/Employment Practices / Employee Benefit Liability Coverage

Coverage	Per Occurrence Limit	Aggregate Policy Limit	Deductible
*Per Claim Coverage limit	\$3,000,000		\$1,000
School Board Legal Pre-Loss Investigation Coverage	\$7,500	\$7,500	

Forms and Conditions:

Claims Made Policy - with retro date effective through July 1, 1992

Additional Information:

The coverage under these sections applies to claims for civil rights, human rights commission complaints, EEOC, or other administrative hearings/forums. It also provides coverage for wrongful termination claims and other employment practices liability complaints.

* Some coverage limits provided are subject to MCA 2-9-108 (Limitation on Governmental liability) - please refer to your declaration page of the coverage document for specific application of these governmental provisions.



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Defense of Non-Monetary Claims

Coverage	Per Occurrence Limit	Aggregate Policy Limit	Deductible
Per Claim Coverage limit	\$100,000	\$100,000	\$1,000

Forms and Conditions:

Claims Made Policy

Defense cost limits are provided for members where a claim is filed seeking no monetary damages from the school district



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

General Liability Coverage

Coverage	Per Occurrence Limit	Aggregate Policy Limit	Deductible
Per Claim Coverage limit	\$3,000,000	\$5,000,000	
Medical Payments (Excluding students)	\$5,000		
Personal/Advertising Injury limit	Included in GL coverage limit		
Products & Completed Operations	Included in GL coverage limit		
Student School to Work	\$25,000	\$250,000	

Coverage Trigger:

Occurrence

Special Coverage Provisions:

No audit provision for additional ADA after start of coverage term

Employees, volunteers, board members, PTA, PTO, and booster clubs covered as additional insureds

Personal Injury

Athletic participation

Host Liquor liability

Professional liability

Incidental medical malpractice

* Some coverage limits provided are subject to MCA 2-9-108 (Limitation on Governmental liability) - please refer to your declaration page of the coverage document for specific application of these governmental provisions.



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Cyber Liability Coverage

<u>Coverage</u>	<u>Per Occurrence Limit</u>	<u>Aggregate Policy Limit</u>	<u>Deductible</u>
			\$1,000
Information Security & Privacy liability	\$2,000,000	\$2,000,000	
* Privacy Notification Costs	\$500,000	\$500,000	
Regulatory Defense & Penalties	\$2,000,000	\$2,000,000	
Website Media Content Liability	\$2,000,000	\$2,000,000	
Cyber Extortion	\$2,000,000	\$2,000,000	
Business Interruption	\$2,000,000	\$2,000,000	
Data Recovery Costs	\$2,000,000	\$2,000,000	

Coverage Trigger:

Occurrence

Special Coverage Provisions:

* Privacy Notification Cost per occurrence and annual aggregate limits are \$1,000,000 if Beazley services are used for this coverage element.



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Business Travel Insurance Coverage

<u>Coverage</u>	<u>Per Occurrence Limit</u>	<u>Aggregate Policy Limit</u>	<u>Deductible</u>
Per Claim Coverage limit	\$100,000	\$1,000,000	\$0

Coverage Trigger:

Occurrence

Special Coverage Provisions:

This coverage provides \$100,000 of accident death and dismemberment coverage benefits for school board trustees while traveling for school board business.



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Deadly Weapons Event Coverage

Coverage	Per Occurrence Limit	Aggregate Policy Limit	Deductible
Per Claim Coverage limit	\$1,500,000	\$7,500,000 (pool Aggregate limit)	\$1,000
Sub Limits:			
Demolition, Clearance, Memorialization	\$250,000		
Extra Expense	\$250,000		
Threat	\$250,000		
Medical Expenses	\$25,000/person	\$500,000 (annual pool Aggregate limit)	
Accident Death & Dismemberment	\$50,000	\$500,000 (annual pool Aggregate limit)	
Crisis Management Services	\$250,000		
Counseling Services	\$250,000		
Funeral Expenses	\$250,000		
1 st Party Property Damage	\$250,000		

Coverage Trigger:

An event involving the Named Insured where a weapon has been used or brandished at any location of the Named Insured. A weapon is broadly defined to include: a portable firearm, explosive device, knife, syringe, medical instrument, corrosive substance, or any other device. "Weapon" can also include vehicles, including armored or military vehicles used by an "Active Shooter".

Special Coverage Provisions: Claims Made Policy

This coverage also provides a security vulnerability assessment for the district as well as an active shooter webinar training for all staff conducted by the coverage carrier's security consulting vendor.



**MONTANA SCHOOLS GROUP INTERLOCAL AUTHORITY
MEMORANDUM OF COVERAGE
DECLARATIONS**

- 1. Member Entity:** Gallatin Gateway School District #35
PO Box 265
Gallatin Gateway, MT59730
- 2. Coverage Period:** **July 1, 2020 00:00:01 am
to 23:59:59 PM June 30, 2021**
- 3. Policy Number:** **PC-21-14050-1**
- 4. Maximum Tort Liability Coverage**

In accordance with the statutory limitations that have been enacted on governmental liability for damages in tort under the substantive law of Montana (see, Mont. Code Ann § 2-9-108), and subject to the conditions, limitations, and exclusions as set forth in the Memorandum of Coverage, the Maximum Tort Liability Coverage for any tort claim, excluding Defense Costs, shall be \$750,000 for each Claim and \$1,500,000 for each Occurrence during the Coverage Period. Should the statutory limits on tort liability be found by a matter of law, by operation of the statute, or by a final judicial determination of a Court of competent jurisdiction, to be inapplicable to a Claim or Occurrence or otherwise invalid, then the amounts described below in Sections 8a, 9a, 11a, and 11b in these Declarations shall apply.

5. Limits of Property:

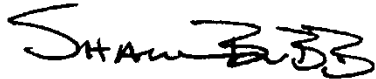
a. Property	\$500,000,000 per occurrence
b. Earthquake	\$75,000,000 Pool aggregate limit
c. Flood	\$75,000,000 Pool aggregate limit
d. Flood Zone A and V	\$5,000,000 Pool aggregate limit (included in \$75,000,000 Flood Limit)
e. Extra Expense	\$50,000,000 per occurrence
f. Transit Coverage	\$25,000,000 per occurrence
g. Unscheduled Business Interruption, Rental Income, Tax Interruption & Tuition Income	\$500,000 per occurrence
h. (i) Personal Effects -- Officials/Employees	\$1,000 per employee/\$50,000 aggregate limit
(ii) Personal Effects -- Students	\$750 per student/\$50,000 aggregate limit
i. Building Ordinance	\$25,000,000 per occurrence
j. Personal Property Outside of the USA	\$1,000,000 per occurrence
k. Course of Construction & Additions	\$25,000,000 per project
l. Automatic Acquisitions	\$25,000,000 to \$100,000,000 for 120 days thereafter limited to \$25,000,000. (does not provide flood coverage for locations in Flood Zone A)
m. Off Premise personal property	\$1,000,000
n. Contractor's Equipment	Included in Blanket
o. Unscheduled landscaping	\$1,000,000 per occurrence (sub limit \$25,000/25 gallon per item)
p. Errors & Omissions	\$50,000,000 per occurrence
q. Money & Securities	\$2,500,000 per occurrence
r. Unscheduled Fine Art	\$2,500,000 per occurrence
s. Accidental Contamination	\$250,000 Pool aggregate limit
t. Unscheduled sidewalks, roadways, streets, street lights, tunnels, bridges, culverts and traffic signals	\$750,000 per occurrence (after \$500,000 deductible)
u. Unscheduled Animals	\$2,500,000 per occurrence (\$50,000 per occurrence sub-limit per animal)
v. Watercraft	\$2,500,000 per occurrence under 27 ft
w. Notebook Computers	\$250 per Notebook Computer/\$7,500 Member aggregate/\$30,000 Pool aggregate (subject to self-insured retention of \$2,500 per member)
x. Jewelry, Furs, Precious Metals	\$500,000 per occurrence
y. Terrorism	\$100,000,000 Pool aggregate limit
z. Claims Preperation Expenses	\$1,000,000 per occurrence

- 6. Limits of Boiler & Machinery:**
- | | |
|------------------------------------------------------------------------------------------------------------------------|---------------------------|
| a. Coverage limit per occurrence | \$100,000,000 |
| b. Expediting Expense | Included in blanket limit |
| c. Hazardous Substance Decontamination | \$1,000,000 |
| d. Ordinance & Law | \$25,000,000 |
| e. Extra Expense | Included in blanket limit |
| f. Electronic Data Processing Media | \$10,000,000 |
| g. Service/Utility/Off Premises
Power Interruption – consequential
damage/perishable goods/
spoilage included | \$10,000,000 |
| h. Utility Service Interruption Deductible | 24hrs |
- 7. Limits of Crime:**
- | | |
|-----------------------------------------------------|-----------|
| a. Employee Theft per loss | \$500,000 |
| b. Forgery or Alteration | \$500,000 |
| c. Inside the Premises
Theft of money/securities | \$500,000 |
| d. Inside the Premises –
Robbery | \$500,000 |
| e. Outside Premises - | \$500,000 |
| f. Computer Fraud | \$500,000 |
| g. Money Orders & Counterfeit
Paper currency | \$500,000 |
| Funds Transfer Fraud | \$500,000 |
- 8. Limits of Auto Coverage**
- | | |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------|
| a. Coverage limit | The lesser amount of (1) \$3,000,000
per occurrence; or (2) the Maximum
Tort Liability Coverage |
| b. Automobile Medical Payments | \$25,000 per person |
| c. Uninsured Motorist | \$1,000,000 per occurrence |
| d. Underinsured Motorist | \$1,000,000 per occurrence |
| e. Hired & Non-Owned Automobile Liability | Included in per member occurrence
limit |
- 9. Limits of Public Entity Errors and Omissions, Employment Practices & Employee Benefits Liability:**
- | | |
|---------------------------------------|------------------------------------------------------------------------------------------------|
| a. Coverage limit | The lesser of (1) \$3,000,000 per
occurrence or (2) the Maximum Tort
Liability Coverage |
| b. Basis of Coverage | Claims made basis with coverage for
prior acts going back retroactively to
July 1, 1992. |
| c. E&O Pre-Loss Investigation Expense | \$7,500 annual aggregate |

- 10. Non-Monetary Defense**
- a. Coverage limit \$100,000 per occurrence/annual aggregate
 - b. Basis of Coverage Claims made basis with coverage for prior acts going back retroactively to July 1, 1992
- 11. Limits of General Liability:**
- a. Coverage Limit The lesser of (1) \$3,000,000 per occurrence/\$5,000,000 annual aggregate; or (2) the Maximum Tort Liability Coverage
 - b. Medical Payments
 - i. Medical Payments \$5,000 per occurrence (students excluded)
 - ii. Student – School to Work \$25,000 per student per occurrence/\$250,000 annual aggregate
- 12. Deadly Weapons Event Coverage** \$1,500,000 per occurrence
\$7,500,000 Pool aggregate limit
- 13. Garage Keepers Legal Liability** \$500,000 per occurrence
- 14. Cyber Liability** \$2,000,000 per occurrence/\$2,000,000 annual aggregate
- a. Privacy Notification Costs \$500,000 per occurrence/\$500,000 annual aggregate
 - b. Regulatory Defense & Penalties \$2,000,000 per occurrence/\$2,000,000 annual aggregate
 - c. Website Media Content Liability \$2,000,000 per occurrence/\$2,000,000 annual aggregate
 - d. Cyber Extortion \$2,000,000 per occurrence/\$2,000,000 annual aggregate
 - e. Data Protection Loss & Business Interruption \$2,000,000 per occurrence/\$2,000,000 annual aggregate
- 15. Business Travel Insurance** \$100,000 per occurrence/\$1,000,000 annual aggregate
- 16. Member Deductibles:**
- a. Auto Physical Damage/Garage Keepers \$ 500 per occurrence
 - b. Property, Inland Marine \$ 1,000 per occurrence
 - c. Boiler and Machine \$ 1,000 per occurrence
 - d. Crime and Employee Dishonesty \$ 1,000 per occurrence
 - e. Public Entity E & O, Employment Practices and Employee Benefits Liability \$ 1,000 per occurrence
 - f. Non-Monetary Defense \$ 1,000 per occurrence
 - g. Cyber Liability \$ 1,000 per occurrence
 - h. Deadly Weapons Event \$ 1,000 per occurrence

17. Total Annual Premium \$16,244

**FORMS AND ENDORSEMENTS:
FORMING PART OF THE POLICY
AT INCEPTION**





07/01/2020

Director of Insurance Services

Date

It is agreed that these Declarations and the Memorandums of Coverage together with any endorsements that may be added thereto constitutes the entire coverage agreement

Auto Coverage Identification Card	See Important Notice Below
<p>Policy Number: PC-21-14050-1</p> <p>Policy Period: 7/1/2020 to 6/30/2021</p> <p>Vehicle: Fleet Automatic Coverage</p> <p>Member Name and Address</p> <p>Gallatin Gateway School District #35 PO Box 265 Gallatin Gateway, MT 59730</p> <p>Insurance Company</p> <p>MSGIA PC Pool PO Box 7029 Helena, MT 59604-7029 (406) 457-4500 or 1-877-667-7392</p> <p style="text-align: center;">Report all accidents to MSGIA PC Pool as soon as possible</p>	<p style="text-align: center;">THIS CARD MUST BE KEPT IN THE INSURED VEHICLE AND PRESENTED UPON DEMAND</p> <p style="text-align: center;">In Case of Accident:</p> <p style="text-align: center;">**Obtain the following information:</p> <ol style="list-style-type: none"> 1. Name and address of each driver, passenger & witness. 2. Insurance company name & policy # for each vehicle involved 3. Document damages to all vehicles involved. <p style="text-align: center;">Ways To Report a Claim</p> <ol style="list-style-type: none"> 1. Go to MSGIA website at http://www.msgia.org/reportclaim and choose Auto Loss. 2. Download and use the MSGIA Mobile App through Origami Risk Mobile Forms (instructions below).

 FORMS	Reporting an Auto Claim using MSGIA Mobile App through Origami Risk Mobile Forms	 FORMS
<ol style="list-style-type: none"> 1. Before you go on a trip - school district drivers should go to either the Apple App store for IOS phones or the Google Play store for Android operating system phones. Search for "Origami Risk, LLC" then download the "Origami Mobile Forms" App. 2. If you are in accident– take photos and document the damages to the district vehicle and the other vehicle on your phone or iPad. You do not need the app open at this point. 3. Click on the app - At the "How would you like to log in" screen, <ul style="list-style-type: none"> Click on – "I have a 6-digit code" Enter: 014050 Click: "sign in" Click on the "+" sign in the upper right hand corner and it shows you the "Auto Loss Notice" and the "Property Loss Notice" – click on "Auto Loss Notice". 4. Complete the form as thoroughly as possible by section- Member Information, Member Contact, Accident Details (description of what happened), Accident Location, Member Driver Information, Vehicle Look Up (click blue button and select the district vehicle/bus from the listing of vehicles), then complete as much remaining information as possible. 5. Once you complete the loss notice – click on the camera at the bottom. Here you can either take a new photo of the damage or select a photo on your device to include with the loss notice. Then, select "Done" on the upper right of the screen. Select "Done" again. 6. Next you can- <ul style="list-style-type: none"> Submit the form-automatically sends the loss notice to MSGIA when you have cell coverage and claim is reported. You're Done! Save as Complete – saves the form for later submission, perhaps when you are in cell coverage. Save as Draft – allows you to save what you have done and allows you return to the app later to compete and send to MSGIA. Discard the form – deletes the form and you can start over. <p style="text-align: center;">MSGIA will not have the accident information until you SUBMIT the form!</p>		

Agenda Item: Consider Format for Board self-evaluation and community feedback

Background:

At the January 15, 2020 regular board meeting the following was determined:

The Board reviewed the self-evaluation process utilized last year and agreed that they would like to use the same process for the 19-20 school year.

Motion: Trustee Mary Martin to approve the following process/schedule to conduct the self-evaluation process:

1. Approve using the same tools for the Board and community surveys as last year with no changes
2. Community Survey will be sent to the community via email on March 9, 2020
3. Board self-evaluation survey will be sent to the Board March 9, 2020
4. Community Survey and Board survey will close on April 3, 2020 at noon.
5. Results will be sent to the Board for review on April 3, 2020.
6. The Board will hold a special meeting on Wednesday, April 8, 2020 at 6pm
 - a. Analyze and discuss the results of the surveys
 - b. Follow up with the community if needed
 - c. Discuss any changes needed to the process for next year

Due to COVID-19 and design-build interviews the board halted the self-evaluation process and soliciting community feedback. Does the board want to conduct the survey now and move forward?

EXAMPLE EMAIL TO COMMUNITY FROM LAST YEAR:

From: **Carrie Fisher** <fisher@gallatingatewayschool.com>

Date: Tue, Mar 26, 2019 at 2:48 PM

Subject: [GGS News] Request for Community Input- School Board Annual Self-Evaluation

Hello Gallatin Gateway School community members,

This year, as part of the School Board's annual self evaluation process, the Board has decided to incorporate a community survey tool to better gauge how the community feels the School Board is doing its job.

The survey is brief with only eight multiple choice questions; there is also additional space for your feedback. Please be mindful that the more specific and constructive your suggestions and comments, the better the Board can incorporate the information you provide to ensure progression and improvement.

[LINK TO SURVEY HERE](#)

We kindly ask that you complete the survey by Tuesday, April 2; the Board will then hold a special meeting on Wednesday, April 24 to conduct its self evaluation.

If you have any questions, please don't hesitate to reach out to any of the School Board Trustees.

Thank you in advance for your input!

Here is the draft email for staff re: Stay Interviews.

Hello GGS Staff,

Whew! What a ride these last few weeks have been! All of us have been thrown for a drastic loop, and the Board and I could not be more proud of the resilience, determination, professionalism, ingenuity, and teamwork you have exhibited in these challenging days. You set the bar high, and you exceeded expectations.

A very heartfelt thank you goes to each and everyone of you. It takes a village, and you have done an exemplary job leading the way.

For the last few years, the School Board has held voluntary Stay Interviews with staff in an effort to celebrate staff members' successes and to better gauge how the School Board can best support our employees' important work.

The Trustees have found the opportunity to sit down with each of you an incredibly valuable experience. As such, it's the Board's intention to continue the Stay Interview process.

We are working on compiling the days/times that various Trustees are available to participate in Stay Interviews and what the process will look like given the needed precautions, etc. When that is determined, a follow-up email, in which you can sign-up for a particular interview date/time, will be sent out .

All interviews are voluntary and will be attended by no more than two trustees. An outline of the questions are listed below:

1. What about your job do you most look forward to?
2. What accomplishment(s) are you most proud of this year? Memorable moment(s)?
3. What are your goal(s) for the upcoming academic year, and how can the Board best support you in reaching those aspirations?
4. For those staff members leaving us this year, how can we best support the next person stepping into your position to ensure our students receive the best education possible?

The Board's motivation and intention in having time to talk with each of you in an unstructured setting is to get to know you better - your goals, your motivations - and to celebrate your triumphs with you. The more familiar the Board is with your ambitions and challenges, the better equipped we can be in best supporting you and the very important work that you do.

Please be assured that these meetings are not intended to be evaluative, anxiety-inducing, or stress-producing.

In closing, I again extend the Board's deepest appreciation for the work that you do and wish you a summer filled with rejuvenation, exploration, and celebration ~

We very much look forward to when we can come together to celebrate in-person the achievements we've had this year and when our classrooms are again filled with learning and laughter ~

Our cup runneth over with gratitude,

Gallatin Gateway School Board of Trustee

Master Agreement

Between

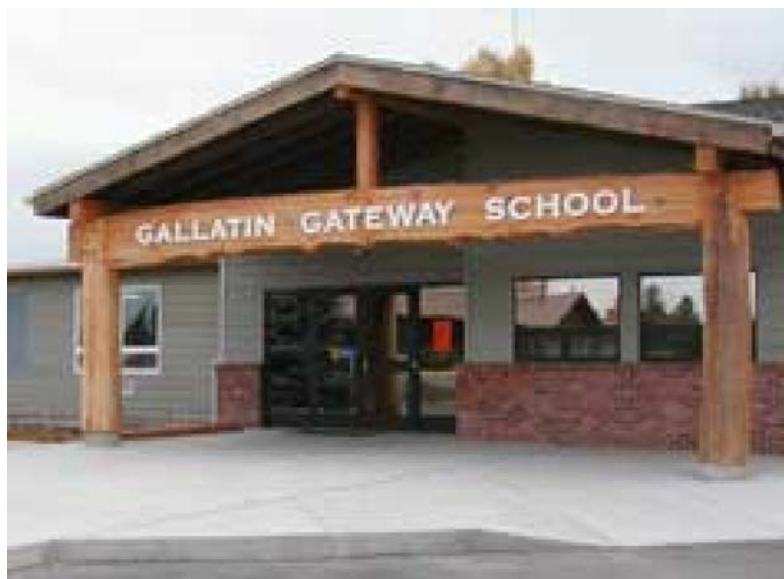
The Gallatin Gateway Board of Trustees

School District No. 35

&

The Gallatin Gateway Education

Association- MFPE



2020-2022

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MASTER AGREEMENT

This agreement is entered into this 20th day of May, 2020, by and between the Board of Trustees, School District No. 35, Gallatin Gateway, Montana, hereinafter called the Board, and the teaching faculty of Gallatin Gateway School as the Gallatin Gateway Education Association/Gallatin County Rural Education Association/Montana Education Association/National Education Association, hereinafter called the Association.

PREAMBLE

WHEREAS, the Board and the Association recognize and declare that providing a quality education for the children of the School District is their mutual aim and that the character of such education depends predominately upon the quality and morale of the teaching service and the morale of the school community;

WHEREAS, the members of the teaching profession are particularly qualified to assist in formulating policies and programs designed to improve the educational standards;

WHEREAS, the Board has an obligation pursuant to law to bargain collectively with the exclusive representative of public employees with respect to wages, hours, fringe benefits, and other conditions of employment;

WHEREAS, the parties have reached certain understandings which they desire to confirm in this Agreement.

In consideration of the foregoing mutual covenants, it is hereby agreed as follows:

Article 1- Association Recognition- The Board hereby recognizes the Association as the exclusive representative for collective bargaining with respect to wages, hours, fringe benefits, and other conditions of employment for all certified teachers under teaching contract.

1.1 The Association shall have the right to use District computers, calculators, and all types of audio visual equipment when such equipment is not otherwise in use. When the use of District audio visual equipment is needed, a staff member shall coordinate its use through the Superintendent. The Association may use the District email, telephones, and employees' mailboxes for Association business. Respect shall be given to working outside school hours when conducting Association business via email, telephone, or other communications. The Association shall have the right to post notices of Association activities and schedules on the bulletin board used to post other District notices. Outdated notices shall be removed promptly. The Association may be given a copy number to use the copy machine for Association business. The Association will be invoiced for copier use at the end of the school year in accordance with District procedures. The Association shall be given time on the agenda of the orientation program for new teachers to explain Association activities and shall have the opportunity after the conclusion of staff meetings to present reports and announcements.

Article 2- Right to Organize- The Board agrees that the individual teacher shall have full freedom of association, self-organization, and the designation of representatives of his/her own choosing to

negotiate the terms and conditions of his/her employment. The teacher shall be free from interference, restraint, or coercion by the Board or its agents in the designation of such representatives or in other concerted activities for the purpose of collective bargaining or other mutual aid protection.

Article 3- Just Cause- No teacher shall be disciplined, reprimanded, suspended, non-renewed, dismissed, or terminated without just cause. It is understood that this provision does not apply to the non-renewal of non-tenured teachers prior to the signing of the fourth (4th) contract as stated in Section 20-4-206, MCA.

Article 4- Uniform Application of Rules & Regulations- All rules and regulations governing employee activities and conduct shall be interpreted and applied uniformly throughout the District.

Article 5- Guarantee of Academic Freedom- Academic freedom shall be guaranteed to teachers. Teachers shall have the right to support or oppose political causes and issues outside the normal classroom activities.

Article 6- Authority & Responsibility- The Association recognizes that the Board has responsibility and authority to manage and direct, on behalf of the public, all the operations and activities of the school district to the full extent authorized by law, provided that such rights and responsibilities shall be exercised by the Board in conformity with the provisions of this agreement.

Article 7- Definition of Seniority- Seniority is defined as the length of continuous service. Seniority is broken by resignation, termination, or failure to report in a reasonable amount of time upon recall.

Article 8- Reduction in Force

8.1 The District has the sole authority to determine the number of teachers to be employed. Prior to layoff of tenured teachers, the District shall determine which non-tenured teachers shall be laid off. While a non-tenured teacher may be retained if he/she is the sole possessor of a required endorsement, a tenured teacher shall not be subject to a layoff while a non-tenured teacher with the same endorsement is retained. For purposes of a reduction in staff, in the case of tenured teachers, seniority shall be the criterion.

8.2 If a laid-off teacher has displaced another, the teacher will remain eligible for recall in accordance with the provisions of this article.

8.3 Notice of recall will be given by registered mail to the last address given to the Board by a teacher. A copy of the notice of recall will be given to the Association. If a teacher fails to respond within ten (10) calendar days from the date of the notice, the teacher will be deemed to have refused the position.

8.4 A teacher who is laid off will remain on the recall list for one (1) year after the effective day of lay off, unless the teacher:

1. waives recall in writing;
2. resigns;
3. fails to accept recall to the position held immediately prior to layoff or to a substantially equivalent position; or
4. fails to report to work in a position that he or she has accepted.

8.5 Lay off Benefits- All positions of substitute teacher shall be offered to qualified teachers on lay off who are on the substitute list before any other person is offered such a position. All benefits to which teachers were entitled at the time of their lay off, including but not limited to tenure, will be restored to them upon their return to active employment, and they will be placed on the step of the salary schedule for their current position according to their experience and education.

Article 9- Work Day

- 9.1** The regular workday for all full time teachers will span eight (8) consecutive hours. Part-time teachers will have that time prorated within their schedule. The time before and after the student day will be used for additional preparation, consultation with parents, students and others, and other duties as assigned. On the day of the weekly scheduled staff meeting, the teachers will stay thirty (30) additional minutes from the regular workday end time. On Fridays, teachers may leave thirty (30) minutes early from the regular workday end time. With prior approval from the Superintendent, teachers may leave, at most, 30 minutes early and will be docked thirty (30) minutes of Annual Leave. This Annual Leave will not be approved on days when a staff meeting is scheduled. The start and end time of the eight (8) hour day will be determined by the Superintendent.
- 9.2 Preparation Time** – Full time teachers shall receive a minimum of two hundred twenty-five (225) minutes for preparation during the regular work week. Part-time teachers will have that time prorated. It is understood that events may, from time to time cause the loss of some preparation time. The Superintendent will schedule preparation time in no less than forty-five (45) minute blocks.
- 9.3 Duty-free Lunch Period-** All teachers shall receive a daily, duty-free lunch period of forty-five (45) minutes. Part-time teachers will be prorated but will have no less than 25 minutes.
- 9.4 PIR Days** A minimum of seven (7) PIR days will be scheduled per school year, two (2) of which are the annual educator conferences in October. Teachers may trade a maximum of two (2) of the October conference days for equivalent training, completed during non-contracted hours, between the end of the prior school year and the conference days. Equivalent training shall mean six (6) OPI renewal credits to replace one (1) day or twelve (12) OPI renewal credits, or one (1) semester university credit to replace two (2) days of the October conferences. Semester credit used as equivalent training for October conference days cannot be used for movement on the salary matrix. The Professional Development Advisory Committee will review any questions regarding equivalency of OPI credits.
- 9.5 Early Release Days** – On Early Release Days, students will be released five (5) minutes after the last lunch period ends. Teachers' day will end at their regularly scheduled time. Early

Release Days are scheduled for instructional related activities which may include, but are not limited to: quarterly report card preparation, parent teacher conferencing, and professional training.

- 9.6 Obligations Outside the Regular Workday** – Teachers will be required to attend and provide their professional abilities at Open House, the Christmas Program, and for teachers in the participating grade-levels, Ski Day. The Superintendent will ensure teachers participating in Ski Day will receive flextime for time worked outside of contracted hours.
- 9.7 PIR Days for Part-Time Teachers-** Part-time teachers will only be required to attend PIR days on prorated basis. The Superintendent and the teacher will mutually decide specific times and days. If the Superintendent deems it professionally necessary for the teacher to attend additional PIR days, the teacher will be compensated at the teacher's daily rate of pay. Written notification of additional days shall be given no later than thirty (30) calendar days prior to the PIR day. If not approved, a teacher may voluntarily go to any additional day(s) without pay.
- 9.8 Calendar-** The school calendar shall reflect a teacher work year of one hundred and eighty-seven days. The teachers will be given an opportunity prior to Board adoption to provide input. This will be accomplished by having a discussion at a staff meeting and then each teacher initialing his/her preference.

Article 10- Personnel Records- No document may be placed in a personnel record that is not signed and dated by the author of said document. No document may be placed in personnel records without the acknowledgment of the teacher.

Article 11- Evaluations - The District evaluation program is designed to provide an opportunity for staff to set goals and objectives, including plans for professional growth and career opportunities, and to receive administrative responses to them; to have formal and/or informal observations of the teaching of licensed staff; to receive verbal and written comments and suggestions for improvement from their supervisor and to have clear opportunities to make improvement within the specific timelines.

11.1 Formal Observation- An observation by the Superintendent to an instructional or performance activity that has been pre-scheduled at the request of the Superintendent or the teacher. This includes a pre-observation conference, a scheduled observation, a written feedback report, and a post-observation conference between the Superintendent and the teacher. The post-observation conference shall occur within fifteen (15) working days of the formal observation.

11.2 Informal Observation- Any non-scheduled visit or observation by the Superintendent to an instructional or performance activity. This includes a written feedback report and may include a post-observation conference between the Superintendent and the teacher. If the Superintendent has a concern with any observation, a post-observation conference shall be scheduled and completed within ten (10) working days.

11.3 Pre-Observation Conference- A conference conducted between the teacher and the Superintendent before each formal observation so that the administration can be apprised of the

teacher's objectives, methods, and materials for the activity to be observed. The Superintendent will announce the time period for formal observations.

- 11.4 Post-Observation Conference-** A conference held to provide an opportunity for feedback, identification of strengths, and directions for areas to be developed. This conference is documented by a written summary signed and retained by the teacher and the Superintendent.
- 11.5 Evaluation-** A written cumulative document of teacher performance based on at least one formal observation and one informal observation. The evaluation may include all aspects of employee performance, including what has been directly observed and/or what has been investigated and substantiated. This written summary shall be discussed with the teacher and signed by the teacher and the Superintendent, with one copy to the teacher and one copy to the teacher's personnel record. This evaluation discussion may also serve as a post-observation conference for the final observation.
- 11.6 Notification of Evaluation-** Teachers will be advised of the District's evaluation procedures at the beginning of each school year. Teachers joining staff after the commencement of the school year will be advised of the evaluation procedures by the Superintendent.
- 11.7 Evaluation of Non-tenured Staff-** At least two (2) written cumulative evaluations shall be made for all non-tenured teachers each year. These evaluations will include classroom observations as defined above. The first evaluation shall be completed by January 1. The second evaluation shall be completed prior to issuing of teaching contracts for the following year.
- 11.8 Evaluation of Tenured Staff-** At least one written cumulative evaluation shall be made for all tenured teachers each year. These evaluations will include classroom observations as defined above. The evaluations shall be completed by May 1.
- 11.9** Should concerns arise regarding a teacher's performance; the teacher will be advised by the Superintendent that corrective measures are called for.

A written plan of improvement will be made by the Superintendent to point out weaknesses and corrective measures necessary to overcome them. Within thirty (30) working days, follow-up observations will be made, including a formal observation addressing written recommendations by the administration. If adequate measurable progress is not demonstrated, the Superintendent will take additional action.

- 11.10 Right to Respond-** A teacher may submit a written response within fifteen (15) working days to any part of the evaluation procedure. This response shall be attached to the copy of the observation or evaluation in the teacher's personnel file.

Article 12- Grievance Procedure

- 12.1** A grievance is a teacher complaint regarding alleged violation of any provisions in this Agreement or other Board policy. A grievant is a teacher filing a grievance.

1. Within twenty (20) working days of the knowledge of the occurrence of an incident giving rise to a grievance, the grievant shall speak to the Superintendent informing the Superintendent of the grievance. Complaints must be declared as a grievance when that is the intent. The Superintendent shall arrange an initial grievance resolution meeting within five (5) working days. The grievant, and if desired, a representative of their choosing, shall meet with the Superintendent. Following the meeting, the Superintendent will provide the grievant and Association with a written answer to the grievance within two (2) working days.
2. If the grievant is not satisfied with the Superintendent's action or a written response has not been received after two (2) working days, the grievant shall present a written grievance to the Superintendent within five (5) working days. The Superintendent shall act upon the written grievance and provide the grievant and Association with a written response within five (5) working days.
3. If the grievant is not satisfied with the Superintendent's action or has not received a written response after five (5) working days, the grievant shall present a written grievance to the School Board. The School Board shall act upon the grievance and provide the grievant and Association with a written response within ten (10) working days.

12.2 Mediation- If the Association is not satisfied with the disposition of the grievance by the School Board, or if no disposition has been made within the period provided in the grievance process, and both parties agree, the grievance may be submitted for mediation using the following steps. Each party shall bear its own cost of the mediation, except that the fees and charges of the mediator shall be shared equally by the parties.

1. If the Association intends to pursue mediation, they shall notify the School Board within five (5) working days of receipt of the School Board's written response or expiration of the timelines involved in the grievance process.
2. Within ten (10) working days after written notice of submission for mediation, the Association shall, in writing, request the Montana Board of Personnel Appeals assign a mediator to the dispute.
3. The mediator shall consult with the parties in an attempt to bring about resolution to the grievance. The mediator shall not produce any records or testimony, nor make any statement with regard to any mediation conducted by him/her in any forum or proceeding before any court, board, investigatory body, arbitrator, or fact finder.
4. If the board of Personnel Appeals refuses to assign a mediator or if the assigned Mediator, determines that the grievance is not likely to be resolved, or after twenty (20) working days, whichever comes first, the Association may choose to seek a solution through binding arbitration.

12.3 Unresolved and Disputed Interpretations of Agreements- MCA 39-31-306(5) The grievant may have the unresolved grievance or disputed interpretations of the agreement resolved either

by final and binding arbitration or by any other available legal methods and forum, but not by both. After a grievance has been submitted to arbitration, the grievant and the exclusive representative waive any right to pursue against the school an action or complaint that seeks the same remedy. If a grievant or the exclusive representative files a complaint or other action against the school, arbitration seeking the same remedy may not be filed or pursued under this section.

12.4 Binding Arbitration- If the Association is not satisfied with the disposition of the grievance by the School Board, or if no disposition has been made within the period provided in the grievance process, or the grievance has not been solved through mediation, the grievance may, at the exclusive option of the Association, be submitted for final and binding arbitration before an impartial arbitrator using the following steps:

1. If the Association intends to pursue final binding arbitration, they shall notify the School Board within twenty (20) working days of receipt of the School Board's written response or expiration of the timelines involved in the grievance and, if applicable, the mediation process.
2. Within ten (10) working days after written notice of submission for arbitration, the Association shall, in writing, request a list of five potential in-state arbitrators from the Montana Board of Personnel Appeals.
3. Within ten (10) working days the arbitrator shall be selected from the list provided as a result of each party alternately striking names from the list and the last name remaining being the arbitrator selected. The order of name strikes shall be determined by an initial coin toss. Should either party fail to participate in the arbitrator selection process, the other party may demand a Montana Board of Personnel Appeals appointment.
4. The arbitrator shall consider the grievance (using either the "expedited" or "ordinary voluntary arbitration rules" of the American Arbitration Association), conduct a hearing and/or receive the parties' briefs and have all necessary authority to render a full and effective award and issue a remedy for same which shall be final and binding upon the parties.

12.5 Arbitration Costs

1. Each party shall bear its own cost of arbitration except that the fees and charges of the Arbitrator shall be shared equally by the parties. If one of the parties wants a transcript of the arbitration proceedings, the party requesting the transcript will pay the costs of the transcript. If both parties request transcripts, they shall share equally the costs.
2. Should either party fail to implement an arbitrator's award, the award may be entered in any court of competent jurisdiction for immediate enforcement. All court costs, legal fees, other related expenses incurred as a result of failure to implement an arbitrator's award, and subsequent enforcement proceedings shall be paid by the party who refuses to implement an award.

3. If a motion to vacate the arbitrator's award is entered in a court of competent Jurisdiction, and the initiating party does not prevail in the litigation, such party shall bear the full costs of such action including, but not limited to, the adverse party's court costs, legal fee, interest on monetary awards, and other related expenses incurred as a result of defending such action.

12.6 Exceptions to Time Limits- The time limits provided in this policy shall be strictly adhered to unless extended by written agreement of the parties. Similarly, steps of the grievance process may be waived only by written mutual agreement of the parties and so indicated by written instrument.

12.7 Reprisals- The parties agree that no reprisals of any kind will be taken against any person because of participation in this grievance procedure.

12.8 Personnel Files- All documents, communications, and records dealing with the processing of a grievance shall be filed separately from the personnel files of the participants.

Article 13- Annual Leave-: At the beginning of each school year, each full time teacher shall be credited with fourteen (14) days of Annual Leave at full salary. Part time teachers shall be credited with a prorated amount.

1. A maximum of four (4) consecutive work days of Annual Leave may be used for personal reasons and must be arranged at least two (2) work days in advance. Any Annual Leave for personal reasons requested beyond four (4) consecutive work days must be approved by the Superintendent.
 - a. Annual Leave days may not be taken during the first five or last five instructional days of the school year.
 - b. Annual Leave days may not be taken immediately preceding or following a holiday or vacation period.
 - c. Annual Leave days may not be taken on PIR days.
2. Teachers may choose to accumulate a maximum of twelve (12) Annual Leave days, per year. Unused Annual Leave will be allowed to accumulate up to eighty (80) days. Accumulated Annual Leave days may be used for illness, quarantine, communicable disease, injury, and disability (including pregnancy, miscarriage, childbirth, and recovery), or as approved by the Superintendent.
3. When a teacher has reached the maximum accumulation of eighty (80) days, any days unused will be reimbursed at the end of the year at the current substitute teacher's pay.
4. Termination of employment from Gallatin Gateway School would result in a lump sum payment for all days of unused Annual Leave at the current substitute teacher's pay.
5. A teacher may use Annual Leave for contracted days immediately following the birth/adoption of a child for up to eight (8) calendar weeks. If a physician deems it medically necessary for the teacher to commence leave preceding the birth/adoption of the child, the eight (8) calendar weeks begin on the date indicated by the physician's medical certification.

6. In case of need for additional leave beyond the year's fourteen (14) Annual Leave Days, a teacher may, with the approval of the Superintendent, take up to sixteen (16) additional leave days. Each of the thirty (30) days (Annual and additional) for which the teacher does not have accumulated Annual Leave days will be without pay.
7. During the school year, any teacher may donate no more than two (2) days to one or more teachers who are in need and who have exhausted their Annual Leave. The donor and recipient have no later than five (5) working days after the recipient's return to work to notify the Superintendent of the requested leave transfer.

Article 14 - Professional Leave - Three (3) days of professional leave will be credited to each full-time teacher at the beginning of the school year. Part-time teachers will be credited with a prorated amount. Professional leave may be used to visit other schools, professional development, or attendance at educational workshops or conferences. Professional leave monies at the current rate of substitute teacher pay per day will be paid to the teacher for workshops or training outside regular contracted hours. Professional leave must be requested at least two (2) work days prior to the day(s) being requested and approved by the Superintendent. Professional leave does not accumulate and will not be paid out if unused. Professional Leave will be available from September 1 to August 31 of each year. Training or credits gained using professional leave cannot be used as equivalency training to trade for the October conference days.

Article 15- Bereavement Leave- No more than twelve (12) total days leave at full salary will be allowed for death(s) of a member or members of the teacher's immediate family. Immediate family includes: spouse and any relative living in the teacher's household or any parent, child, brother, sister, grandparent, grandchild or corresponding in-law. Two (2) days of the before mentioned days may be used for non-family bereavement needs. This leave is not accumulative. Upon request, the Superintendent may grant approval for the use of additional Annual Leave days if necessary. This leave will be prorated for part-time teachers.

Article 16- Sabbatical & Extended Leave of Absence- Upon written application to the School Board, a teacher may be granted a sabbatical or extended leave of absence without pay for one (1) year, after the teacher has worked three (3) consecutive years for the District, if the reasons are determined appropriate by the Board and teacher, and if such leave would not place undue hardship upon the school. Teachers shall be entitled to all benefits held by other teachers upon return. The returning teacher will be placed on the current salary schedule at the level earned at the time of departure.

Article 17- Leave Without Pay- The Superintendent may grant up to five (5) days leave without pay at his/her discretion. Leave without pay may also be granted for any other circumstances not otherwise specified above at the discretion of the Board.

Article 18- Salary Schedule- The basic salaries of teachers covered by this Agreement are set forth in Appendix A which is attached to and incorporated in this Agreement. Implementation of any negotiated increase on the base of the salary schedule is contingent upon state funding for secondary students at the high school level and/or voter acceptance of the special mill levy, if required. Such salary schedule shall remain in effect during the designated period. Part-time teachers shall have their salaries prorated.

A maximum of five (5) years will be credited for prior teaching experience.

Article 19- Major Medical & Flexible Benefits Plan

- 19.1** The District will provide five hundred eighty-four dollars (\$584.00) toward a major medical plan for every teacher who is contracted for .5 FTE or above. In addition, twenty-five dollars (\$25.00) per month will be contributed by the District to each teacher who is contracted .5 FTE or above to the Flexible Benefits Plan. The Flex benefit will be prorated for part-time (less than .5 FTE) teachers.
- 19.2** All teachers contracted for .5 FTE or above shall be required to participate in the group health plan with at least single coverage. Teachers less than .5 FTE will have a choice to join or not.
- 19.3** The Flexible Benefit's Plan will be administered by a mutually agreeable, disinterested third party. The District will assume the cost to administer the program. Participation in the Flexible Plan itself by teachers will be voluntary and open to every teacher. Teachers will be provided information yearly on the flexible plan itself as well as, upon request, a monthly report on Flex transactions and other paycheck deductions.

Article 20- Credit Recognition- Payment will be made for approved credits. These credits shall be in areas that develop general background information and/or teaching skills. All credits must be approved by the Professional Development Advisory Committee before applying for the salary step-up. The Professional Development Advisory Committee shall include the Superintendent, a Board Member, and teachers chosen by the Association. The committee will use the consensus approach in determining credits beneficial to the District's curriculum. If consensus cannot be reached, the committee members will make recommendations to the Board who will have the final decision. A teacher who completes approved college credit by the first (1st) of September shall receive the appropriate salary increment that school year. However, such teacher must notify the Superintendent in writing of his/her intent to gain credits before the first (1st) of April preceding the school year in which the planned increment will become effective. Each teacher shall file an official transcript of said credits with the Superintendent no later than the thirty-first (31st) of December. The appropriate salary increment shall be received as soon as an official transcript is provided to the Superintendent and shall be retroactive to the beginning of that school year.

Article 21- Stipends- The Board may pay stipends for duties and projects above and beyond the contractual day to teachers at a minimum of \$50 per day (less deductions). Project proposals may be suggested by the Superintendent or proposed by the teacher. Project proposals will be presented to the Board by the Superintendent's recommendation. Teachers may be reimbursed for travel and meals according to School Board Policy.

Article 22- Pay Periods- Each teacher will receive her/his contract salary in twelve (12) payments. Payroll checks shall be issued by the fifth (5th) of each month. The eleventh (11th) and twelfth (12th) direct deposits will be initiated or paper checks mailed as soon as possible, but no later than five (5) business days after the last contracted day.

Article 23- Change in Agreement- During its term this Agreement may be altered, changed, added to, deleted from, or modified only through the voluntary, mutual consent of the parties in written and signed amendment to this Agreement.

Article 24- Compliance of Individual Contract- Any individual contract between the Board and an individual teacher, heretofore or hereafter executed, shall be subject to and consistent with the terms and conditions of this Agreement. If an individual contract contains any language inconsistent with this Agreement, this Agreement duration shall be controlling.

Article 25- Savings Clause- If any provision of the Agreement or any application of this Agreement to any employee or group of employees is held to be contrary to law, then such provisions or application shall be deemed invalid except to the extent permitted by the law, but all other provisions or applications shall continue in full force and effect. If such provisions exist which are contrary to law, at the request of either party, negotiations shall immediately commence and agreement shall be reached in order to alter said section(s) providing the benefits according to the intent of the parties.

Article 26- Maintenance of Standards- All existing district policies involving terms and conditions of professional service, matters relating directly to the employer-teacher relationships, and other terms of employment not specifically referred to in this agreement shall be maintained at no less than the highest minimum of standards in effect in the District at the time this Agreement is signed, provided that such conditions shall be improved for the benefit of teachers as required by the express provisions of this Agreement. This Agreement shall not be interpreted or applied to deprive teachers of professional advantages heretofore enjoyed unless expressly stated herein.

Article 27- Nondiscrimination Clause- The provisions of this Agreement shall be applied without regard to race, creed, religion, color, national origin, age, sex, physical disability, or marital status.

Article 28- Effective Period- This Agreement shall be effective as of July 1, 2020 and shall continue in full force and effect until June 30, 2022.

Article 29- Contingency- Should legislation or other circumstances in any way change the general fund revenue formulas, district budgeting authority, or School District revenue in any way, the parties agree to reopen negotiations.

Article 30- Renewal & Reopening of Agreement- Said Agreement will automatically be renewed and will continue in force for a period of one (1) year unless either party gives notice to the other party, no later than ninety (90) days prior to the expiration date or any anniversary thereof, of its desire to reopen the contract. Between July 1, 2020 and June 30, 2022, the agreement is made to only reopen negotiations to discuss salary, not wording.

Article 31- Assignment- All teachers shall be given notice of their tentative teaching assignments relative to grade level and subject area for the forthcoming year no later than the end of the school year. In the event that unforeseen changes in assignments are necessary after the end of the school year, affected teachers shall be given notice as soon as possible prior to the effective date. The affected teacher may request from the Superintendent up to five (5) paid days (at the

current substitute rate of pay) for such assistance as moving classrooms, time to prepare, conferring with appropriate colleagues, learning new curriculum, etc. If the requested assistance is denied, the teacher may appeal to the Board who will make the final decision.

Article 32- Date and Signatures

This Agreement is signed this 20th day of May, 2020.

IN WITNESS THEREOF:

For the Association:

For the Board of Trustees
of School District #35:

Association

Board Chair

APPENDIX A:

2020-2021

2019-2020 Base- \$35,402

2020-2021 Salary Matrix- 2.5% increase

Years	BA	BA+15	BA+30	BA+45	BA+60/MA	MA+15
Experience	BA	BA+10	BA+20	BA+30	BA+40/MA	MA+10

2021-2022

2020-2021 Base- \$36,287

2021-2022 Salary Matrix- 2.5% increase

Years Experience	BA BA	BA+15 BA+10	BA+30 BA+20	BA+45 BA+30	BA+60/MA BA+40/MA	MA+15 MA+10
0	37,194	38,310	39,426	39,984	40,541	41,657
1	38,459	39,686	40,913	41,509	42,141	43,368
2	39,723	41,062	42,401	43,071	43,740	45,079
3	40,988	42,438	43,889	44,596	45,339	46,790
4	42,252	43,815	45,377	46,158	46,939	48,501
5	43,517	45,191	46,864	47,683	48,538	50,212
6	44,782	46,567	48,352	49,245	50,138	51,923
7	46,046	47,943	49,840	50,807	51,737	53,634
8	47,311	49,319	51,328	52,332	53,336	55,345
9	48,575	50,695	52,815	53,857	54,936	57,056
10	49,840	52,072	54,303	55,419	56,535	58,767
11	51,105	53,448	55,791	56,944	58,134	60,477
12	52,369	54,824	57,279	58,506	59,734	62,188
13		56,200	58,767	60,031	61,333	63,899
14		57,576	60,254	61,593	62,932	65,610
15		58,952	61,742	63,118	64,532	67,321
16			63,230	64,680	66,131	69,032
17			64,718	66,243	67,730	70,743
18				67,767	69,330	72,454
19				69,292	70,929	74,165
20				70,855	72,528	75,876

Gallatin Gateway School Salary Schedule Matrix Chart

Years	QUARTER	BA	BA+15	BA+30	BA+45	BA+60/ MA	MA+15
Experience	SEMESTER	BA	BA+10	BA+20	BA+30	BA+40/ MA	MA+10
0		1.000	1.030	1.060	1.075	1.090	1.120
1		1.034	1.067	1.100	1.116	1.133	1.166
2		1.068	1.104	1.140	1.158	1.176	1.212
3		1.102	1.141	1.180	1.199	1.219	1.258
4		1.136	1.178	1.220	1.241	1.262	1.304
5		1.170	1.215	1.260	1.282	1.305	1.350
6		1.204	1.252	1.300	1.324	1.348	1.396
7		1.238	1.289	1.340	1.366	1.391	1.442
8		1.272	1.326	1.380	1.407	1.434	1.488
9		1.306	1.363	1.420	1.448	1.477	1.534
10		1.340	1.400	1.460	1.490	1.520	1.580
11		1.374	1.437	1.500	1.531	1.563	1.626
12		1.408	1.474	1.540	1.573	1.606	1.672
13			1.511	1.580	1.614	1.649	1.718
14			1.548	1.620	1.656	1.692	1.764
15			1.585	1.660	1.697	1.735	1.810
16				1.700	1.739	1.778	1.856
17				1.740	1.781	1.821	1.902
18					1.822	1.864	1.948
19					1.863	1.907	1.994
20					1.905	1.950	2.040

Agenda Item: Consider 2020-2021 Certified Staff Contracts- Renewal and/or nonrenewal without cause (Certified Master Agreement, MCA 20-4-205, and 20-4-206)

20-4-205. Notification of teacher reelection -- acceptance. (1) The trustees shall provide written notice by June 1 to all teachers who have been reelected. Any teacher who does not receive notice of re-election or termination is automatically reelected for the ensuing school fiscal year.

(2) Any teacher who receives notification of reelection for the ensuing school fiscal year shall provide the trustees with written acceptance of the conditions of the reelection within 20 days after the receipt of the notice of reelection, and failure to notify the trustees within 20 days constitutes conclusive evidence of the teacher's nonacceptance of the tendered position.

20-4-206. Notification of non-tenure teacher reelection -- acceptance -- termination. (1) The trustees shall provide written notice by June 1 to each non-tenure teacher employed by the district regarding whether the non-tenure teacher has been reelected for the ensuing school fiscal year. A teacher who does not receive written notice of re-election or termination is automatically reelected for the ensuing school fiscal year.

(2) A non-tenure teacher who receives notification of re-election for the ensuing school fiscal year shall provide the trustees with written acceptance of the conditions of reelection within 20 days after the receipt of the notice of reelection. Failure to notify the trustees within 20 days constitutes conclusive evidence of the non-tenure teacher's nonacceptance of the tendered position.

(3) Subject to the June 1 notice requirements in this section, the trustees may non-renew the employment of a non-tenure teacher at the conclusion of the school fiscal year with or without cause.

Certified Contract Nonrenewal Without Cause Recommendation:

Deborah Johnston 1.0 FTE

Recommended motion:

to nonrenew without cause the non-tenured contract for Deborah Johnston for the 2020-2021 school year.

Certified Contract Renewal Recommendations:

Certified Employee	FTE	Lane/step	20-21 Salary	Tenure Status
Mike Coon	1.0 FTE	MA (20 years)	\$70,760	Tenured renewal
Alix Davis	1.0 FTE	BA (2 years)	\$38,755	Non-tenure renewal
Ashley Davis	1.0 FTE	MA (9 years)	\$53,596	Tenured renewal
Rochelle DeGroot	1.0 FTE	BA+30 (1 year)	\$40,496	Non-Tenured renewal
Nicole Grafel	1.0 FTE	MA+10 (7 years)	\$52,326	Non-tenure renewal
Jamie Hetherington	1.0 FTE	MA (7 years)	\$50,475	Non-tenure renewal
Chantel Jaeger	1.0 FTE	BA+20 (3 years)	\$42,819	Non-tenure renewal*
Neal Krogstad	1.0 FTE	BA (12 years)	\$51,092	Tenured renewal
Jamie Poukish	1.0 FTE	BA (1 year)	\$37,521	Non-Tenured Renewal
Ashley Senenfelder	1.0 FTE	BA (3 years)	\$39,988	Non-tenure renewal*
Jacki Yager	1.0 FTE	BA+10 (7 years)	\$46,774	Tenured renewal

*Tenured contract year (4th consecutive contract) - with the approval of this contract the employee will have tenured status with Gallatin Gateway School District.

Recommended motion:

to renew the following certified staff contracts for 2020-2021:

Mike Coon	1.0 FTE
Alix Davis	1.0 FTE
Ashley Davis	1.0 FTE
Rochelle DeGroot	1.0 FTE
Nicole Grafel	1.0 FTE
Jamie Hetherington	1.0 FTE
Chantel Jaeger	1.0 FTE*
Neal Krogstad	1.0 FTE
Jamie Poukish	1.0 FTE
Ashley Senenfelder	1.0 FTE*
Jacki Yager	1.0 FTE

Agenda Item: Consider Classified Staff Contract Renewals 2020-2021

The following recommendation reflects a 2.5% increase for all returning classified employees.

Rationale: Maintain competitive wages with other area school districts and provide our classified staff with the same % increase that the certified staff received on base salary.

Recommendation to renew the following classified contracts for 2020-2021 with the following salaries and benefits:

Name:	Position	19-20 Hourly Wage/Salary	20-21 Wage/Salary	Anticipated Schedule	Flex /Insurance Benefits
Jerry Lee	Bus Driver	\$16.70	\$17.12	4 hrs- 180 days (720)	\$73.56/month (\$735.60/year)
Cheryl Brenner	Bus Driver	\$15.15	\$15.53	4 hrs- 180 days (720)	\$73.56/month (735.60/year)
Erica Clark	Administrative Secretary	\$17.83	\$18.28	8 hrs- 260 days (2080)	\$212.50/month (\$2550/year) or MUST- \$584/month
Frauliene Jaffe	Assistant District Clerk	\$14.00	\$14.35	4 hrs- 212 days (848)	\$212.50/month (\$2125/year)
Bobbie Jo Gunderson	Kitchen Manager	\$16.55	\$16.96	8 hrs- 197 days (1576)	\$212.50/month (\$2125/year)
Brooke Savage	Kitchen Assistant	\$13.54	\$13.88	7 hrs- 180 days (1260)	\$212.50/month (\$2125/year)
Madison Downs	Paraprofessional	\$14.00	\$14.35	7.5 hrs- 187 days (1403)	\$212.50/month (\$2125/year)
Madeline Herron	Paraprofessional	\$14.00	\$14.35	7.5 hrs- 187 days (1403)	\$212.50/month (\$2125/year)
Janet Westlake	Paraprofessional	\$15.15	\$15.53	7.5 hrs- 187 days (1403)	\$212.50/month (\$2125/year)
Christine Hodgson	Nurse Practitioner	\$24.48	\$25.09	8 hurs- 36 days (288)	\$25.75/month (\$257.45/year)
Melissa Kuchynka	Adult Ed Coordinator	\$20.00	\$20.50	10 hrs/week (480)	\$65.50/month (720.50/year)
Carrie Fisher	District Clerk/Business Manager	\$63,000	\$64,575	8 hrs- 260 days (2080)	\$212.50/month (\$2550/year) or MUST- \$584/month

Recommended Motion:

to approve the 2020-2021 classified contract renewals, salaries, and benefits as presented.

Agenda Item: Hire: Summer Maintenance- Mike Coon

June 15-18, June 22-25

Reset, Repair, and Inventory all Student Chromebooks -- All Chromebooks will be in working order, ready for student checkout, and inventoried in Fall 2020

	64 hours	\$832.00
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June 29-July 2, July 6-7

Reset, clean, repair, etc. all teacher/staff computers, ensure updates and maintenance of Network to working order for Fall of 2020

	48 hours	\$624.00
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July 20-23, July 27-31, Aug 3-6, Aug 10-13

All school technology inventory on Alexandria. Tech Storage Closet information ready for the Board to Discard District Property

	128 hours	\$1024.00
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Estimated total hours	240 hours	\$3120.00
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General Facility maintenance (Moving desks, assembling materials, etc.)	60 hours	\$780.00
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Estimated total: 300 total hours @ \$13/hour = \$3900

Recommended motion:

to hire Mike Coon at \$13/hour for a maximum of 300 hours from June 15, 2020 - August 13, 2020 to conduct general facility maintenance and update and maintain the district's technology, software, and network.

Agenda Item: 2020-2021 Substitute Pay Recommendation:

Gallatin Gateway School- Substitute Pay History

SCHOOL YEAR	FULL DAY	½ DAY	SCHOOL YEAR	FULL DAY	½ DAY
19-20	\$85	\$42.50	11-12	\$75	\$37.50
18-19	\$85	\$42.50	10-11	\$75	\$37.50
17-18	\$85	\$42.50	09-10	\$75	\$37.50
16-17	\$75	\$37.50	08-09	\$75	\$37.50
15-16	\$75	\$37.50	07-08	\$65	\$32.50
14-15	\$75	\$37.50	06-07	\$65	\$32.50
13-14	\$75	\$37.50	05-06	\$65	\$32.50
12-13	\$75	\$37.50	04-05	\$60	\$30.00

Current Substitute Pay for Other Area Schools:

School	Full Day	School	Full Day
Manhattan	\$90	Pass Creek	\$90
Bozeman	\$108	Monforton	\$110
Willow Creek	\$90	Anderson	\$100
Springhill	\$90	LaMotte	\$90
Cottonwood	\$95	Belgrade	\$95
Three Forks	\$80	Amsterdam	\$85
West Yellowstone	\$80	Malmborg	\$95

Average: \$92.50

High: \$110

Low: \$80

Recommendation:

Increase the substitute rate of pay to \$90/day and \$45 for ½ day for 2020-2021.

Rationale:

More competitive with other area schools. In addition, the sub rate of pay has not increased since 2017-2018.

Recommended Motion:

To approve the 2020-2021 substitute rate of pay of \$90/day and \$45 for ½ day effective July 1, 2020.

Agenda Item: Non-resident Student Attendance Agreements

Background:

Gallatin Gateway School Board set the 2020-2021 tuition rate at the April 15, 2020 regular board meeting as follows:

to set the 2020-2021 out-of-district tuition at the Montana state rates for grades K-6 and for grades 7-8, waiving the entire amount of tuition for students whose parents/guardians are responsible for the tuition and the district of residence will pay the full state rate amount per student for those who are attending from Cottonwood School District in grades 6-8.

Attendance agreements for 2020-2021 were sent home with students April 26, 2019. Families were informed that the Gallatin Gateway School Board approves the attendance of out-of-district students at a regularly posted board meeting. Upon the Superintendent's review of applications, using Policy 3141, the Superintendent recommendation will be made at the **May 20, 2020** and **June 30, 2020** regular Board meetings for currently enrolled students and at the August meeting for any new out-of-district enrollees (including Kindergarten).

Families were also:

- Invited to attend the May 20 or June 30 meetings
- Emails were sent 5/18/2020 to families who will be considered at the May 20, 2020 meeting informing them that their application will be considered during the meeting if they would like to participate
- Informed that attendance agreements received at the school by Wednesday, May 13, 2020 would be reviewed at the Board meeting on Wednesday, May 20, 2020 at 6:00pm in the Boardroom; and attendance agreements received after May 13, 2020, but before June 24, 2020 will be reviewed at the Board meeting on Wednesday, June 30, 2019 at 6:00pm.

Out of District Enrollment History:

2013-2014	37
2014-2015	24
2015-2016	28
2016-2017	25
2017-2018	34
2018-2019	42
2019-2020	44

Superintendent Recommendation:

Approve twenty-two (22) attendance agreements for current students who reside out-of-district and request continued enrollment for 2020-2021:

Recommended Motion:

to approve the following twenty-two (22) Discretionary Non-resident Student Attendance Agreements for the 2020-2021 school year:

Grade	Status	Home School District	Tuition
1	Current	Belgrade	\$0
1	Current	Monforton	\$0
1	Current	Bozeman	\$0
2	Current	Belgrade	\$0
2	Current	Bozeman	\$0
2	Current	Bozeman	\$0
2	Current	Bozeman	\$0
3	Current	Bozeman	\$0
3	Current	Bozeman	\$0
3	Current	Bozeman	\$0
4	Current	Monforton	\$0
4	Current	Bozeman	\$0
5	Current	Belgrade	\$0
5	Current	Bozeman	\$0
6	Current	Monforton	\$0
6	Current	Bozeman	\$0
7	Current	Bozeman	\$0
7	Current	Bozeman	\$0
8	Current	Belgrade	\$0
8	Current	Bozeman	\$0
K	New	Bozeman	\$0
K	New	Bozeman	\$0



GALLATIN GATEWAY SCHOOL

REQUEST FOR PROPOSAL- CUSTODIAL/JANITORIAL SERVICES

BACKGROUND & SCOPE

Gallatin Gateway School is a public K-8 rural school located in the Gallatin Valley about 10 miles from Bozeman, MT. The District's current student enrollment is 162 and employs approximately 30 staff members. Gallatin Gateway School has been contracting custodial services for about 8 years, and with the guidelines outlined for response to the COVID-19 pandemic, the scope of our needed services needs to change.

The purpose of this solicitation is to hire a vendor to provide all cleaning, janitorial and custodial services for Gallatin Gateway School District. The district is seeking a custodial service provider with a proven track record of providing custodial services with attention to detail and reliability. Service will need to be provided every instructional day and is subject to scaling back or providing different services during days when students are not in school (i.e. Winter Break, Spring Break, Summer, etc.). Weekend work is acceptable under certain circumstances, and only when approved in advance by the District Superintendent. Contracted services will be agreed upon for at least one calendar year, but no more than two calendar years.

LOCATION

Gallatin Gateway School
100 Mill Street
Gallatin Gateway, MT 59730

RFP SCHEDULE

Issue RFP: May 20, 2020

Onsite Meeting *: By request

Deadline to submit proposals: June 1, 2020

Review of Proposals: June 2, 2020

Final recommendation to School Board: June 30, 2020

Final decision and vendor selection: June 30, 2020

Contracted services begin: September 1, 2020

**The on-site meeting is voluntary. Vendors not in attendance at the scheduled on-site meeting may not be offered a separate tour of the facilities at any other time.*

Clarification or interpretation of the RFP must be requested via email to the Superintendent, Theresa Keel, keel@gallatingatewayschool.com prior to the submission of a proposal.

RFP SCHEDULE

Proposals may be submitted to Theresa Keel, Superintendent by the deadline by of the following means:

Mail: Gallatin Gateway School, PO Box 265, Gallatin Gateway, MT 59720

Fax: 406.763.4886 Attn: Theresa Keel, Superintendent

Email: Theresa Keel, Superintendent, keel@gallatingatewayschool.com

In person: Gallatin Gateway School, 100 Mill Street, Gallatin Gateway, MT - office hours 7:30am-4pm most week days. School calendar is available on the District website- www.gallatingatewayschool.com

DISCLOSURES & NOTIFICATIONS

- Vendor must disclose whether there are any professional, business, or familial relationships with any current member of the Gallatin Gateway School Board of Trustees or Superintendent
- Proposal must include a copy of any proposed contracts or agreements required by the vendor and disclose the terms required by the vendor
- Payment terms must be included as a part of the proposal, however vendors should be aware that the District processes invoices and accounts payable once each month and checks are issued after approved by the School Board at their monthly meeting (usually 3rd Wednesday). To ensure invoice is processed each month it must be received by the District business office no later than the 5th of each month.
- Any vendor may withdraw proposal prior to the scheduled closing time for the receipt of proposals, but no proposals shall be withdrawn for thirty (30) days after the scheduled closing time for receipt of proposals.
- All proposals must be honored for 90 days from RFP closing date.
- The final decision for a vendor will be awarded to the one vendor that is determined to be the best value to the Gallatin Gateway School District. In addition, Gallatin Gateway School District reserves the right to negotiate with any or all respondents and accept or reject any and/or all proposals. Gallatin Gateway School also reserves the right to waive any formalities and/or irregularities and to determine the award that is in the best interest of the District, which does not have to be the lowest cost to the District.
- All proposals received shall remain confidential until the RFP closing date, thereafter the proposal shall be deemed a public record.
- The vendor selected will be notified at the earliest practical date. Those not selected will also be notified of the District's decision at the earliest practical date as well.
- The District notifies all proposers that all vendors will be afforded the full opportunity to submit proposals in response to the request and will not be discriminated against on the grounds of race, color, religion, sex, or national origin in consideration of the is award.
- At no time may any or all parts of the service contract be subcontracted without the express written consent of the District.
- Gallatin Gateway School will accept no claims of ignorance regarding any item in this RFP or the agreement as a basis for any claim by the vendor for extra fees or charges.

ITEMS TO BE SUBMITTED BY VENDORS AND INCLUDED IN PROPOSALS

All proposals should include the following:

- **Business Overview-** description and history of business, experience with working in a public building or school, description of workforce, and how the vendor plans to maintain quality control throughout the term of the contract
- **Cost proposals-** monthly cost of services based on “Schedule of Services” included in RFP and any additional services the vendor may be able to offer outside of the “Schedule of Services”
- **Contract term-** at least one year from September 1, 2020 - August 31, 2021, not more than a two-year contract will be considered by the district.
- **Proof of Insurance-** bonding, liability coverage, workers’ compensation coverage and/or any other additional coverage the vendor holds.
- **References-** provide a list of at least three clients from the past two years with contact information, address, contact name, phone number, email (if available), and a description of services provided.

Schedule of Services

- District will supply disposable items such as trash can liners, toilet paper, paper towels, hand soap and sanitizer, and urinal mats and screens.
- Vendors will supply all other cleaning supplies.
- District will supply the contractor with access to vacuums, mops, a buffer, scrubber, and carpet shampooer. Contractor will be responsible for any and all damage resulting from improper use of equipment. Otherwise, general maintenance of said equipment will be the responsibility of the District.
- District will move desks and chairs to one side of the room for vacuuming and carpet cleaning. Vendors will need to move furniture to the other side of the room to complete tasks.
- District has weekly linen services for wet mops, dust mops, and floor mats.
- District currently hires Doctor Clean each summer to clean all interior and exterior windows, windowsills, and screens. Vendor is welcome to include this service in summer cleaning as a separate line-item on proposal for consideration.
- District currently contracts annually with Western Sports Floors to refinish gymnasium floors each summer. Vendor is welcome to include this service in summer cleaning as a separate line-item on proposal for consideration.
- The daily, weekly, monthly, and yearly schedule that is agreed upon between the vendor and the District will be distributed to District staff and can not be changed without approval of the Superintendent.

Area	Task	Frequency
BATHROOMS -- this includes the Hallway Group Restrooms, the in-classroom bathrooms, the Main Office Bathroom, and Locker Room Bathrooms	Trash will be emptied and receptacle will be relined. Trash will be deposited in the dumpster. <i>(spot clean receptacle as needed)</i>	Daily
	Empty feminine trash in each stall in the women’s restroom and replace liners. <i>(spot clean receptacle as needed)</i>	Daily
	Dispensers for toilet paper, paper towels, hand soap, hand sanitizer will be checked and refilled. If these are depleted to the point where	Daily

	they are likely to run out the following day, replace them early.	
	Toilets, urinals, sinks, counters, mirrors, dispensers, outlet and switch plate coverings and fixtures will be cleaned and disinfected.	Daily
	Partition walls, frames, and stall doors will be cleaned and disinfected.	Daily
	Floors will be vacuumed (carpet) or swept and mopped with disinfectant (hard surface).	Daily
	Window sills, molding, ledges, reachable vents/ducts will be dusted.	Weekly
	Remove any hard water stains from sink and fixtures	Weekly
	Replace urinal mats and screens.	Monthly
	Deep clean tile grout.	Yearly (summer)
Area	Task	Frequency
WATER FOUNTAINS	Clean and disinfect	Daily
	Remove any hard water stains and residue from water fountains.	Weekly (or as needed)
Area	Task	Frequency
CLASSROOMS, COMPUTER LAB, LIBRARY, Science Lab, Music Room, Board Room and Art Room	Trash bags will be placed in the hall by classroom teachers for easy pickup. Trash will be deposited into the dumpster.	Daily
	Disinfect computer monitors and keyboards.	2x a week
	Disinfect all classroom desks, tables, and chair uppers., door knobs, and light switches	Daily
	Disinfect all heating units, file cabinets, window sills, molding/trim, and bookshelves	2x a week
	Disinfect, sweep, mop and auto scrub floors.	3x a week
	Clean windows.	Weekly.
	Dust window blinds.	Monthly
	Carpet cleaning.	2x year- summer and winter break

	Vacuum carpets	3x a week
	Wipe down bases of chairs.	2x year- summer and winter break
	Remove dead insects from light fixtures	As needed
	Clean and sanitize classroom sinks and remove any hard water stains from the sink and fixtures.	Daily
	Spot carpet cleaning - in the event of vomit or other spill	As needed
	Lice treatment (extra cleaning)- in the event of a breakout	As needed
	Mop and wax floors.	Yearly (Summer)
	CDC Guided COVID-19 treatment when a breakout occurs	As needed
Area	Task	Frequency
CAFETERIA	Sweep, and Disinfect mop and auto scrub floors.	Daily
	Clean and wipe down all surfaces of cabinet exteriors.	2x year
	Sills, molding, ledges, reachable vents/ducts will be dusted.	Monthly
Area	Task	Frequency
SCIENCE LAB -- in addition to CLASSROOM cleaning	Full strip and wax (4 coats) of tile floors.	Yearly (summer)
	Scrub and recoat wax (2 coats).	Yearly (winter break)
	Burnish VCT.	Weekly
	Dispensers for paper towels, hand soap, hand sanitizer will be checked and refilled. If these are depleted to the point where they are likely to run out the following day, replace them early.	Weekly
Area	Task	Frequency
HALLWAYS, ENTRYWAYS, FRONT OFFICE, and LOBBY AREA	Clean windows in all entryways and in entrance/exit doors.	Daily
	Clean and sanitize all doors (handles, doors, frames)	Daily
	Clean and sanitize the front desk/reception area, including door handles.	Daily
	Dust mop hallways, including under benches and other movable	Daily

	furniture and rugs.	
	Vacuum entryways and floor mats.	Daily
	Mop, buff, auto scrub tile floors.	3x a week
	Wipe down tops of lockers.	Weekly
	Dust picture frames, bulletin board, and other hanging items.	Monthly
	Dust, wipe down, and sanitize the bench in the lobby.	Daily
	Dust and clean trophy cases.	Monthly (or as needed)
	Open horizontal surfaces will be dusted and damp wiped where appropriate including desks, counters, copiers/printers, file cabinets, window ledges, trim/molding.	Weekly
	Wipe down and spot clean walls to remove fingerprints and dirt.	Monthly (or as needed)
	Clean and sanitize all lockers.	Yearly (summer)
	Full strip and wax (4 coats) of tile floors.	Yearly (summer)
	Scrub and recoat wax (2 coats).	Yearly (winter break)
	Burnish VCT.	Weekly
Area	Task	Frequency
SICK ROOM (IN MAIN OFFICE)	Trash will be emptied and receptacle will be relined. Trash will be deposited in the dumpster. <i>(spot clean receptacle as needed)</i>	Daily
	Floors will be vacuumed/swept and mopped with disinfectant.	Daily
	Clean and sanitize all horizontal surfaces (bed, desk, chair).	Daily
	Clean and sanitize all entrance door (handles, doors, frames)	Daily
	Wipe down and spot clean walls to remove fingerprints and dirt.	Weekly (or as needed)
	Dust blinds.	Monthly
	Full strip and wax (4 coats) of tile floors.	Yearly (summer)
Area	Task	Frequency
GYM	Dust mop floors.	2x a Week
	Mop or Autoscrub floors.	2x a Week

	Clean and mop under bleachers.	Weekly
	Vacuum carpeting/ mats in gym and gym entrance.	Weekly
	Dust and wipe down bleachers, molding, trim, and wall mats.	Weekly
Area	Task	Frequency
LOCKER ROOMS	Trash will be emptied and receptacle will be relined. Trash will be deposited in the dumpster.	Daily
	Empty feminine trash in each stall in the women's restroom and replace liners.	Daily
	Dispensers for toilet paper, paper towels, hand soap, hand sanitizer will be checked and refilled. If these are depleted to the point where they are likely to run out the following day, replace them early.	Daily
	Toilets, urinals, sinks, counters, mirrors, dispensers, and fixtures will be cleaned and disinfected.	Daily
	Partition walls, frames, and stall doors will be cleaned and disinfected.	Daily
	Floors will be vacuumed/swept and mopped with disinfectant.	Daily
	Sills, molding, ledges, reachable vents/ducts will be dusted.	Weekly
	Remove any hard water stains from sink and fixtures	Weekly
	Replace urinal mats and screens.	Monthly
	Clean and sanitize all lockers.	Yearly (summer)
	Unclog toilets prior to cleaning.	As needed.
Area	Task	Frequency
OUTSIDE	Empty outdoor trash receptacles and replace can liners.	Monthly (as needed)
	Clean outdoor trash receptacles (plastic liners)	Yearly (summer)
Area	Task	Frequency
BUILDING SECURITY	Turn off all lights at the end of shift/day.	Daily
	Ensure all doors and windows are closed and locked at the end of shift/day.	Daily.
	No unauthorized persons shall be allowed entrance into the building.	Daily

Agenda Item: Consider Budgetary Priorities

Background:

- Each year the staff submits requisitions for needs and wants for the next school year
 - Staff was asked to have all requisitions submitted through Black Mountain by May 8 in order for the Superintendent to review all requests
 - The District tries to purchase as much as possible with any budgeted funds remaining at the end of each year

Other areas for consideration/discussion:

Since the Board will not meet again until June 30, 2020, the District Clerk and Superintendent need guidance from the Board for end of the year budgetary priorities such as:

1. Multi-District agreement- is there a minimum amount the board would like to ensure is transferred?
 - a. *Recommendation:* provide a minimum amount the Board would like transferred (i.e. \$5000), but also ensure the motion to includes any remaining funds after all other priorities are met to “zero out” the general fund.
2. Compensated Absences Fund- does the board want to maintain maximum level?
 - a. *Recommendation:* maintain the maximum level allowable by law.
3. General Fund reserves- does the board want to maintain maximum level?
 - a. *Recommendation:* maintain the maximum level allowable by law. (10%), this is important this year since we will be going out for Bond and it will impact our bond rating
4. Purchasing needs and/or wants- how does the Board want to approach approval of requisitions? Would you like to ensure other priorities are met first (i.e. reserves, etc) or approve needs/wants
 - a. *Recommendation:* consider using Fund 115 when appropriate to purchase some of the needs/wants to help assist with ensuring reserves and compensated absences levels are maintained.
5. Facility and grounds maintenance projects- Does the Board want to do any facility projects this summer? If so, which fund(s) would the Board like to use to finance projects (i.e. General Fund, Building Reserve, or other?)
 - a. *Recommendation:* At this time, the building committee is beginning to review priorities for the upcoming building project. At this time, there are some minor maintenance projects that need to be completed (asphalt repairs, irrigation system repairs, etc) but, need to determine how the Board would like to finance maintenance projects (i.e. permissive building reserve levy, voted building reserve levy, general fund, adult ed, fund 115, flex fund (129), etc).

This agenda item may take multiple motions to complete, however the primary purpose is to provide guidance for the Board’s priorities.

TRUSTEE RESOLUTION REQUESTING COUNTY CONDUCT ELECTION(S)

BE IT RESOLVED, the Board of Trustees for School District No. 35, Gallatin County, State of Montana, requests that Gallatin County, State of Montana, conduct the elections for School District No. 35, Gallatin, County for all elections which may occur between July 1, 2020 and the May 4, 2021 annual school election (trustee and levy elections).

In accordance with 20-20-417, MCA, the county will perform the duties imposed on the trustees and the clerk of the district for school elections in 20-20-203, 20-20-313, and 20-20-401, and deliver to the trustees, for the purpose of canvassing the vote, the certified tally sheets and other items as provided in 13-15-301.

Other election duties not specified will be conducted by mutual agreement between the district clerk and the county election administrator.

UNKNOWN-TBD
Board Chair

Carrie Fisher
District Clerk

DATED this 20th day of May, 2020.